

Materials, Services, Facilities and Technology Fee Fiscal Year 2019-2020 Budget Request Form

DUE: Friday, January 25th, 2019

If you have questions about this form, please contact David Daniels at david.daniels@csuci.edu

For additional information please consult the MSFT web page

▼ Application

Project or Activity Title

Performing Arts-Music materials

Requestor

Kuan-Fen Liu

Requestor Phone Number

323.377.9533

Requestor Email

KuanFen.Liu@csuci.edu

Staff Support Member for Activity

Hilda Ocampo

Staff Support Member Email

hilda.ocampo@csuci.edu

Amount of MSFT Funding Requested

45048.86

Date Funding Needed By

2019-10-01

Are you a member of the Division of Student Affairs?

- No
 Yes

Please select your AVP/Dean

Kohli, Vandana - Dean of Arts & Sciences

Require_DSA_AVP_Review

Will you receive funds from any other source(s)?

- No
 Yes

Has this project or activity previously received MSFT funding?

- No
 Yes

Please describe how the use of MSFT funds for this project or activity will benefit the CI student body.

Please provide the following in your application. You may attach additional files as needed (applicants may be requested to meet with the committee to discuss proposals)

1. Brief Project Description

Describe the project and its benefits to the educational or co-curricular experience of students at CI. Please provide specific information about how MSFT funds will be used and their impact on the campus. Please describe how this project benefits CI students? Please describe items and provide justification if your request includes the purchase of computers, equipment, furniture or other materials. Please provide a timeline for implementation of the proposed project. If physical improvements are requested please describe need, scope and impact of work to be completed. If the project includes provision of services please indicate the type of service, personnel costs and level or quantity of service to be provided with project funds.

2. Project/Activity Budget

Please enclose a complete detailed budget of the entire project. Indicate specific items of requested MSFT funding including (where applicable) a schedule and priority of project items to be considered if the project is funded at a reduced level. Were other, less costly, approaches considered when preparing the budget for the project? Are there elements that could be eliminated or deferred if funding is not available for the entire project?

3. Project Assessment

Describe how the effectiveness of the project will be assessed and measures that will be used to determine if it has attained its objectives. Please note a report will be due at the end of the semester (or fiscal year for annual projects). If funded, how will the project acknowledge the use of student funds so that students are aware that their student fees made (or helped to make) it possible? If appropriate, indicate how the project or activity promotes sustainability at CI.

4. Sources of Project Support

Please list the other sources of funding, and additional support for the activity. If this project or activity has been conducted previously please indicate how it was funded. Please explain if MSFT is the only source of support for the project.

Brief Project Description

This project is essential to the growth of the Performing Arts-Music program. PA faculty members are seeking ways and taking steps to ensure students can still receive excellent training and education at CI before the university has the ability to build a Performing Arts center on campus which would provide students proper supporting materials, such as classrooms, practice rooms and equipment.

Studying music like many other disciplines requires proper training and hours of practice. These materials requested below will aid success in classroom teaching and provide students a chance to practice outside of on-campus instruction in order to master their skills.

Many of our courses attract students who are outside of Performing Arts program who enjoy our excellent course offerings and benefit from live-performance experiences, recording their own student demos, etc. Typically, these non-PA majors join our ensemble classes such as the University chorus, the Contemporary Ensembles and the Drumming Ensembles. These materials requested will not only benefit these performance related courses, but others lecture courses such as Aural Skills, and Music Theory, as well as our private lesson students.

Among the items we are requesting include Wenger Portable Acoustic Shells. These will be used in our Malibu performance spaces as well as any outdoor performances such as the annual Arts Under the Stars event. Unfortunately, none of our indoor performance spaces were ever equipped with any sound reinforcement. The Malibu rooms are very acoustically challenged (as they were not designed to be performance spaces!) The acoustic shells will greatly help directing the sound to the audience of all our performance oriented classes, like Theatre Productions, Choral concerts, and our many live-performance guest artist music series in our various classes like World Music, Jazz History, Classical Music History, etc. In addition, the back and side rails we are requesting is a safety demand. We need to ensure our students, faculty and staff

members' safety when using these risers. The risers can also be used at events such as the Nursing pinning ceremony in addition to performances.

While we are anticipating receiving several digital pianos from the Rockley Foundation this spring, we are requesting here to purchase six headphones and two copies of the Sibelius musical notation software. Together with the digital pianos we will be receiving, our music theory and aural skills students will be able to practice more efficiently. We are also in need of a Baritone saxophone for our saxophone students. This instrument is the largest of the common saxophones and is very expensive for a student to purchase. This will help all our woodwind students and benefit our ensembles as well. We also need five DR Pro microphone stands. Our current mic stands are falling apart, and are badly in need of replacement. We currently have two very popular beginning level drum ensembles for both majors and non-majors. The African Drumming Ensemble and Steel Drum Ensemble offer unique international and multi-cultural opportunities for all students to learn cultural and world music, performing skills and history behind this great music. These ensembles also offer opportunities for even the

very beginner to begin making music collectively and in collaboration with their classmates. These classes are in desperate need of new materials that include mallet instruments, drum kit, and various other items.

Brief Project Description Additional Documents

Project/Activity Budget

Priority of needs:
Wenger Portable Acoustic Shells
Back and side rails
Travelmaster Move & Store Cart
Six headphones
Five DR Pro microphone stands
Percussion Instruments: Xylophone, Orchestral Bells, and mallets
Sibelius musical notation software
Baritone saxophone

Please see attachments for:

1. Project/Activity Budget Supporting Documents (Material description, item names, pricing inquiry and links to product websites)
2. Project Budget Excel Spreadsheet

Project/Activity Budget Additional Documents

[Project Budget Supporting Documents.docx](#)

[Project Budget Spreadsheet.xlsx](#)

Project Assessment

The effectiveness of the project will be assessed by the many on-campus events we have each semester that will take advantage of the acoustic shells, railings for safety and movable cart. We typically have over a dozen performances each semester that are open to the entire CI campus and local community that would greatly benefit from the improved acoustics. The students in our many classes who utilize the keyboards and headphones will also greatly benefit by having new equipment, new keyboards to practice on, and having a designated space they can do this in. We have received many IRA funds over the years, and we announce at the beginning of all our events, that the IRA fund made it possible for our excellent workshops, theatrical productions, live performances and clinics. We will make the same announcements if given the funds on behalf of MSFT. We also do Qualtrics surveys for our many performances and could include questions about the improved sound quality of the acoustics, etc. Another area that will demonstrate assessment is in each of these classes our students who enroll in performance-based music courses are required to write self-reflection process papers. We will ask them to specifically address the new materials in their papers.

Project Assessment Additional Documents

Sources of Project Support

No additional project support.

Sources of Project Support Additional Documents

Accounting String to Fund Any Overage Above MSFT Award

Fiscal Management:

Project sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project sponsor will be responsible for managing purchases, transfers of funds, and all transactions related to approved projects

Please review MSFT web page for information about the fund and its objectives before submitting your application.

 Kuan-Fen Liu Jan 26 2019

▼ AVP/Dean Review

- I recommend approval of the MSFT Funds Request described on this page
- I DO NOT recommend approval of the MSFT Funds Request described on this page

Comments

 Vandana Kohli Jan 26 2019

MSFT Project Budget 2019-2020
 Project/Activity Title: Performing Arts - Music Materials rials
 Requestor: KuanFen Liu (323) 377-9533/kuanfen.liu@csuci.edu

Materials and Supplies

Travelmaster Acoustical Shell (Quantity: 1 set)
 Travelmaster Move & Store Cart (**Quantity: 2**)
 Tourmaster Back Rail (**Quantity: 5**)
 Tourmaster Siderail (**Quantity: Set of 2**)
 Headphones for digital keyboards (Quantity: 6)
 DR Pro microphone stands (Quantity: 5)
 Majestic - X6535D Deluxe Series 3.5 Octave Xylophone (Quantity: 1)
 3.3 Octave Round Top Parsifal Bells Mallet Percussion Gat-33 / Artist Series / Voyager Frame
 Innovative Percussion Fundamental Series Mallet And Stick Pack (Quantity: 2)
 Baritone saxophone (Quantity:1)
 Sibelius musical notation software (Quantity: 2)

| Per Item | Pricing Inquir |
|-------------------|-----------------------|
| ##### | ##### |
| \$911.00/per | \$1,822.00/t |
| \$364.00/per | \$1,820.00/tc |
| \$520.00/set of 2 | \$520.00 |
| \$19.99/per | \$119.94/tot: |
| \$74.99/per | \$374.95/tot: |
| \$1,579.00 | \$1,579.00 |
| \$4,588.99 | \$4,588.99 |
| \$250.99/per | \$501.98/tota |
| \$4,573.00 | \$4,573 |
| \$899.00/per | \$1,798.00/toi |

Grand Total: \$45,048.86

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Supporting Documents to Project Budget:

Travelmaster Acoustical Shell (Quantity: 1 set)

Price: \$27,351.00

Product # L775 - 15 Basic/ 12 Filler

Accommodates an ensemble of 85-96 people

<https://www.wengercorp.com/acoustics/travelmaster-portable-acoustic-shell.php>

Travelmaster Move & Store Cart (Quantity: 2)

\$911.00/per \$1,822.00/total

#: 064A170

<https://www.wengercorp.com/productpage.php?product=89>

Tourmaster Back Rail (Quantity: 5)

\$364.00/per \$1,820.00/total

#: 024G778

Size : 6' Back Rail

<https://www.wengercorp.com/productpage.php?product=724>

Tourmaster Siderail (Quantity: Set of 2)

\$520.00/set of 2

(Requires Back Rail to attach to)

#: 024F017

<https://www.wengercorp.com/productpage.php?product=724>

Grand total for purchasing acoustic shells, back and side rails, and move & store carts including tax from Wenger is: \$25,617.00 plus shipping and handling

Headphones for digital keyboards (Quantity: 6)

https://www.amazon.com/Behringer-HPS3000-Studio-Headphones/dp/B0002Z82XA/ref=sr_1_4?s=musical-instruments&ie=UTF8&qid=1516248839&sr=1-4&keywords=headphones+over+ear&refinements=p_72%3A1248939011

DR Pro microphone stands (Quantity: 5)

<https://www.musiciansfriend.com/accessories/dr-pro-tripod-mic-stand-with-telescoping-boom>

Sibelius musical notation software for computer lab (Quantity: 2)

\$899.00/per Perpetual License with PhotoScore, NotateMe & Audio Score Ultimate (Download)

Various percussion instruments

[Majestic - X6535D Deluxe Series 3.5 Octave Xylophone \(Quantity: 1\)](#)

\$1,579.00/per

[3.3 Octave Round Top Parsifal Bells Mallet Percussion Gat-33 / Artist Series / Voyager Frame](#)

(Quantity:1)

\$4,588.99/per

[Innovative Percussion Fundamental Series Mallet And Stick Pack \(Quantity: 2\)](#)

\$250.99/per \$500.00/total

[Baritone saxophone \(Quantity:1\)](#)

BUFFET CRAMPON 400 Series Professional Baritone Saxophone - with Lacquer

\$4,573.00/per