

# Instructionally Related Activities Funds Request Fall 2019

## ▼ Submitter

### Submitter Name

Caryl Ann Becerra

### Submitter Email

carylann.becerra@csuci.edu

## ▼ 1. Basic Details

### Activity Title

Annual SACNAS National Conference Participation for CSUCI Students

### Activity/Event Date

October 31, 2019

### Date Funding Needed By

May 15, 2019

### Previously Funded?

- ☒ No  
☐ Yes

### Additional Proposers

Brittnee Veldman, Cindy Wyels, Cynthia Flores, and Selenne Banuelos

### Academic Program(s)/Center Name(s)

Biology, Chemistry, and Math

### Estimated total Course Fee revenue

n/a

### Amount Requested from IRA

50,960.00

## Estimated Number of Students Participating

35

### ▼ 2. Brief Activity Description

Describe the activity and its relationships to the educational objectives of the students' program or major

#### Brief Activity Description

SACNAS is a thriving national society of over 20,000 students, scientists, and educators; it is the largest multicultural and multidisciplinary diversity-in-STEM organization in the U.S. SACNAS is dedicated to fostering the success of Chicano/Hispanic, Native American and other scientists in attaining advanced degrees, careers, and positions of leadership in science. The annual national conference features scientific symposia, leadership and professional development sessions, keynote speeches often by Nobel Prize winner and heads of government scientific agencies, and mentoring and networking opportunities.

### ▼ 3. Learning Outcomes and Relation of IRA to Course Offerings

All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses.

1. Please list all classes that directly relate to the proposed activity.
2. For each class listed, describe in detail how exactly the IRA activity will be integrated with the class's activities, how often/ on what expected date(s), and to what extent

#### Learning Outcomes and Relation of IRA to Course Offerings

CI students benefit from exposure to latest research, presenting their research, networking, and seeing their future possibilities in the distinguished scientists surrounding them. Past student attendees have left with leads for paid summer research opportunities, new mentors, Ph.D. advisors, and burgeoning confidence and aspirations. CI itself benefits from the participation of faculty and administrators: from their scientific and professional growth and their experiencing a powerful cross-level mentoring environment in which all cultures and communities are embraced. CI's participation in SACNAS gives us credibility not only with our own students but with potential future colleagues – learning from SACNAS helps us serve our students better now and diversify our faculty and administration in the future.

Anticipated Outcomes: CSUCI student participants will enhance their own education through acting on the opportunities identified during and following the conference; CSUCI faculty will develop connections for research and professional activities; CSUCI will have more diverse, high quality applicant pools for faculty and administrative positions.

Attending a conference of this nature (including the preparation provided beforehand by faculty) can be (and has been) life-changing for students who do not see themselves in their faculty or in societal portrayals of professionals in STEM. We expect this request will aid in closing achievement gaps (GI 2025). It is also directly tied to three of the four Strategic Initiatives:

- 1) This contributes to Educational Excellence for the students who attend and those with whom they interact and share information and resources upon return.
- 2) The students targeted for participation are exactly those whose backgrounds make them statistically less likely to progress to degree completion in a timely manner. (Student Success)
- 3) By promoting SACNAS attendance and the culture of inclusivity modeled by SACNAS, we enhance our campus' understanding of Inclusive Excellence; we also recruit faculty and administrators for future hires.

### ▼ 4. Activity Assessment

Describe the assessment process and measures that the program will use to determine if it has attained its educational goals.

**Please note that a report will be due at the end of the semester.**

## Description of Assessment Process

Most students who want to attend have been conducting research and will therefore be submitting an abstract to present their work by the April 12 deadline along with an application for the travel award. Before the departure, we will have meetings to for the student presenters to practice and to go over professionalization skills such as how to network, how to make introductions, and proper conference conduct.

Each student who attends will be writing a report, which consists of four sections. They are to 1) describe the scientific sessions of their choosing, 2) their experience presenting, 3) the professional development sessions, and 4) create a list of programs they have identified for a summer research experience or graduate school programs.

## ▼ 5. Activity Budget

Please enclose a complete detailed budget of the entire activity. Indicate specific items that you are requesting IRA to fund.

You should use either the Regular Activity budget (for events on campus) or -- if your event involves any travel-- you MUST use the IRA Travel Budget Form.

You can download both of the IRA Excel Budget sheets at <http://www.csuci.edu/ira/application.htm>.

### Activity Budget

[ira-travel-budget-form-ay18-19 \(1\).xlsx](#) [SACNAS 2019.xlsx](#)

## ▼ 6. International Trips

If your event is an international trip submitted through the Center for International Affairs, you must include copies of:

1. Complete Center for International Affairs/ UNIV 392 proposal
2. The program budget as submitted to the Center for International Affairs (to ensure congruency between the two budgets)
3. as well as a copy of the course syllabus

### Center for International Affairs Budget

### Copy of Center for International Affairs Proposal

### Course Syllabus

### Certification

☐ I certify that students attending this trip are not previous or repeat attendees of a prior International UNIV 392 Trip

## ▼ 7. Sources of Activity Support

Please list the other sources of funding (including course fees), and exact expected amounts of additional support for the activity. Please indicate if there are no other sources of funding

### Other Sources of Funding

Reallocation-Division (The Provost's Office has earmarked significant funding (up to \$30K) for this item in 2016 and 2017.)  
Grants & Contracts (LSAMP typically dedicates some travel funding for student members of LSAMP )  
Other (faculty work with students to obtain SACNAS travel scholarships and similar travel funding from external sources)  
SACNAS Student Chapter will be running several fundraising events such as the Toppers Pizza in Oxnard on March 27. More are to follow.

## ▼ 8. Promoting Participation

### What is your intended audience and how do you intend to market this to your students?

The intended audience is CI students entering their 3rd or 4th year. We intend to market this through student organizations such as the chemistry students club or Free Radicals, the Biology club, Math club, and the SACNAS Student Chapter. We will also advertise with the student programs such as LSAMP and PROMESAS.

### If this is an event that is off campus, how do you plan to bring back the benefit of this event to campus?

CI students benefit from exposure to latest research, presenting their research, networking, and seeing their future possibilities in the distinguished scientists surrounding them. Past student attendees have left with leads for paid summer research opportunities, new mentors, Ph.D. advisors, and burgeoning confidence and aspirations. The students will share this information with their peers. We will also create a resources catalogue to deposit hard copies of programs from the graduate school exhibit.

CI itself benefits from the participation of faculty and administrators: from their scientific and professional growth and their experiencing a powerful cross-level mentoring environment in which all cultures and communities are embraced. CI's participation in SACNAS gives us credibility not only with our own students but with potential future colleagues – learning from SACNAS helps us serve our students better now and diversify our faculty and administration in the future.

## ▼ 9. Approval and Acknowledgement

### Program Chair/Director

Mozingo, Nancy M

### Dean

Wyels, Cynthia (Arts & Sciences)

### Conditions and Considerations

☐ **Artist/Performer/Speaker Fees & Honoraria:** On the Activity Budget, please indicate whether the vendor's price was set by you/CI Representative, or is a fee that was set by the vendor.

☐ **Large Event:** For a large event, consultation with the campus Event Coordinator's office at (805)437-8548 is required.

☐ **Field Trip:** Sponsor must comply with all policies found at:

<http://www.csuci.edu/rm/programs/academic-field-trip-guidelines-and-forms.htm>. If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

☐ **Involves Human Subject Data Collection for Public Dissemination -Requires IRB Approval :** If Project Sponsor proposes to conduct research with human participants, the proposal may be subject to Institutional Review Board for the Protection of Human Subjects (IRB) review. All research that involves any type of interaction with human subjects - from simple surveys to complex biomedical procedures - must be reviewed and approved by the IRB prior to starting the research. Data for "Public Dissemination" indicates interviews/surveys that result in a journal/poster session/newsletter, etc.

☐ **IT Requirements:** If your activity has IT requirements, coordination with and approval from IT Administration is required.

☐ **International Travel:** Requires International Travel application be submitted to Center for International Affairs. Include copy of CIA budget and course syllabus in your IRA application. Must utilize the University's Foreign Travel Insurance Program (FTIP) and follow all International Travel Guidelines listed at: <http://www.csuci.edu/rm/insurance/foreign-travel.htm>

☐ **Risk Management Consultation:** Events that involve or engage students directly with a performer or artist (i.e. in a

workshop or other than as a passive audience member) will require consultation with Risk Management. Requires proof of correspondence with Risk Management.

☐ **Space/Facilities Services Requirements:** Consultation and coordination with Facilities Services is required.

### Acknowledgement

☒ I acknowledge that I have reviewed and accepted the Conditions and Considerations herein. I acknowledge that the activity sponsor will be responsible for managing purchases, travel arrangements, and all transactions related to approved activities. Please check off boxes as appropriate.

### ▼ Chair Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Nancy Mozingo \_\_\_\_\_ Mar 19 2019 \_\_\_\_\_

### ▼ Dean Review

#### Recommendation

- ☒ I recommend approval of the IRA Funds Request described on this page
- ☐ I DO NOT recommend approval of the IRA Funds Request described on this page

#### Comments

 Cynthia Wyels \_\_\_\_\_ Mar 27 2019 \_\_\_\_\_