

IRA Travel Activity Budget  
AY 2018 - 2019



Activity Title:

INSTRUMENT  
RELATED  
ACTIVITIES

C H A N N E L

IRA Proposal Sponsor Name: Dr. Geoff Dougherty					
Number of Students Participating: 3					
Number of Faculty: 1					
I.	Student traveling expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$1,800.00	3	\$5,400.00	
	Airfare - AMEX charge	\$10.00	3	\$30.00	(\$10/ticket automatically added when using CSU Travel Store)
	Ground Transportation	\$100.00	3	\$300.00	
	Boat Transportation			\$0.00	i.e. for boat trips to the Channel Islands via Island Packers; rates for CI = \$54/person to Santa Cruz Island, \$104/person for Santa Rosa Island (SRI) [please contact Aspen Coty to coordinate your trip]
	Lodging	\$2,800.00	3	\$8,400.00	if traveling to SRI, please note a \$5 per person/per day fee (commonly \$15/person for 3-day trips)
	Registration Fees			\$0.00	
	Entrance Fees			\$0.00	
	Meals (included)			\$0.00	if traveling to SRI, please note a \$20 per person/per day meal funding cap
	Cultural Activities			\$0.00	
	Vehicle/Van Rental			\$0.00	
	Other:			\$0.00	
	<b>STUDENT TRAVEL TOTALS</b>	\$4,710.00		\$14,130.00	
II.	Faculty Traveling Expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes
	Airfare	\$1,800.00	1	\$1,800.00	
	Airfare - AMEX charge	\$10.00	1	\$10.00	(\$10/ticket automatically added when using CSU Travel Store)
	Ground Transportation	\$100.00	1	\$100.00	
	Lodging	\$840.00	1	\$840.00	12 days @\$70/day
	Registration Fees			\$0.00	
	Entrance Fees			\$0.00	
	Meals (included)	\$300.00	1	\$300.00	12 days @ \$25/day
	Cultural Activities			\$0.00	
	Other:			\$0.00	
	<b>FACULTY TRAVEL TOTALS</b>	\$3,050.00		\$3,050.00	
III.	Operating Expense Budget	Cost/ea	# Requested	Total	Comments/Additional Notes
	Supplies			\$0.00	
	CI Facilities Chargebacks			\$0.00	(i.e. charges for large campus rooms: 1) Grand Salon \$395/day; 2) Petit Salon \$265/day; 3) Malibu #100 \$265/day)
	Other:			\$0.00	
	<b>OPERATING EXP. TOTALS</b>	\$0.00		\$0.00	
IV.	Out of Pocket Student Expenses	Cost/ea	# Requested	Total	Comments/Additional Notes
	Health Insurance	\$100.00	3	\$300.00	
	Tuition/Registration			\$0.00	
	Travel Insurance	\$100.00	3	\$300.00	
	Out of Pocket Meals	\$1,400.00	3	\$4,200.00	
	Other:			\$0.00	
	<b>STUDENT EXP. TOTALS</b>	\$1,600.00		\$4,800.00	
V. UNIV 391 and 392 TRIPS ONLY. Total costs of the trip. Please Note that Formulas Calculate Automatically					
A	Total Fundable Student Traveling Expenses			\$14,130.00	
B	UNIV 391/392: Max IRA funding @ 2/3rd of student total cost			\$9,467.10	
C	Total Faculty Travel Expenses			\$3,050.00	If funded at 100%
D	Operating Expenses			\$0.00	If funded at 100%
	TOTAL TRIP COST for Non-UNIV 391/392 (total of A,C,D)			\$17,180.00	
	UNIV 391/392 TOTAL IRA FUND REQUEST (total of B,C,D)			\$12,517.10	
	UNIV 391/392: 1/3 of costs payable by students via lab fee			\$4,662.90	
	If course fee is setup differently with other amount, list here				