

# Instructionally Related Activities Funds Request Spring 2019

## ▼ Submitter

### Submitter Name

Heather Castillo

### Submitter Email

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## ▼ 1. Basic Details

### Activity Title

Arts Under The Stars 2019

### Activity/Event Date

May 3 & 4, 2019

### Date Funding Needed By

January 20, 2019

### Previously Funded?

- ☐ No  
☒ Yes

## ▼ Previously Funded Proposal

### Semester/Year

Spring 2012-Spring 2018

### Proposal # (if known)

### Report submitted for previously Funded Activity?

- ☐ No  
☒ Yes

### Please upload a copy of the report

### Additional Report #1

### Additional Report #2

### Additional Report #3

### Additional Proposers

### Academic Program(s)/Center Name(s)

Performing Arts  
Center for Integrative Studies

**Estimated total Course Fee revenue**

0

**Amount Requested from IRA**

\$68,602.50

## Estimated Number of Students Participating

200 as participants, 500 as audience

## ▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

### Brief Activity Description

Arts Under The Stars, an outdoor event that showcases research and creative activities in many forms including multimedia performances, live music, dancing, and short plays. Student researchers, artists, performers, event builders collaborate to put on this truly unique and campus wide event. The program, website, and video content will be presented in both English and Spanish.

Last year students were broadly represented from Art, Business, Chicano/a Studies, Communication, Education, English, ESRM, Global Studies, Mechatronics Engineering, Nursing, Performing Arts, Political Science, and Spanish.

Last year's Website <http://2018.artsunderthestars.cikeys.com>

## ▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

### Learning Outcomes and Relation of IRA to Course Offerings

Arts Under The Stars supports the broader mission pillar of integrative studies. AUTS supports interdisciplinary approaches to the creation, discovery, transmission and application of knowledge, which is the description of CIS's mission.

Additionally AUTS often supports Channel Islands missions of multi-cultural and community engagement.

Arts Under The Stars has grown into the event because it has embraced these primary and important pillars that are foundational to CI.

## ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

**Please note that a report will be due at the end of the semester.**

### Description of Assessment Process

Student participants will write reflections regarding their experience building AUTs 2019. Additionally, an anonymous audience and participant survey is disseminated through the digital program. The anonymous survey and reflections have been essential in positively growing AUTS every year.

## ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

### **Activity Budget**

[AUTS 2019 ira-regular-budget.xlsx](#)

## ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

### **Center for International Affairs Budget**

### **Copy of Center for International Affairs Proposal**

### **Course Syllabus**

### **Certification**

☒ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

## ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

### **Other Sources of Funding**

At this time there are no other sources of funding

## ▼ 8. Promoting Participation

### **What is your intended audience and how do you intend to market this to your students?**

AUTS intended audience is CI students, staff, faculty, and surrounding community.

We are planning to use social media, banners, t-shirts, and giving students who are studying disruptive advertising to use their new marketing skills this year.

### **If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?**

On campus event

## ▼ 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

### Sustainability

The whole program is digital significantly reducing printing costs of programs and other materials.

## ▼ 10. Approval and Acknowledgement

### Program Chair/Director

Matjas, Luke

### Dean

Adler, Mary

### Conditions and Considerations

- ☒ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.
- ☒ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.
- ☒ **Field Trip:** Sponsor must comply with all policies found at:  
<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).
- ☒ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.
- ☒ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.
- ☒ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>
- ☒ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.
- ☒ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

### Acknowledgement

- ☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

## ▼ Chair Review

### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

### Comments

 Luke Matjas Oct 10 2018

## ▼ Dean Review

### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

### Comments

Please provide a report related to last year's funding as soon as is feasible. Also, need to attach the quote from Darvik Productions, as this is a significant cost. MSFT may be a better source for the tent purchase, as they generally do not fund equipment. Other than these issues, I strongly recommend funding this hallmark CI event.

 Marion Adler Oct 11 2018