

# Instructionally Related Activities Funds Request Fall 2019

## ▼ Submitter

### Submitter Name

Talya Drescher

### Submitter Email

talya.drescher@csuci.edu

## ▼ 1. Basic Details

### Activity Title

Disability Support Services Awareness Speaker Series

### Activity/Event Date

Fall Semester Multiple Dates, Ongoing

### Date Funding Needed By

September, 2019

### Previously Funded?



No



Yes

### Additional Proposers

### Academic Program(s)/Center Name(s)

School of Education, Credential Programs

### Estimated total Course Fee revenue

0

### Amount Requested from IRA

1000

## Estimated Number of Students Participating

90

### ▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

#### Brief Activity Description

SPED/SS 560: Access to Learning is a co-taught course which allows students earning special education and single subject teaching credentials an opportunity to take a course together, taught by two professors (one professor from special education and one from single subject education). This course provides a unique opportunity for the school of education to provide training and share experiences to students representing both fields of education. The goals of the course are broad and include topics related to providing access to learning to students with disabilities and other learning needs. In addition to lecture and in class activities, we plan to bring in speakers to discuss, among other topics: suicide prevention and warning signs training for teachers, innovations and implementation of technology in education, co-teaching experiences from the field, and supports for students who are in foster care, children of migrant farm workers and the juvenile justice system. All of the topics addressed by speakers allow first hand testimony about what it is like to work with and support students of various at-risk populations which will provide guidance for our students (future teachers) as they embark on their careers in education.

SPED 541: Foundations of Special Education is a course which is required for all education specialist credential candidates and is only offered in the Fall. Speakers in this course would include parents speakers who address their experiences in interacting with the special education system over the years on behalf of their children as they advocate for this child's needs during the school age years. One of the goals of this class is to discuss the parent role in the special education process and to gain perspective of the parent and family as they navigate special education programs for and with their children. Additionally, speakers from Ventura County Office of Education who work on the technological side of creating Individual Education Plans (IEPs) will come to talk about and help train credential candidates on the SIRAS which is the platform used on Ventura County. One of the main goals of this course it to teach candidates how to write IEPs so they are prepared to enter schools with a teaching credential.

### ▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

#### Learning Outcomes and Relation of IRA to Course Offerings

SPED 541 is a semester long course which meets for three hours per week. One week focuses on parental experience and advocacy. The speaker will prepare a talk for the students detailing their experiences (e.g. diagnoses, IEP meeting and teacher interactions). Time will be allotted for a question and answer session. VCOE partners will come in during the initial training of teachers on the SIRAS system. Each speaker is expected to speak for 1-2 hours during the relevant class sessions.

SPED/SS 560 is an eight week class (September- November) which meets for four hours per week. Each week, we address a different topic as it relates to providing access to student learning, specifically for students in marginalized populations. We aim to have eight speakers over the course of the semester speaking on various topics (noted above) to supplement course readings, lecture and activities. Each speaker is expected to speak for one hour, with the exception of the suicide prevention/awareness speaker who will speak for two hours.

Dates for speakers have not been determined at this time.

#### ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

**Please note that a report will be due at the end of the semester.**

##### **Description of Assessment Process**

Part of the course requirements for each of the two courses include regular reflection writings on the topics discussed including an evaluation of the speaker(s) as it relates to their current teaching placement and projected need as a credentialed teacher. Reflections are evaluated as part of their overall course grade and considered part of regular course participation. They additionally serve as an evaluation tool of speaker effectiveness.

#### ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you **MUST** use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

##### **Activity Budget**

[2019 Fall IRA 541.560 Speaker TD.xlsx](#)

#### ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

##### **Center for International Affairs Budget**

##### **Copy of Center for International Affairs Proposal**

##### **Course Syllabus**

##### **Certification**

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

#### ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

## Other Sources of Funding

n/a

## ▼ 8. Promoting Participation

### What is your intended audience and how do you intend to market this to your students?

Students enrolled in SPED/SS 560: Access to Learning and SPED 541: Foundations of Special Education, as part of being enrolled in these courses, will participate in the speaker series. All single subject and education specialist credential candidates must take 560 as part of the prescribed curriculum. All education specialist candidates must also take SPED 541. Numbers for 560 are generally around 60; numbers for 541 are generally around 15.

We will invite multiple subject and other interested parties to three speakers in particular in addition to enrolled class members. Those speakers include the suicide prevention/training speaker, the speaker who discusses the educational experiences of foster youth, migrant youth and other special populations in Ventura County and the parent advocate. These three speakers' topics are of importance to the campus community.

### If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

## ▼ 9. Approval and Acknowledgement

### Program Chair/Director

Correia, Manuel G

### Dean

Sevier, Brian

### Conditions and Considerations

☒ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

## Acknowledgement

☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. I acknowledge that the activity sponsor will be responsible for managing purchases, travel arrangements, and all transactions related to approved activities. Please check off boxes as appropriate.

### ▼ Chair Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Manuel Correia Mar 14 2019

### ▼ Dean Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Brian Sevier Mar 14 2019

# IRA Activity Budget

Activity Title:
Name of Sponsor: Talya Drescher

Account	Operating Expenses	Amount	PLEASE EXPLAIN: Comments/Notes
	A. Artist/ Performer/Speaker		
613802	Honoraria (Price set by CI)	\$1,000.00	Over the course of the two classes, we intend to have 6 speakers. Speakers will be compensated \$100 per hour they speak; some speakers will speak for more than 1 hour.
613802	Honoraria (Price set by CI)		
613801	Professional Svcs/ Speaker Fees (Price set by vendor)		
601801	Special Consultants (existing CI employees)		
613801	Other Consultants /Other Professional Services		
613001	Independent Contractor(s)		
	Other:		
	Artist/Performer/Speaker/Consultant TOTALS	\$1,000.00	
	B.. Supplies & Services- Other		
660002	Printing		
660017	Advertising (such as in a magazine or publication)		
660831	Copier Chargeback		
660090	Event Signage (wayfinding on day of event)		
660835	Event or Parking-related Staffing		
660825	Rentals or Leases		
660833	Promotional Items (with logo)		
660834	Awards		
660890	Registration- Conferences & Meetings		
660003	Supplies & Services- Other		
660003	Supplies & Services- Other		
660003	Parking (please describe)		
	Other (specify)		
	Other (specify)		
	Supplies & Services- Other TOTALS	\$0.00	
TOTAL EXPENSES		\$1,000.00	
	C. Revenue	Amount	Comments/Notes
	A. Course Fees		
	B. Ticket Sales		
	C. Additional Sources of Funding		
TOTAL REVENUE		\$0.00	
	D. TOTAL REQUESTED FROM IRA	\$1,000.00	
E. Other Expenses			
660832	OPC Chargebacks & Facility Use Fees		
	Other (not requested from IRA)		
	Other (not requested from IRA)		
TOTAL OF OTHER EXPENSES		\$0.00	