# Instructionally Related Activities Funds Request Fall 2018

## ▾ Submitter

**Submitter Name**

Sean Kelly

**Submitter Email**

sean.kelly@csuci.edu

## ▾ 1. Basic Details

**Activity Title**

Student Research Travel Support for Conference and Research Experiences

**Activity/Event Date**

On going

**Date Funding Needed By**

July 1, 2018

**Previously Funded?**

○ No
● Yes

### ▾ Previously Funded Proposal

**Semester/Year**

2016-2017

**Proposal # (if known)**

723

**Report submitted for previously Funded Activity?**

○ No
● Yes

**Please upload a copy of the report**

IRA Report SRAC 2016-17 Final.pdf

**Additional Report #1**

**Additional Report #2**

**Additional Report #3**

**Additional Proposers**

Sean Kelly

**Academic Program(s)/Center Name(s)**

Student Research

**Estimated total Course Fee revenue**

0

**Amount Requested from IRA**

64,900

**Estimated Number of Students Participating**

200+

## 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

**Brief Activity Description**

Since AY 2008 the Student Research Steering Council (SRSC) has worked with faculty to support students' participation in academic conferences and research experiences. Last year, the SRSC was replaced by the Student Research Advisory Committee, which now takes on the responsibility of locating funds for this mission-driven, student-centered activity.

The benefits to students of attending conferences are multiple. Students
(a) Gain experience presenting their work.
(b) Network with members of their professional communities.
(c) Learn from peers who are conducting similar research.
(d) Increase awareness of professional opportunities available in their fields.

These experiences increase the competitiveness of our students at the next stage of their careers and give students valuable information for determining what that next step should be.

Over 100 CI students attended the one-day Southern California Conference on Undergraduate Research (SCCUR) at Cal Poly Pomona. SRSC Student Travel Funds paid registration fees for these 100+ students and covered bus transportation costs for three buses, the total being about $9,000.00. The CI students presented over 60 posters (many with multiple presenters) and gave over a dozen oral presentations, in a variety of disciplines. Dozens of others are presenting at conferences in the Fall and Spring using IRA funding.

Funding from IRA also supports travel related to the CSU Student Research Competition, and other student research-related travel.

## 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

**Learning Outcomes and Relation of IRA to Course Offerings**

The SRAC received requests totaling more than $80,000 for CI students to present their research at academic conferences between September 2017 and June 2018. Requests were made on behalf of students majoring in Art and Art History, Anthropology, Biology, Chemistry, Chicano Studies, Computer Science, English, ESRM, Liberal Studies, Mathematics (undergraduate and MS), Political Science, Sociology, and Psychology. Thus, although we can provide the IRA Grant Request Evaluation team with programs actively engaged with student research, it is difficult to provide precise class name/# data.

The University specifies that "CSUCI graduates will possess an education of sufficient breadth and depth to appreciate and interpret the natural, social and aesthetic worlds and to address the highly complex issues facing societies. Graduates will be able to:
• Identify and describe the modern world and issues facing societies from multiple perspectives including those within and across disciplines, cultures and nations (when appropriate).
• Analyze issues, and develop and convey to others solutions to problems using the methodologies, tools, and techniques of

an academic discipline.

Student Research is a high impact teaching tool that is directly related to and supportive of those stated Learning Outcomes.

## ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note that a report will be due at the end of the semester.**

**Description of Assessment Process**

Money and students.  Our success and assessment of that success is predicated on how much money we spend to send what number of students to conferences and research opportunities.  Each dollar awarded will translate directly to travel for student research, and that is the indication of our success. No funds are used to support anything other than conference-related and research-related travel for students.

## ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at http://www.csuci.edu/ira/application.htm.

**Activity Budget**

SRAC IRA budget Spring Request for 2018-2019.xlsx

## ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

**Center for International Affairs Budget**

**Copy of Center for International Affairs Proposal**

**Course Syllabus**

**Certification**

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

## ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

**Other Sources of Funding**

We do not expect additional funding from any other source. We continue to lobby the administration to make this a recurring appropriation from state funds. As yet, they have not approved that request.

## 8. Promoting Participation

**What is your intended audience and how do you intend to market this to your students?**

All eligible students. We market through faculty. Only faculty-sponsored student research projects are eligible for funding from this source.

**If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?**

Student research returns to the campus in presentations as the SAGE Student Research Conference, monthly Student Research Lunches, the Fall Student Research Showcase, and other forums for students to present their on-going research.

## 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

**Sustainability**

With over 100 students traveling to SCCUR, we rent buses and discourage students from traveling by car (or encourage car pooling).

## 10. Approval and Acknowledgement

**Program Chair/Director**

Kelly, Sean Q

**Dean**

Frisch, Scott

**Conditions and Considerations**

☐ **Artist/Performer/Speaker Fees & Honoraria**: On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event**: For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip**: Sponsor must comply with all policies found at:
http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval** : If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements**: If your activity has IT requirements, coordination with and approval from IT Administration is required.

☐ **International Travel**: Requires International Travel application be submitted to Center for International Affairs. Include

copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: http://www.csuci.edu/rm/insurance/foreign-travel.htm

☐ **Risk Management Consultation**: Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐ **Space/Facilities Services Requirements**: Consultation and coordination with Facilities Services is required.

**Acknowledgement**

☑ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

## ▾ Chair Review

**Recommendation**

○ I recommend approval of the IRA Funds Request described on this page
○ I DO NOT recommend approval of the IRA Funds Request described on this page

**Comments**

✎

## ▾ Dean Review

**Recommendation**

○ I recommend approval of the IRA Funds Request described on this page
○ I DO NOT recommend approval of the IRA Funds Request described on this page

**Comments**

✎