

Instructionally Related Activities Funds Request Fall 2019

▼ Submitter

Submitter Name

Talya Drescher

Submitter Email

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▼ 1. Basic Details

Activity Title

Individuals with Disabilities in Society Speaker Series

Activity/Event Date

Fall Semester Multiple Dates, Ongoing

Date Funding Needed By

September, 2019

Previously Funded?



No



Yes

Additional Proposers

Tiina Itkonen, Julia Newman, Carol Paasch, Michelle LaMonte

Academic Program(s)/Center Name(s)

School of Education, Credential Programs

Estimated total Course Fee revenue

n/a

Amount Requested from IRA

3000

Estimated Number of Students Participating

300

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

SPED/PSYCH 345: Individuals with Disabilities in Society is a course cross registered between special education in the School of Education and the psychology department. All students who intend to apply for any of the three credentials offered at CSUCI are required to take the course. Additionally, this course satisfies the general education upper division elective requirement as well as the writing requirement. As a result, 10 sections of this class are typically offered and all fill up each semester.

The scope of the class is to introduce students to the various disabilities which qualify a student for special education services per the law and discuss social and academic implications of disability. Each week a topic related to disability is presented, discussed and analyzed. Instructors often bring in guest speakers for one hour of the three hour class period to talk about their experiences as a person with a disability, someone who works with or advocates on behalf of those with disabilities or someone who works in a related field. These speakers bring the content to life for students and often are the impetus for students applying to the credential program or applying for work in a related field. Discussion topics are directly tied to course content and curricular outcomes.

This IRA grant application is to cover 4 guest speakers for each of the 5 in-person class sessions which span the semester.

▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

SPED/PSYCH 345 is a semester long course which meets for three hours per week. Each week a different disability or disability related topic is addressed via readings, lecture and instructor facilitated activities. For years, speakers have enriched the content by providing their expertise and experiences for students on various topics directly related to course content oftentimes with instructors compensating speakers out of their own pocket. This semester, we'd like to demonstrate our appreciation for speaker time and dedication to the field by providing a stipend to cover their time speaking with students, parking and preparation.

Four examples of speakers by topic are addressed below:

Blind/Low Vision: Speaker is blind himself and works with organizations who train and place service animals (seeing eye dogs) with clients in need of assistance.

Autism: Speaker is a former student with Autism Spectrum Disorder who talks about her experiences as a student at CSUCI with ASD, how it affected her experience socially and academically.

Traumatic Brain Injury: Speaker is a brain injury specialist who works with clients in a rehabilitation facility.

Special Olympics: Ventura County: Speaker is an administrator for the local Special Olympics chapter and discusses the mission and charge of Special Olympics. He discusses his own experiences, education needed to work for the organization

as well as opportunities for current students (employment and volunteer).

Dates for speakers have not been determined at this time.

▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

Please note that a report will be due at the end of the semester.

Description of Assessment Process

Part of the course requirements for SPED/PSYCH 345 is an activity called “Jobs in the Field” and requires students to evaluate various experiences and jobs related to disability. Many of the speakers discuss their work in the field and are directly tied to this activity. In the past, students have gained employment as a result of the speakers/activity after researching the various speakers presented. A written task is required which asks students to evaluate the speakers, their work, and encourage students to think about jobs that would and would not be of interest to them for future pursuit.

▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you **MUST** use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

Activity Budget

[IRA_345_Fall_2019.xlsx](#)

▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐

I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

n/a

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

Students enrolled in SPED/PSYCH 345, as part of being enrolled in a section of this course, will participate in the speaker series. All single subject, multiple subject and education specialist credential candidates must take 345 as part of the prescribed pre-requisite curriculum. This course also qualifies as an upper division elective and satisfies the writing requirement so students from across campus enroll. At this time, there are 5 in person sections slated for the fall. Each has capacity for 30 students. Historically, classes reach or go beyond capacity. This class is a strong recruitment tool for the CSUCI post-baccalaureate program and also draws students from Open University.

When speakers are slated for a class, class sessions may be open to students outside of the class who are interested in the topic.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

▼ 9. Approval and Acknowledgement

Program Chair/Director

Correia, Manuel G

Dean

Sevier, Brian

Conditions and Considerations

☒ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of

correspondence with Risk Management.

☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

Acknowledgement

☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. I acknowledge that the activity sponsor will be responsible for managing purchases, travel arrangements, and all transactions related to approved activities. Please check off boxes as appropriate.

▼ Chair Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

 Manuel Correia Mar 15 2019

▼ Dean Review

Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

 Brian Sevier Mar 17 2019

IRA Activity Budget

Activity Title:
Name of Sponsor:

Account	Operating Expenses	Amount	PLEASE EXPLAIN: Comments/Notes
	A. Artist/ Performer/Speaker		
613802	Honoraria (Price set by CI)	\$3,000.00	\$600 will be allotted to each instuctor per class section of 345 taught to pay for speakers' time, planning and parking. This will cover the expenses for 4 speakers per class section (5 sections @ 4 speakers apiece- 150 per speaker).
613802	Honoraria (Price set by CI)		
613801	Professional Svcs/ Speaker Fees (Price set by vendor)		
601801	Special Consultants (existing CI employees)		
613801	Other Consultants /Other Professional Services		
613001	Independent Contractor(s)		
	Other:		
	Artist/Performer/Speaker/Consultant TOTALS	\$3,000.00	
	B.. Supplies & Services- Other		
660002	Printing		
660017	Advertising (such as in a magazine or publication)		
660831	Copier Chargeback		
660090	Event Signage (wayfinding on day of event)		
660835	Event or Parking-related Staffing		
660825	Rentals or Leases		
660833	Promotional Items (with logo)		
660834	Awards		
660890	Registration- Conferences & Meetings		
660003	Supplies & Services- Other		
660003	Supplies & Services- Other		
660003	Parking (please describe)		
	Other (specify)		
	Other (specify)		
	Supplies & Services- Other TOTALS	\$0.00	
TOTAL EXPENSES		\$3,000.00	
	C. Revenue	Amount	Comments/Notes
	A. Course Fees		
	B. Ticket Sales		
	C. Additional Sources of Funding		
TOTAL REVENUE		\$0.00	
	D. TOTAL REQUESTED FROM IRA	\$3,000.00	
E. Other Expenses			
660832	OPC Chargebacks & Facility Use Fees		
	Other (not requested from IRA)		
	Other (not requested from IRA)		
TOTAL OF OTHER EXPENSES		\$0.00	