

Materials, Services, Facilities and Technology Fee Fiscal Year 2019-2020 Budget Request Form

DUE: Friday, January 25th, 2019

If you have questions about this form, please contact David Daniels at david.daniels@csuci.edu

For additional information please consult the MSFT web page

▼ Application

Project or Activity Title

Preparing Students to Serve our Local Community: Batteria, Teaching Spanish Language Assessment

Requestor

Talya Drescher

Requestor Phone Number

8054371688

Requestor Email

talya.drescher@csuci.edu

Staff Support Member for Activity

Manami Gutierrez

Staff Support Member Email

manami.gutierrez@csuci.edu

Amount of MSFT Funding Requested

3089.77

Date Funding Needed By

5/24/2019

Are you a member of the Division of Student Affairs?

- No
 Yes

Please select your AVP/Dean

Sevier, Brian - Dean, School of Education

Require_DSA_AVP_Review

Will you receive funds from any other source(s)?

- No
 Yes

Has this project or activity previously received MSFT funding?

- No
 Yes
-

Please describe how the use of MSFT funds for this project or activity will benefit the CI student body.

Please provide the following in your application. You may attach additional files as needed (applicants may be requested to meet with the committee to discuss proposals)

1. Brief Project Description

Describe the project and its benefits to the educational or co-curricular experience of students at CI. Please provide specific information about how MSFT funds will be used and their impact on the campus. Please describe how this project benefits CI students? Please describe items and provide justification if your request includes the purchase of computers, equipment, furniture or other materials. Please provide a timeline for implementation of the proposed project. If physical improvements are requested please describe need, scope and impact of work to be completed. If the project includes provision of services please indicate the type of service, personnel costs and level or quantity of service to be provided with project funds.

2. Project/Activity Budget

Please enclose a complete detailed budget of the entire project. Indicate specific items of requested MSFT funding including (where applicable) a schedule and priority of project items to be considered if the project is funded at a reduced level. Were other, less costly, approaches considered when preparing the budget for the project? Are there elements that could be eliminated or deferred if funding is not available for the entire project?

3. Project Assessment

Describe how the effectiveness of the project will be assessed and measures that will be used to determine if it has attained its objectives. Please note a report will be due at the end of the semester (or fiscal year for annual projects). If funded, how will the project acknowledge the use of student funds so that students are aware that their student fees made (or helped to make) it possible? If appropriate, indicate how the project or activity promotes sustainability at CI.

4. Sources of Project Support

Please list the other sources of funding, and additional support for the activity. If this project or activity has been conducted previously please indicate how it was funded. Please explain if MSFT is the only source of support for the project.

Brief Project Description

Currently, students becoming special education teachers are required to take a course on formal assessment (SPED 545). In this class, we learn how to give, score and report on findings from the Woodcock-Johnson Achievement Assessment which is widely used in Ventura County. In the last year to my attention that we have bilingual credential students who teach or will be teaching Spanish speaking students in their placements or teaching position upon graduation. These students must be assessed in Spanish per the law. At CSUCI, we only have one Woodcock-Munoz Batteria IV (Spanish Language version of the Woodcock-Johnson) while we expect to grow our Bilingual (BLA)/Special Education (SPED) Program to house between 4 and 8 students next year.

With the purchase of three assessment kits, I'd like to continue building an assessment center for the education program and demonstrate our understanding of local need while growing our BLA/SPED program; these kits will directly benefit our students in becoming trained on the Spanish language assessment, and their students for years to come.

Because the funds will be for the kits, their utility is not limited to one semester, but will be of service for quite some time.

Brief Project Description Additional Documents

Project/Activity Budget

The project costs including the kits, taxes and shipping/handling are included below. In the event the committee would like to approve fewer kits, quotes for 1, 2 and 3 kits are included in attachment.

Project/Activity Budget Additional Documents

[Riverside Assessments Quote Request.zip](#)

[MSFT.xlsx](#)

Project Assessment

At the end of the semester the course is taken, students will submit their work, using the Woodcock-Munoz Batteria for their case study (signature assignment). Dr. Jose Garcia is currently working with me to ensure appropriate use of Spanish Language in report writing utilizing the data gained from the Batteria; together, we will interview the students to determine their level of competence using the Batteria and provide written confirmation that the student demonstrates proficiency in giving, scoring and reporting based on Spanish language assessment tools.

The students will have the opportunity to put this competency on their resume as they apply for special education teacher positions for the following Fall.me time.

Project Assessment Additional Documents

Sources of Project Support

MSFT Funding.

Sources of Project Support Additional Documents

Accounting String to Fund Any Overage Above MSFT Award

GD901-745

Fiscal Management:

Project sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project sponsor will be responsible for managing purchases, transfers of funds, and all transactions related to approved projects

Please review MSFT web page for information about the fund and its objectives before submitting your application.

 Talya Drescher

Jan 25 2019

▼ AVP/Dean Review

- I recommend approval of the MSFT Funds Request described on this page
- I DO NOT recommend approval of the MSFT Funds Request described on this page

Comments



Item	Quantity	List Price Per Unit	Net Price
Bateria IV: Achievement Bettery without C:3		\$873	\$2,619
Taxes			\$208.87
Shipping and Handling			\$261.90
Total			\$3,089.77



Houghton Mifflin Harcourt

SALES QUOTE

Sold To: 118553

California St Univ Channel Isl
Channel Iss
1 University Dr
Camarillo CA 93012-8599

Bill To: 118553

California St Univ Channel Isl
Channel Iss
1 University Dr
Camarillo CA 93012-8599

Ship to: 118553

California St Univ Channel Isl
Channel Iss
1 University Dr
Camarillo CA 93012-8599

Quote Information

Purchase Order No.
DRESCHER/01242019
Order No. / Date 20258803 01/24/2019
Valid To 03/24/2019

Customer No. 118553
Quote Amount \$1,029.92
Incoterms DESTINATION
Payment Terms within 30 days Due net

We assume no responsibility for safe delivery of shipments by mail unless insured. All claims for allowance for shortages, etc. must be made immediately upon receipt of goods and invoice.

Houghton Mifflin Federal ID# 04-1456030

Quote Message:

QUOTE DETAILS - unit net price may be rounded

Material No.	ISBN 13 ISBN 10	Product	Quantity	List	Discount	Unit Net	Net Price
1729893	978-132858944-6 1-328-58944-7	BATERIA IV ACH BATT W/O CASE	1	\$873.00	0.00%	\$873.00	\$873.00

Subtotal	\$873.00
Taxes	\$69.62
Shipping & Handling	\$87.30
Quote Amount	\$1,029.92

Contact Customer Service:
Houghton Mifflin Harcourt
255 38th Avenue, Suite L
St. Charles, IL 60174
Phone: 800-323-9540 / Fax: 630-467-7192
AssessmentsCS@hnhco.com

Subject to HMH's standard Terms and Conditions at <http://www.hmhco.com/terms-and-conditions.html>



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Camarillo CA 93012-8599

Quote Information

Purchase Order No.
DRESCHER/01242019
Order No. / Date 20258806 01/24/2019
Valid To 03/24/2019

Customer No. 118553
Quote Amount \$2,059.85
Incoterms DESTINATION
Payment Terms within 30 days Due net

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Houghton Mifflin Federal ID# 04-1456030

Quote Message:

QUOTE DETAILS - unit net price may be rounded

Material No.	ISBN 13 ISBN 10	Product	Quantity	List	Discount	Unit Net	Net Price
1729893	978-132858944-6 1-328-58944-7	BATERIA IV ACH BATT W/O CASE	2	\$873.00	0.00%	\$873.00	\$1,746.00

Subtotal	\$1,746.00
Taxes	\$139.25
Shipping & Handling	\$174.60
Quote Amount	\$2,059.85

Contact Customer Service:
Houghton Mifflin Harcourt
255 38th Avenue, Suite L
St. Charles, IL 60174
Phone: 800-323-9540 / Fax: 630-467-7192
AssessmentsCS@hnhco.com

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Camarillo CA 93012-8599

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Camarillo CA 93012-8599

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Quote Information

Purchase Order No.
DRESCHER/01242019
Order No. / Date 20258807 01/24/2019
Valid To 03/24/2019

Customer No. 118553
Quote Amount \$3,089.77
Incoterms DESTINATION
Payment Terms within 30 days Due net

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Quote Message:

QUOTE DETAILS - unit net price may be rounded

Material No.	ISBN 13 ISBN 10	Product	Quantity	List	Discount	Unit Net	Net Price
1729893	978-132858944-6 1-328-58944-7	BATERIA IV ACH BATT W/O CASE	3	\$873.00	0.00%	\$873.00	\$2,619.00

Subtotal	\$2,619.00
Taxes	\$208.87
Shipping & Handling	\$261.90
Quote Amount	\$3,089.77

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