

Instructionally Related Activities Funds Request Spring 2019

▼ Submitter

Submitter Name

LaSonya Davis

Submitter Email

lasonya.davis@csuci.edu

▼ 1. Basic Details

Activity Title

American History Our History: The Triumphs, Struggles, and Continued Social Movement of African Americans in the United States

Activity/Event Date

March 16-21, 2019

Date Funding Needed By

December 1st, 2019

Previously Funded?

- ☐ No
☒ Yes

▼ Previously Funded Proposal

Semester/Year

Spring 2017

Proposal # (if known)

Report submitted for previously Funded Activity?

- ☒ No
☐ Yes

Additional Proposers

Angela Timmons

Academic Program(s)/Center Name(s)

Although I am a faculty member of the Nursing Program, this student trip is open to all students from all programs and its content is not solely nursing related in content.

Estimated total Course Fee revenue

n/a

Amount Requested from IRA

33,001.50

Estimated Number of Students Participating

30

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

This Washington D.C. African American Cultural and Historical Experience Trip aims to provide 30 CI Students with an exploration of various historical exhibits and landmarks that have impacted the African American experience in the United States.

The purpose of this trip is to promote African American history, cultural awareness, political and social awareness, and personal empowerment for all in attendance and to deliver a shared cultural experience to students at CI that will positively influence their personal and academic achievements.

The Trip Experience will consist of:

One 2 ½ hour Campus Meeting 4 weeks: Prior to the Trip

- Intro to the national mall and historical locations in Washington Dc
- Discuss discuss dissemination plan
- Trip Orientation
- Trip Safety and security instructions

Tentative Trip Itinerary: March 16th-21nd (Sat-Thurs)

Saturday: Depart, check in hotel; Washington D. C.

Saturday: Arrival check in; Washington DC Night Tour

Sunday: Tour national monuments (Lincoln, MLK, Veteran's, Korean War, Jefferson Memorial, National Archives)

Monday: African American Museum/ Museum of American History

Tuesday: Howard University/ Service Learning Project/ Fredrick Douglas Home

Wednesday: Capital Tour (Senate/House chamber) and Supreme Court session.

Thursday: Ford Theater; Return Home

One 1.5 hour Campus Meeting 2 weeks after trip for dissemination planning.

Students will be asked to create individual video voice journals during the trip and create a digital storyboard exhibiting their shared trip experiences for dissemination campus wide (through forums, classroom, and student club presentations).

▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

This trip is not connected to any course therefore will be considered a field trip experience.

Field Trip Objectives:

- To provide CI students with a group experience that celebrates the richness of the contributions of individuals of African heritage in the U.S.

- To promote a sense of positive self-pride for Black and African-American students as well as connectedness to the campus and the local community at-large.
- Participation in a group service learning/Community Engagement project during the trip.
- To allow students participating in this trip to engage, inform, and connect shared experience to the student body at large and promote leadership and civic responsibility concerning issues surrounding diversity and inclusion.
- To advance the Vision, Mission, and Core Values of CSU Channel Islands.

▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

Please note that a report will be due at the end of the semester.

Description of Assessment Process

Students will be asked to create individual video voice journals during the trip and create a digital storyboard exhibiting their shared trip experiences for dissemination campus wide (through forums, classroom, and student club presentations). During the on campus meeting after the trip these objectives will be discussed and student groups will plan dissemination.

▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you **MUST** use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

Activity Budget

[Davis 2019 DC Trip ira-1036-budget-file.xlsx](#)

▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

There are no other funding sources at this time.

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

Flyers will be posted on campus and announcements made at student club/organization meetings. We will utilize campus social media access as well to promote. The Black Faculty and Staff Association will also assist to promote in campus housing, cultural related courses, and events leading to the application deadline.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

As stated prior, students will be asked to participate in campus wide dissemination via new articles, presentations, and social media.

▼ 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

Sustainability

▼ 10. Approval and Acknowledgement

Program Chair/Director

Landry, Lynette Gyneth

Dean

Adler, Mary

Conditions and Considerations

☐ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☒ **Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

- ☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.
- ☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>
- ☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.
- ☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

Acknowledgement

- ☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

▼ Chair Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

 Lynette Landry _____ Sep 30 2018 _____

▼ Dean Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

As far as I know, all IRA funded activities must identify related courses; "all IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses." Also, should be open to all students who qualify to participate. Recommending approval to move on to IRA, but this is assuming that revisions in these areas are made.

 Marion Adler _____ Oct 8 2018 _____