

17-18 MSFT Mid-Term Progress Report

Our MSFT proposal requested funding for **17.06 Learning Resource Center**

Provide a brief summary of the status of your submission. Feel free to add photos.

The Learning Resource Center funded by MSFT is still in progress. We plan to spend the budget down by end of the fiscal year.

During the Fall 2017 semester, we had 3,241 visits by 773 distinct students. The LRC had over 7,746 visit hours. We will continue to be open in the Spring 2018 semester with three student assistants managing the front desk and helping with the logistics of the center.



Provide a brief summary of the status of your budget. Are you within budget? Will you expect to spend your entire allocation by end of FY?

The MSFT funds support 19 tutors who worked an average of 13 hours per week in the Fall. Tutoring runs from the second week of the semester to the last week of classes, with additional hours during finals week. Tutor hiring was calibrated to align with the MSFT budget. However, towards the end of the Fall 2017 semester, the LRC came in slightly under budget with campus holidays and unexpected campus closures due to the Thomas fire. Given the increase of students' visits during the Fall, we expect to make use of the leftover funds from the Fall by hiring an extra math tutor to fill a need during Spring semester. Consequently, we expect to spend the entire allocation.

Additional Comments?