

Instructionally Related Activities Funds Request Spring 2019

▼ Submitter

Submitter Name

Annie White

Submitter Email

annie.white@csuci.edu

▼ 1. Basic Details

Activity Title

Twenty-sixth International Conference on Learning

Activity/Event Date

July 24-26, 2019

Date Funding Needed By

February, 2019

Previously Funded?

- ☐ No
☒ Yes

▼ Previously Funded Proposal

Semester/Year

Fall 2018

Proposal # (if known)

1013

Report submitted for previously Funded Activity?

- ☒ No
☐ Yes

Additional Proposers

Colleen Harris

Academic Program(s)/Center Name(s)

Early Childhood Studies and Library

Estimated total Course Fee revenue

n/a

Amount Requested from IRA

\$7, 490.00

Estimated Number of Students Participating

1

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

A CSUCI student from the Business Program will be able to participate and co present with Dr. Annie White and Dr. Colleen Harris at the Twenty-sixth International Conference on Learning held in Belfast, UK. The Twenty-sixth International Conference on Learning accepted presentation, "Integrating University Students With Local Public Libraries: Deep Community Engagement And Learning Stories", will focus on an interdisciplinary service learning, undergraduate library course team-taught by Dr. White and Dr. Harris. This conference co presentation details how the course design integrated community engagement with the concept of learning stories from the education literature, a formative assessment where students write directly to the libraries about what they observed and experienced, serving both as a learning tool for the public library and as a culminating service learning reflection for students. A CSUCI student who participated in the course and conducted undergraduate a research project as part of the final course project will co present her research finding at the conference. This service learning course was selected as one of the Center for Community Engagement 2018 Best Practice Awards. The Twenty-sixth International Conference presentation will detail the student service learning project, CCE Best Practice Award recognition, and sample CI student Learning Stories.

▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

The Learning outcomes for presenting and attending the Twenty-sixth International Conference on Learning, are as follows:

1. Demonstrate understanding of Learning Stories as a formative assessment approach
2. Plan and develop assessment practices that include student, community partners, CI faculty, staff, peers, and family.
3. Complete Learning Stories from international conference attendance and co presentation

The relations to course offerings for the student presentation at the Twenty-sixth International Conference on Learning include: BUS/ECON/LIB/EDUC 344 which supports CI commitment to student-centered, high-impact teaching practice, and Faculty mentored student research. This conference will provide an opportunity for the student to attend and present about concepts gained through undergraduate research and service learning that promote creativity, synthetic thinking, and discovery.

▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.
Please note that a report will be due at the end of the semester.

Description of Assessment Process

In this unique opportunity to present undergraduate research from the BUS/ECON/LIB/EDUC 344 course work, a student will

co present and attend the Twenty-sixth International Conference on Learning in Belfast, UK. The student has learned a great deal about service learning, children's library programming, and Learning Stories as part of the course work. The student who participated in the course will share her research project about local public libraries that face competition for resources in their young adult center due to the locations of local middle schools and high schools. To create a mutually acceptable set of guidelines for the library, the student and peers, implemented a three-part plan including a survey and space analysis, development of practical guidelines, and the creation of programs for the local schools regarding the center's resources and new guidelines. Upon return, the students will work with faculty, Dr. Harris and Dr. White, to also present the research project findings at the Sage Student Faculty Research Forum.

▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

Activity Budget

[IRA Annie White, Twenty-sixth International Conference on Learning.xlsx](#)

▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

N/A

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

N/A- the CI student, Tracie Schneider was already accepted to co present at the Twenty-sixth International Conference on Learning with Dr. White and Dr. Harris.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

The student will bring back what they learn to their classes. Faculty will also include class discussion and assignments to further student's learning. The student will share with peers who are not able to attend the Twenty-sixth International Conference on Learning through class discussions and informal settings. Furthermore, the students will share their research findings with the CI Community. Furthermore, Dr. White, Dr. Harris and the student will be co authoring a manuscript that will be submitted to the peer reviewed Journal of Service-Learning in Higher Education.

▼ 9. Sustainability

If appropriate, indicate how the content or delivery of the project promotes sustainability at CI.

Sustainability

N/A

▼ 10. Approval and Acknowledgement

Program Chair/Director

Quintero, Elizabeth P

Dean

Sevier, Brian

Conditions and Considerations

- ☐ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.
- ☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.
- ☐ **Field Trip:** Sponsor must comply with all policies found at:
<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).
- ☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.
- ☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.
- ☒ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>
- ☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.
- ☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

Acknowledgement

☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. Please check off boxes as appropriate.

▼ Chair Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

 Elizabeth Quintero

Oct 3 2018

▼ Dean Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

 Brian Sevier

Oct 3 2018