

Instructionally Related Activities Funds Request Fall 2019

▼ Submitter

Submitter Name

Frank Barajas

Submitter Email

Frank.Barajas@csuci.edu

▼ 1. Basic Details

Activity Title

Noche De Familia

Activity/Event Date

Late October/Early November

Date Funding Needed By

September 10, 2019

Previously Funded?

- ☒ No
☐ Yes

Additional Proposers

Academic Program(s)/Center Name(s)

Principal faculty and staff that will lead the event are within the departments and programs of : Chicana/o Studies, History, Math, English, and Sociology. Also, a collaborative committee that will oversee the program consist of the Chicana/o Latina/o Faculty & Staff Association (ChiLFSA) Executive Board members and Student Academic Success & Equity Initiatives staff members representing the Division of Academic Affairs.

Estimated total Course Fee revenue

0

Amount Requested from IRA

\$10,811.00

Estimated Number of Students Participating

150 students and 300 of their family members

▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

Brief Activity Description

Noche de Familia is a student transition event which highlights academic success and resources available. The event's main goal is to inform an audience of largely monolingual Spanish-speaking parents about university services and opportunities, as well as meeting faculty, administrators and staff. We welcome CI students and their families within and outside the university's service area. Ultimately, the goal is to build a college-going—and completion culture among families to advance student success. Noche de Familia helps us to further our aims to create an inclusive campus for our students and their families which is a pillar CI in relation to being a Hispanic Serving Institution (HSI).

The pre-event Family Outreach Institute welcomes students and their families from high schools in the region. Family workshops presented in Spanish include Financial Literacy, College 101, and a Student Panel discussion. The dinner program includes faculty, staff, student, and alumni speakers, who share stories of their educational journeys as well as serve as models for academic student success.

The collaborative committee that will provide project oversight consists of the Chicana/o Latina/o Faculty & Staff Association (ChILFSA) Executive Board, the Student Academic Success & Equity Initiatives unit, and other faculty and staff representing various areas of the Division of Academic Affairs, largely but not solely.

The CSU Grad 2025 Initiative places a higher level of accountability on CI to be responsive to the cultural and institutional barriers that result in lower levels of academic student success and that perpetuate equity gaps. Noche de Familia's culturally-relevant program is intended to move the needle on outreach, engagement, and degree completion, directly in alignment with CI's Graduation Initiative 2025 institutional goals and HSI status. This project leads to positive student outcomes such as increased retention and graduation rates.

In 2017, student, community member, and family attendance exceeded 350 participants. In 2018, due to an organizational shift, the number of attendees dropped. In 2019, as faculty and staff within Academic Affairs will re-assume leadership in the planning and conduct of the event, we estimate that the number increasing to over 400 participants. The Family Outreach Institute alone had over 125 participants in 2017. Noche de Familia will also call on the support and participation of at least 30 CI students, faculty and staff members to serve as event promoters, volunteers, ushers, table hosts, and guest speakers. "Noche de Familia Ambassadors" will share their own stories of success at CI as well as highlight the impact of campus programs and services in this regard. At the conclusion of the event, bilingual evaluations will be distributed to all participants to collect data about the effectiveness of the event as well as to capture the impact of programming.

▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

Learning Outcomes and Relation of IRA to Course Offerings

In addition to the direct relevance of the curriculum to the Noche de Familia IRA project, each of the courses below and others not listed but taught by ChILFSA faculty in the departments of Art, Education, English, History, Math, Spanish, and Psychology will recruit students to participate and attend the event with their families.

In relation to the Learning Outcomes for each course listed, students will consider how the event complements what they have learned thus far in the fall 2019 semester. Post-event class discussions and written reflections will be completed.

Chicanos in Contemporary Society (CHS 100)

1. Define concepts of traditional and contemporary Chicanx family values.

Diversity in Latina/o Communities (CHS 200)

1. Describe the diversity and heterogeneity of the Latino/a population in the United States.
2. Identify the most pressing societal issues affecting diverse Latino/a communities.
3. Articulate basic theoretical concepts of class, race/ ethnicity, gender, and sexuality as they relate to contemporary Latino/a communities.

Transborder Perspectives in Chicana/o Studies (CHS 331)

1. Define the main concepts and paradigms in Transborder Studies as they apply to Chicana/o Studies.
2. Develop skills to integrate a gender analysis to Transborder Perspectives as an integral component of Chicana/o Studies.
3. Articulate the relationship to regional, national, and international components of Chicana/o Studies in various areas of research such as history, cultural production, and labor migrations.

Chicana Feminisms (CHS 335)

1. Identify and examine historical, social, political, philosophical, theoretical, and economic processes producing Chicana feminist traditions.
2. Describe and analyze intersectionalities such as gender, sexuality, religion, spirituality, ethnic/racial, and class.

Chicana/o History and Culture (CHS/HIST 350)

1. Examine the Chicana/o family and the effect of political economy on gender roles.

Chicana/o-Latina/o Identity and Empowerment (CHS/PSY 383)

1. Reflect upon their own ethnic/cultural identities and how it has developed and changed over time and across family, school, peer, and community contexts.

California History and Culture (HIST 369)

1. Describe life and society of California as a Mexican territory.
2. Evaluate California's policies toward racialized minority groups.

Race and Ethnicity (SOC 360)

1. Examine the experiences of various racial and ethnic groups.
2. Analyze and evaluate sociological theories of race relations.
3. Compare racial or ethnic-minority and dominant group experiences in the U.S. and globally.
4. Explore solutions to current racial and ethnic problems in the United States.

▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

Please note that a report will be due at the end of the semester.

Description of Assessment Process

Noche de Familia Ambassadors will administer an evaluation as the event concludes. Instructors in linked courses will also ask students who attend to write reflections on their participation in the event.

▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

Activity Budget

[19.Noche De Familia.-ira-regular-budget.xlsx](#)

▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

Center for International Affairs Budget

Copy of Center for International Affairs Proposal

Course Syllabus

Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

Other Sources of Funding

In the past, the executive board of ChiLFSA submitted requests for support to the vice presidents of Academic Affairs and Student Affairs. At this moment, I do not know if these two offices will continue their support of this HSI related project.

▼ 8. Promoting Participation

What is your intended audience and how do you intend to market this to your students?

The audience will be students and their families.

Advisors, faculty, and staff, coordinated largely via ChiLFSA, will encourage students in their classes and areas (such as Advising, Peer Education and Equity Programs, and Educational Opportunity Programs) to participate.

If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

▼ 9. Approval and Acknowledgement

Program Chair/Director

Meriwether, James H

Dean

Wyels, Cynthia (Arts & Sciences)

Conditions and Considerations

- ☒ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.
- ☒ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.
- ☐ **Field Trip:** Sponsor must comply with all policies found at:
<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).
- ☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.
- ☒ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.
- ☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>
- ☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.
- ☒ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

Acknowledgement

- ☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. I acknowledge that the activity sponsor will be responsible for managing purchases, travel arrangements, and all transactions related to approved activities. Please check off boxes as appropriate.

▼ Chair Review

Recommendation

- ☐ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments

▼ Dean Review

Recommendation

- ☐ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

Comments



IRA Activity Budget

Activity Title: Noche de Familia
 Name of Sponsor: Frank Barajas 4/17/19



Account	Operating Expenses	Amount	PLEASE EXPLAIN: Comments/Notes
	A. Artist/ Performer/Speaker		
613802	Honoraria (Price set by CI)		
613802	Honoraria (Price set by CI)		
613801	Professional Svcs/ Speaker Fees (Price set by vendor)	\$1,500.00	Mariachi or Cojunto musicians
601801	Special Consultants (existing CI employees)		
613801	Other Consultants /Other Professional Services		
613001	Independent Contractor(s)		
	Other:		
	Artist/Performer/Speaker/Consultant TOTALS	\$1,500.00	
	B.. Supplies & Services- Other		
660002	Printing	\$300.00	Program & Promotional Flyers
660017	Advertising (such as in a magazine or publication)		
660831	Copier Chargeback		
660090	Event Signage (wayfinding on day of event)	\$60.00	6 A-frame signs at \$10.00 each
660835	Event or Parking-related Staffing		
660825	Rentals or Leases	\$1,500.00	2-48 passenger bus, transportation from Oxnard and Santa Paula
660833	Promotional Items (with logo)	\$650.00	Photobooth
660834	Awards	\$100.00	Recognition of guest speakers, models of academic success
660890	Registration- Conferences & Meetings		
660003	Supplies & Services- Other	\$6,100.00	Catering: dinner
660003	Supplies & Services- Other	\$246.00	Tech overtime 6 hours at \$41/hour
660003	Parking (please describe)	\$255.00	Parking for community guests and families 85 at \$3.00/each
	Other (specify)	\$100.00	"Kids' Corner" Education Activities
	Other (specify)		
	Supplies & Services- Other TOTALS	\$9,311.00	
TOTAL EXPENSES		\$10,811.00	
	C. Revenue	Amount	Comments/Notes
	A. Course Fees		
	B. Ticket Sales		
	C. Additional Sources of Funding		
TOTAL REVENUE		\$0.00	
	D. TOTAL REQUESTED FROM IRA	\$10,811.00	
E. Other Expenses			
660832	OPC Chargebacks & Facility Use Fees		
	Other (not requested from IRA)		
	Other (not requested from IRA)		
TOTAL OF OTHER EXPENSES		\$0.00	