



**Materials, Services, Facilities and Technology Fee  
Fiscal Year 2017-2018 Budget Request Form\***

**DUE: Friday, January 20, 2017 @ 5:00 P.M.**

**Please return completed requests via email to [gina.matibag@csuci.edu](mailto:gina.matibag@csuci.edu)**

If you have questions about this form, please contact Gina Matibag at (805) 437-3320  
For additional information please consult the MSFT web page.

Project or Activity Title: Mission Lounge Refresh

Name of organization requesting funds: Division of Student Affairs Date: January 18, 2017

Requestor: Toni R. DeBoni | Associate Vice President for Student Affairs/Dean of Students  
Contact Phone Number: (805) 437-8962 E-mail: toni.deboni@csuci.edu

Amount of MSFT Funding Requested:

Date Funding Needed by: No hard deadline, but ideally would like to have furniture installed before students return for fall 2017 semester. Given the turnaround time, we would need to be able to place the order with the furniture vendor at the beginning of July 2017 as it takes between six and eight weeks.

Will you receive funds from any other source(s)? Yes

*If yes, please detail amount requesting from other source(s) as well as your total request for fiscal year 2016-2017 (including request from MSFT).*

The Division of Student Affairs has funded some updates to the lounge, totaling \$20,500 including new soft seating slip-covers, standing workstation, two laptops, two device charging stations, and a television for digital advertising plus associated accessories. These items are awaiting installation as the work order is pending review with Facilities Services. In addition, Associated Students Inc. (ASI) has provided a new microwave and Keurig coffee maker for the area totaling \$250.00. A detailed budget can be found in attachment A.

Has this project or activity previously received MSFT funding? No

If yes, please attach copy of report

Please describe how the use of MSFT funds for this project or activity will benefit the CI student body. Please provide the following in your application. You may attach additional pages and materials (applicants may be requested to meet with the committee to discuss proposals):

1. **Brief Project Description.** Describe the project and its benefits to the educational or co-curricular experience of students at CI. Please provide specific information about how MSFT funds will be used and their impact on the campus. Please describe how this project benefits CI students? Please describe items and provide justification if your request includes the purchase of computers, equipment, furniture or other materials. Please provide a timeline for implementation of the proposed project. If physical improvements are requested please describe need, scope and impact of work to be completed. If the project includes provision of services please indicate the type of service, personnel costs and level or quantity of service to be provided with project funds.
2. **Project/Activity Budget.** Please enclose a complete detailed budget of the entire project. Indicate (in **bold**) specific items of requested MSFT funding including (where applicable) a schedule and priority of project items to be considered if the project is funded at a reduced level. Were other, less costly, approaches considered when preparing the budget for the project? Are there elements that could be eliminated or deferred if funding is not available for the entire project?
3. **Project Assessment.** Describe how the effectiveness of the project will be assessed and measures that will be used to determine if it has attained its objectives. Please note a report will be due at the end of the semester (or fiscal year for annual projects). If funded, how will the project acknowledge the use of student funds so that students are aware that their student fees made (or helped to make) it possible? If appropriate, indicate how the project or activity promotes sustainability at CI.
4. **Sources of Project Support.** Please list the other sources of funding, and additional support for the activity. If this project or activity has been conducted previously please indicate how it was funded. Please explain if MSFT is the only source of support for the project.

**Fiscal Management:** Project sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project sponsor will be responsible for managing purchases and transfers of funds related to approve projects.

Please review MSFT web page for information about the fund and its objectives before submitting your application.

Toni R. DeBoni  
Requestor

\_\_\_\_\_  
Signature

January 18, 2017  
Date

Toni R. DeBoni  
AVP / Dean

\_\_\_\_\_  
Signature

January 18, 2017  
Date

## **Brief Project Description.**

The Mission Lounge located in the Bell Tower East corridor is located adjacent to math tutoring, the Student Engagement and Applied Leadership Center, University Outreach, and Counseling & Psychological Services. Beyond these high-traffic programs, the lounge is highly utilized by students for individual and group studying, and to take breaks and eat meals utilizing the microwave, coffee maker, and existing water refill station. The lounge currently allows for approximately thirty students to use the space at a time, however eight of those spaces are at a conference table and actual use shows that if one to three people are grouped at the table the other seats are typically not used (students do not feel comfortable sharing the table). The lounge is used the entire duration of the day and students can be seen present in the lounge starting at 7:00 a.m. and well into the late evening.

The Division of Student Affairs has already committed about \$20,500 to the project to purchase standing computer stations, cell phone charging kiosks, and a television, and new fabric covers for the existing eight year old soft seating along with a facility request that includes painting, instillation of carpet, and relocating outlets to provide electrical access for computers and television.

This project request will further enhance the Mission Lounge by expanding seating and tables that allow for a flexible use of the space. This will enhance and improve the furniture for three of the four 'quadrants' of the room (please see attachment B for proposed floor plan and layout). If this request is approved, most of the existing furniture in the space will be repurposed into other student centers within the Division of Student Affairs including the new Multicultural Dream Center which will be redesigned once relocated to a more permanent space in the near future.

As the campus continues to grow, lounge space for students will become increasingly impacted and this refresh will provide a flexible and accessible location for students. The addition of more flexible indoor furniture will provide a destination for students that encourages study and community building. Providing these comfortable and inviting spaces for students will help students feel at home and stay on campus, particularly in an area that provides useful resources and engagement opportunities.

## **Project/Activity Budget.**

Please see attachment A for project budget and attachment C for quote from furniture vendor. Please note that we are still working with our furniture vendor to finalize the details of this quote. The final price is fairly close to final; however, there may be a slight change once fabrics are selected. As you will see on the detailed budget in attachment A, **we are requesting \$32,000** which allows for a small amount of flexibility compared to the vendor quote.

### *Priority of requested items:*

If only a portion is funded, they would be prioritized in the following way: Area 3 (\$14,000), Area 1 (\$11,000), and then Area 2 (\$7,000).

*Cost efficiencies:*

In preparing the budget for this request, our campus furniture vendor, BKM, was consulted on multiple occasions to find furniture options that were feasible for the area and maintained campus furnishing consistency. As previously mentioned, the existing soft seating was recovered in order to update the look of the furniture as well as to replace the fabric which was eight years old and shows signs of wear and tear. This was an investment the Division of Student Affairs decided to make as the furniture will be repurposed to a new student center for continued use. The Division of Student Affairs utilized one-time, roll over funds to begin the project and this request would provide an opportunity for larger campus contribution to providing comfortable spaces for our students to relax and study.

**Project Assessment.**

The effectiveness of this project will be seen through student usage of the area. As the area is already highly utilized, it is expected that use will continue at the current rate and likely higher. The project will acknowledge use of student funds through posting a notice that the refresh was funded by MSFT, ASI, and DSA funds, and through a 'grand re-opening' reception held in the space and hosted by the Division of Student Affairs. This project also promotes sustainability at CI by providing a lounge area that will encourage and entice students to remain on campus between classes which could conserve transportation costs/impacts. In addition to providing resources such as a consolidated cell phone charging area, computer station, and a water refill station this space will allow students to engage and interact with each other in a causal setting.

**Sources of Project Support.** Please list the other sources of funding, and additional support for the activity. If this project or activity has been conducted previously please indicate how it was funded. Please explain if MSFT is the only source of support for the project.

As described above, MSFT is one of three funding sources for the project, along with ASI and the Division of Student Affairs. The Division of Student Affairs has initiated this project with the updates outlined above, including recovering of furniture, facility improvements, and purchase of technology materials (charging station, computer stations, TV, etc.) for the area. The total amount of this funding is \$20,500. In addition, ASI provided for a microwave and coffeemaker for the lounge which totaled \$250.

Attachment A: Budget

Attachment B: Proposed floor plan and layout

Attachment C: Quote from furniture vendor

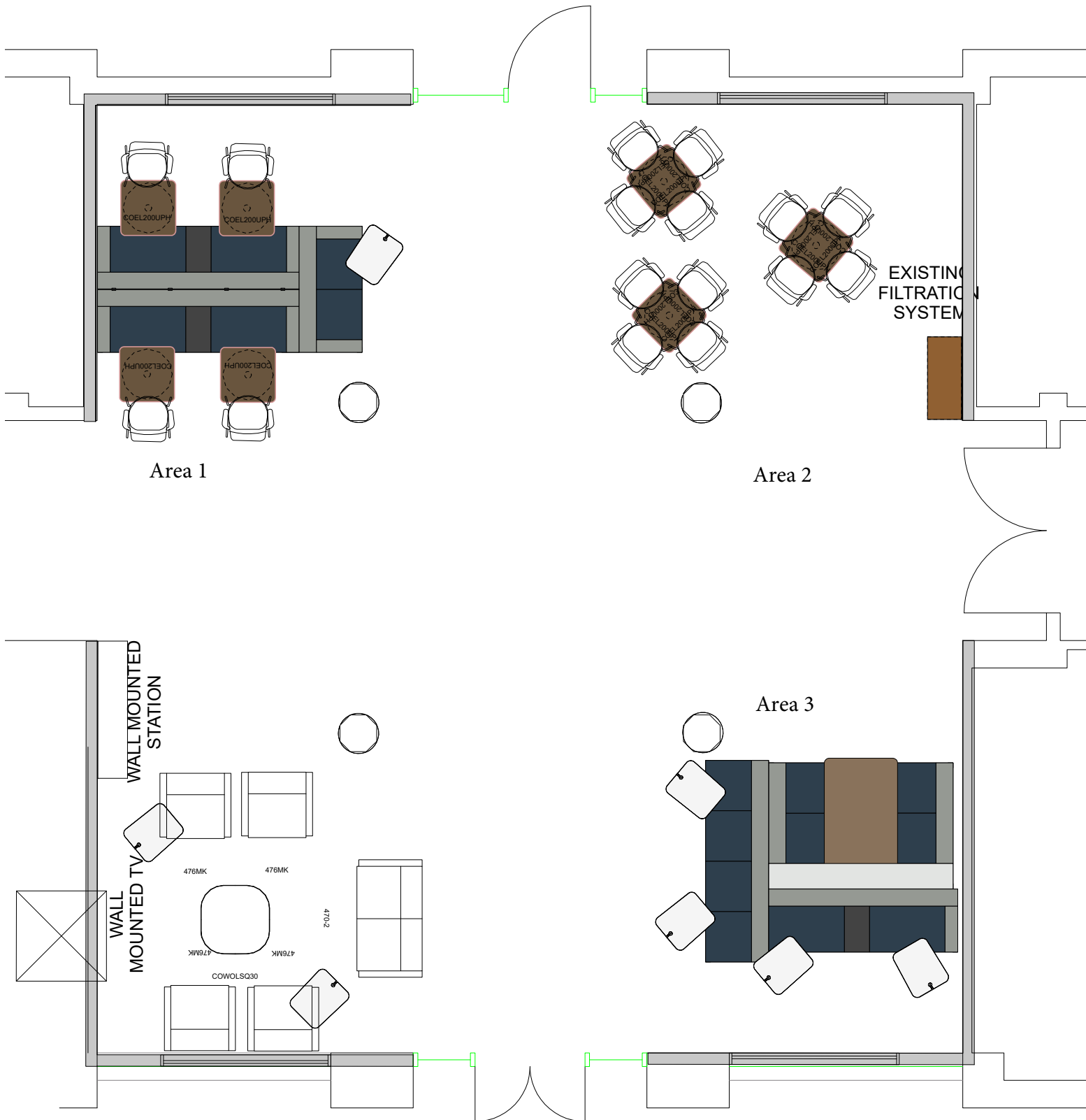
## Request for Funding


Vendor	Item	Qty.	Cost per Item	Total Cost
BKM	New furniture for three the areas within lounge	1	\$ 33,000.00	\$ 33,000.00
			<b>SUBTOTAL</b>	<b>\$ 33,000.00</b>

## Items paid for by Division of Student Affairs

Vendor	Item	Qty.	Cost per Item	Total Cost
Amazon	Single cup coffee maker	1	\$ 125.00	\$ 125.00
	Microwave	1	\$ 125.00	\$ 125.00
KwikBoost	Wall mount charging station	2	\$ 540.50	\$ 1,081.00
BKM	Wall mount work station	1	\$ 1,422.54	\$ 1,422.54
	Furniture covers (one couch and eight chairs)	1	\$ 6,802.25	\$ 6,802.25
Dell	Latitude E7470 i5 Laptop	2	\$ 1,385.74	\$ 2,771.48
	Dell Optioplex Micro	1	\$ 880.78	\$ 880.78
CCS Presentation Systems	32" Samsung TV	1	\$ 495.00	\$ 495.00
	TV mount, splitter, etc.	1	\$ 5,775.00	\$ 5,775.00
	Shipping, tax, fees, etc.	1	\$ 939.50	\$ 939.50
AllCable	Locking cabinet for AV components	1	\$ 353.16	\$ 353.16
Facilities Services	Misc. work (carpet installation, electrical and data wire moves, etc.)	1	\$ 2,000.00	\$ 2,000.00
			<b>SUBTOTAL</b>	<b>\$ 22,770.71</b>

<b>TOTAL BUDGET</b>	<b>\$ 55,770.71</b>
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 <p>2111 Portola Road, Suite A Ventura, CA 93003 877.256.1256 p 805.339.9131 f</p>	<p>DRAWING TITLE: <b>CSUCI- BELL TOWER</b></p>	<p>CONTACT: RACHEAL MCCORMICK</p>	<p>DRAWINGS ARE PROPRIETARY AND NOT FOR PUBLIC USE. NOT TO BE SHARED WITH OTHER FURNITURE VENDORS OR MANUFACTURERS WITHOUT WRITTEN APPROVAL FROM BKM. DESIGN CHARGES MAY APPLY.</p>
	<p>PROJECT NAME: <b>MISSION LOBBY</b></p>	<p>SCALE: NTS</p>	
		<p>DATE:</p>	
		<p>FOR CONCEPTUAL USE ONLY</p>	
		<p>DRAWN BY: BV</p>	
	<p>QUOTE#:</p>		

Area 1



Area 2



DRAWING TITLE:

**CSUCI- BELL TOWER**

CONTACT: RACHEAL MCCORMICK

SCALE: NTS

PROJECT NAME:

**MISSION LOBBY**

DATE:

FOR CONCEPTUAL USE ONLY

DRAWN BY: BV

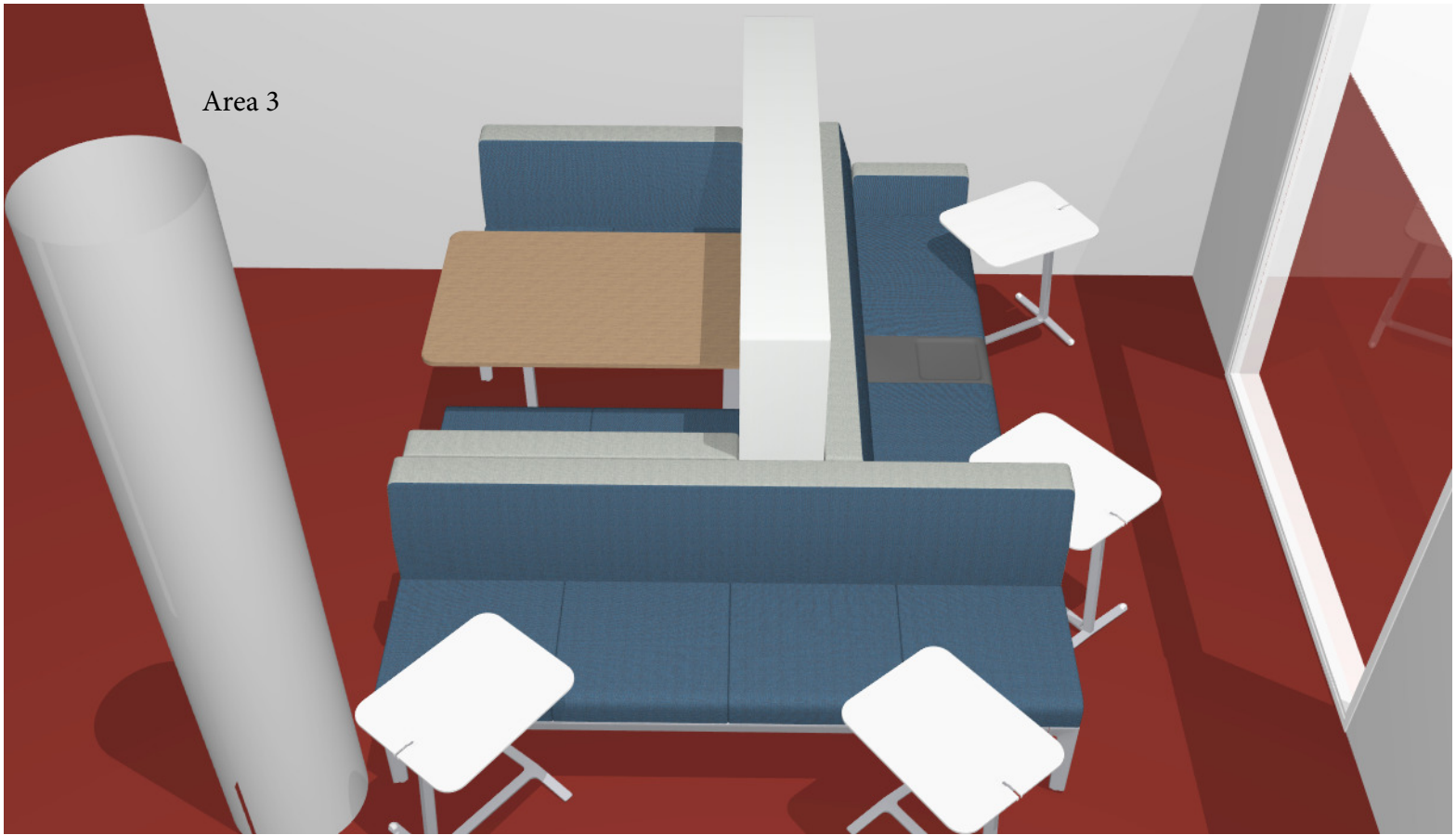
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Area 3



This area will use existing furniture.



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	PROJECT NAME: <b>MISSION LOBBY</b>	SCALE: NTS	
		DATE:	
		FOR CONCEPTUAL USE ONLY	
		DRAWN BY: BV	
	QUOTE#:		





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# Quotation

Authorized Steelcase Dealer

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
27889	01/05/17		CAL300	RACHEAL MCCORMICK	

**QUOTE TO:**

**SHIP TO:**

Courtney Ellis  
 CALIFORNIA ST. CHANNEL ISLANDS  
 ONE UNIVERSITY DRIVE  
 Camarillo, CA 93012

Courtney Ellis  
 CALIFORNIA ST. CHANNEL ISLANDS  
 ONE UNIVERSITY DRIVE  
 Camarillo, CA 93012

P: 1.805.437.2091

P: 1.805.437.2091

courtney.ellis@csuci.edu

courtney.ellis@csuci.edu

**Terms:** BALANCE NET 30 DAYS

Bell Tower, Mission Lobby

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
<b>BEG</b>	<b>Subsection</b>	<b>Area 1</b>		
1	4	COEL100UPH COALE Enea Lottus; Chair-Side, No arms, Upholstered insert MTLFRAME:4017 BLACK POLYPROP:400 BLACK POLYPROPYLENE UPHOLS :BR01 BLACK ONYX OPTIONS * * OPTIONS * * FAB BACK *OPT:ACRYLIC LATEX BACKING DTP BACK DEALER TO SUPPLY FAB W/BACKER Line Finish Summary 400 BLACK POLYPROPYLENE 4017 BLACK BR01 BLACK ONYX	278.78	1,115.12
2	6	HS4AS6 STE Regard; Arm-Single sided, 20D x 5 1/2W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX Tag For: AS	261.00	1,566.00

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS.






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27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Line Finish Summary		
		BR01 BLACK ONYX		
		BR01 BLACK ONYX		
3	1	HS4BD88 STE  Regard; Back-Double sided, 15D x 88W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX OPTIONS * * OPTIONS * * ATTCHOPT *OPT:ATTACHMENT OPTION FOR SCREEN NOATTACH NO SCREEN ATTACHMENT Tag For: BDS88	1,472.52	1,472.52
		Line Finish Summary		
		BR01 BLACK ONYX		
		BR01 BLACK ONYX		
4	1	HS4BS55 STE  Regard; Back-Single sided, 7 1/2D x 55W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX OPTIONS * * OPTIONS * * ATTCHOPT *OPT:ATTACHMENT OPTION FOR SCREEN NOATTACH NO SCREEN ATTACHMENT Tag For: BSS55	765.99	765.99
		Line Finish Summary		
		BR01 BLACK ONYX		
		BR01 BLACK ONYX		
5	1	HS4FD88 STE  Regard; Base-Frame assembly, Double sided, 55D x 88W BASIC :4799 PLATINUM METALLIC Tag For: 55/88-0	962.04	962.04
		Line Finish Summary		
		4799 PLATINUM METALLIC		
6	1	HS4FE2855 STE	446.11	446.11

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ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_






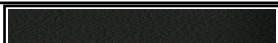


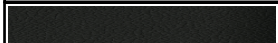


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27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		 Regard; Base-Frame extension, Double sided, Seating application, 27 1/2D x 55W BASIC :4799 PLATINUM METALLIC Tag For: E28/55 Line Finish Summary 4799 PLATINUM METALLIC 		
7	1	HS4FG STE Regard; Bracket-Ganging, Frame Tag For: BG	21.85	21.85
8	2	 HS4H22 STE Regard; Cushion-Seat, 20D x 22W SEAT :BR01 BLACK ONYX Tag For: SC20/22 Line Finish Summary BR01 BLACK ONYX 	235.50	471.00
9	4	 HS4H33 STE Regard; Cushion-Seat, 20D x 33W SEAT :BR01 BLACK ONYX Tag For: SC20/33 Line Finish Summary BR01 BLACK ONYX 	282.85	1,131.40
10	2	 HS4TL11 STE Regard; Arm-In line, Table, 20D x 11W x 18H OUTER :BR01 BLACK ONYX PLASTIC :6249 PLATINUM SOLID OPTIONS * * OPTIONS * * CUTOUT *OPT:POWER CUTOUT OPTIONS W PW CU WITH POWER CUTOUT Tag For: TI Line Finish Summary 6249 PLATINUM SOLID  BR01 BLACK ONYX 	267.07	534.14
11	1	HS4S88G STE	551.54	551.54

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











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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		 Regard; Screen-Glass, 88W x 14H BRACKET :4799 PLATINUM METALLIC Line Finish Summary 4799 PLATINUM METALLIC 		
12	4	 TS4TBASE22 STE Base, 22 dia BASE :4799 PLATINUM METALLIC Tag For: TB Line Finish Summary 4799 PLATINUM METALLIC 	156.81	627.24
13	4	 TS4THR2424 STE Top-Table, Square, 1 1/8 thick, High pressure laminate, 24D x 24W EDGE :6231 GRAPHITE WALNUT TOP-SURF:2410 GRAPHITE WALNUT (HPL) Tag For: 24/24 Line Finish Summary 2410 GRAPHITE WALNUT (HPL)  6231 GRAPHITE WALNUT 	114.55	458.20
14	1	 TS4TST STE Campfire; Skate table, 18D x 22W x 24 7/8H BASIC :4799 PLATINUM METALLIC OPTIONS * * OPTIONS * * TOP OPT *OPT:TOP SELECTION LPL TOP LPL TOP TOP-SURF TOP SURFACE LAM LPL *TOP-SURF:LAMINATE (LPL) 25L6 BLACKWOOD (LPL) Tag For: 18/22 Line Finish Summary 4799 PLATINUM METALLIC  25L6 BLACKWOOD (LPL) 	237.92	237.92
Subsection Sub Total				10,361.07

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
			VENTURA COUNTY 7.25%	751.18
			Total	11,112.25
<b>END</b>				
<b>BEG</b>	<b>Subsection</b>	<b>Area 2</b>		
15	4	COEL100UPH COALE Enea Lottus; Chair-Side, No arms, Upholstered insert MTLFRAME:4017 BLACK POLYPROP:400 BLACK POLYPROPYLENE UPHOLS :BR01 BLACK ONYX OPTIONS * * OPTIONS * * FAB BACK *OPT:ACRYLIC LATEX BACKING NOBACKER FABRIC BACKER NOT REQUIRED Line Finish Summary 400 BLACK POLYPROPYLENE 4017 BLACK BR01 BLACK ONYX	278.78	1,115.12
16	8	COEL200UPH COALE Enea Lottus; Chair-Side, Cantilever arm, Upholstered insert ARMCAP :400 BLACK POLYPROPYLENE MTLFRAME:4017 BLACK POLYPROP:400 BLACK POLYPROPYLENE UPHOLS :BR01 BLACK ONYX OPTIONS * * OPTIONS * * FAB BACK *OPT:ACRYLIC LATEX BACKING NOBACKER FABRIC BACKER NOT REQUIRED Line Finish Summary 400 BLACK POLYPROPYLENE 400 BLACK POLYPROPYLENE 4017 BLACK BR01 BLACK ONYX	318.32	2,546.56
17	1	RATCL1860F STE Top-Common, Square edge profile, Laminate, Flush steel front, 18D x 60W EDGE :6231 GRAPHITE WALNUT	106.11	106.11

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27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		TOP-SURF:2410 GRAPHITE WALNUT (HPL) CT/18/60 Line Finish Summary 2410 GRAPHITE WALNUT (HPL)  6231 GRAPHITE WALNUT 		
18	1	RBKHWM60 STE Bracket-Wall attachment, Horizontal, 60W BASIC :4799 PLATINUM METALLIC Tag For: HB/60 Line Finish Summary 4799 PLATINUM METALLIC 	63.14	63.14
19	1	RSB60TAK STE Universal; Bin, Sliding door, Answer application, 60W BASIC :4799 PLATINUM METALLIC LOCK :9201 POLISHED CHROME KEYS :SK PLUG Tag For: OH/60/16 Line Finish Summary 4799 PLATINUM METALLIC  9201 POLISHED CHROME  K PLUG *KEYS:KEY PLUG No Image Available	312.70	312.70
20	2	RSC18303CF STE Cabinet-Storage, 2 adjustable shelves, Flush steel front, 18D x 30W x 40H BASIC :4799 PLATINUM METALLIC LOCK :9201 POLISHED CHROME KEYS :SK PLUG OPTIONS * * OPTIONS * * TOP OPT *OPT:TOP OPTIONS NO TOP NO TOP Tag For: SC/40	431.83	863.66

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Line Finish Summary		
		4799 PLATINUM METALLIC 		
		9201 POLISHED CHROME 		
		K PLUG *KEYS:KEY PLUG No Image Available		
21	3	TS4TBASE22 STE Base, 22 dia BASE :4799 PLATINUM METALLIC	156.81	470.43
		 Tag For: TB		
		Line Finish Summary		
		4799 PLATINUM METALLIC 		
22	3	TS4THR2424 STE Top-Table, Square, 1 1/8 thick, High pressure laminate, 24D x 24W EDGE :6231 GRAPHITE WALNUT TOP-SURF:2410 GRAPHITE WALNUT (HPL)	114.55	343.65
		 Tag For: 24/24		
		Line Finish Summary		
		2410 GRAPHITE WALNUT (HPL) 		
		6231 GRAPHITE WALNUT 		
23	4	UFP STE Leg-Universal post BASIC :4799 PLATINUM METALLIC	54.11	216.44
		 Tag For: PS		
		Line Finish Summary		
		4799 PLATINUM METALLIC 		
24	1	TS5TLBK3666 STE Bookcase, 36W x 66H BASIC :2L03 BRUSHED SILVER LPL TOP-SURF:2L03 BRUSHED SILVER LPL	232.05	232.05
		 Tag For:		
		Line Finish Summary		
		2L03 BRUSHED SILVER LPL 		
		2L03 BRUSHED SILVER LPL 		
25	1	US1836 STE	55.61	55.61

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		 Worksurface-Straight, Plastic edge, Laminate, 1/2 cord drop, 18 3/8D x 36W EDGE :6231 GRAPHITE WALNUT TOP-SURF:2410 GRAPHITE WALNUT (HPL) OPTIONS * * OPTIONS * * WKSF OPT *OPT:WORKSURFACE OPTION OMIT OMIT SCALLOPS  Tag For: 18/36  Line Finish Summary <hr/> 2410 GRAPHITE WALNUT (HPL)  6231 GRAPHITE WALNUT 		
			Subsection Sub Total	6,325.47
			VENTURA COUNTY 7.25%	458.60
			Subsection Total	6,784.07
<b>END</b>	<b>Subsection</b>			
<b>BEG</b>	<b>Subsection</b>	<b>Area 3</b>		
26	1	HS4AD6 STE Regard; Arm-Double sided, 20D x 5 1/2W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX  Tag For: AD  Line Finish Summary <hr/> BR01 BLACK ONYX  BR01 BLACK ONYX 	267.67	267.67
27	2	 HS4AS6 STE Regard; Arm-Single sided, 20D x 5 1/2W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX  Tag For: AS  Line Finish Summary <hr/> BR01 BLACK ONYX  BR01 BLACK ONYX 	261.00	522.00
28	2	 HS4BS44 STE Regard; Back-Single sided, 7 1/2D x 44W INNER :BR01 BLACK ONYX	696.81	1,393.62

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_








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 Ventura, CA 93003  
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 805.339.9131 f

# Quotation

Authorized Steelcase Dealer

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		OUTER :BR01 BLACK ONYX OPTIONS * * OPTIONS * * ATTCHOPT *OPT:ATTACHMENT OPTION FOR SCREEN NOATTACH NO SCREEN ATTACHMENT Tag For: BSS44 Line Finish Summary BR01 BLACK ONYX [REDACTED] BR01 BLACK ONYX [REDACTED]		
29	1	 HS4BS83 STE Regard; Back-Single sided, 7 1/2D x 82 1/2W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX OPTIONS * * OPTIONS * * ATTCHOPT *OPT:ATTACHMENT OPTION FOR SCREEN NOATTACH NO SCREEN ATTACHMENT Tag For: BSS83 Line Finish Summary BR01 BLACK ONYX [REDACTED] BR01 BLACK ONYX [REDACTED]	1,031.85	1,031.85
30	1	 HS4BS88 STE Regard; Back-Single sided, 7 1/2D x 88W INNER :BR01 BLACK ONYX OUTER :BR01 BLACK ONYX OPTIONS * * OPTIONS * * ATTCHOPT *OPT:ATTACHMENT OPTION FOR SCREEN NOATTACH NO SCREEN ATTACHMENT Tag For: BSS88 Line Finish Summary BR01 BLACK ONYX [REDACTED] BR01 BLACK ONYX [REDACTED]	1,088.90	1,088.90
31	1	 HS4FC5581 STE Regard; Base-Frame assembly, Booth, 55D x 81W BASIC :4799 PLATINUM METALLIC	1,254.00	1,254.00

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27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Tag For: B55/81 Line Finish Summary 4799 PLATINUM METALLIC 		
32	1	 HS4FS83 STE Regard; Base-Frame assembly, Single sided, 27 1/2D x 82 1/2W BASIC :4799 PLATINUM METALLIC Tag For: 28/83 Line Finish Summary 4799 PLATINUM METALLIC 	730.79	730.79
33	1	 HS4FS88 STE Regard; Base-Frame assembly, Single sided, 27 1/2D x 88W BASIC :4799 PLATINUM METALLIC Tag For: 28/88 Line Finish Summary 4799 PLATINUM METALLIC 	755.07	755.07
34	8	 HS4H22 STE Regard; Cushion-Seat, 20D x 22W SEAT :BR01 BLACK ONYX Tag For: SC20/22 Line Finish Summary BR01 BLACK ONYX 	235.50	1,884.00
35	2	 HS4H33 STE Regard; Cushion-Seat, 20D x 33W SEAT :BR01 BLACK ONYX Tag For: SC20/33 Line Finish Summary BR01 BLACK ONYX 	282.85	565.70
36	1	 HS4TC5581L STE Regard; Cabinet-Booth, Laminate, Table, 55D x 81W BASIC :7275 SEAGULL EDGE :6000 BLACK INNER :2536 BLACKWOOD (HPL)	2,403.61	2,403.61

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27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
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THIS QUOTE IS NOT PRICED AT PREVAILING WAGE.  
 PLEASE INFORM SALES PERSON IF PREVAILING WAGE IS  
 NECESSARY.

QUOTATION TOTALS				
			<b>Sub Total</b>	<b>29,535.43</b>
			<b>VENTURA COUNTY 7.25%</b>	<b>2,141.32</b>
			<b>Grand Total</b>	<b>31,676.75</b>

*Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

\*\*\*\*\*End of Quotation\*\*\*\*\*

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# Quotation

Authorized Steelcase Dealer

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
27889	01/05/17		CAL300	RACHEAL MCCORMICK	

## Finish Summary

Product Type	Finish Group Description	Finish Description	Finish
Seating	POLYPROPYLENE	BLACK POLYPROPYLENE	
	ARMCAP	BLACK POLYPROPYLENE	
	METAL FRAME	BLACK	
	UPHOLSTERY	BLACK ONYX	
Tile or Screen	BRACKET	PLATINUM METALLIC	
Worksurface	TOP SURFACE	GRAPHITE WALNUT (HPL)	
	EDGE	GRAPHITE WALNUT	
Support or Bracket	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
Attached Storage	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
Overdesk Storage	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
	LOCK	POLISHED CHROME	
	KEYS	*KEYS:KEY PLUG	No Image Available
Freestanding Storage	TOP SURFACE	BRUSHED SILVER LPL	
	BASIC (PRIMARY FINISH)	BRUSHED SILVER LPL	
	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
	LOCK	POLISHED CHROME	
	KEYS	*KEYS:KEY PLUG	No Image Available
Storage Accessory	TOP SURFACE	GRAPHITE WALNUT (HPL)	
	EDGE	GRAPHITE WALNUT	
Table	TOP SURFACE	GRAPHITE WALNUT (HPL)	
	TOP SURFACE	BLACKWOOD (HPL)	
	INNER	BLACKWOOD (HPL)	
	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
	BASE	PLATINUM METALLIC	
	Edge Finish	BLACK	
	EDGE	GRAPHITE WALNUT	
	BASIC (PRIMARY FINISH)	SEAGULL	

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ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_







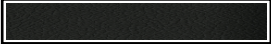
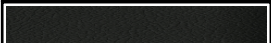

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# Quotation

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 (cont'd)

Authorized Steelcase Dealer

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
27889	01/05/17		CAL300	RACHEAL MCCORMICK	

Seating	BACK PANEL	BLACKWOOD (HPL)	
	TOP SURFACE	BLACKWOOD (LPL)	
	BASIC (PRIMARY FINISH)	PLATINUM METALLIC	
	PLASTIC	PLATINUM SOLID	
	SEAT	BLACK ONYX	
	INNER	BLACK ONYX	
	OUTER	BLACK ONYX	

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