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Application Summary

Competition Details

Competition Title: MSFT Applications for 2021-2022

Category: Internal Funding

Award Cycle: 2021-2022

Submission Deadline: 03/16/2021 10:00 AM

Application Information

Submitted By: Stacey Anderson

Application ID: 830

Application Title: Collaborative Learning Spaces for Writing Classes

Date Submitted: 03/5/2021 4:55 PM

Personal Details

Applicant First Name: Stacey

Applicant Last Name: Anderson

Applicant Department: English

Email Address: stacey.anderson@csuci.edu

Phone Number: (805) 732-2731

Who is the Staff Support for Project/Activity?: Carmen Krebs

Staff Support email: carmen.delgado@csuci.edu

Application Details

Proposal Title

Collaborative Learning Spaces for Writing Classes

Brief Project Description

The English Program seeks MSFT funding to equip two writing classrooms located in Bell Tower across from one another. These classrooms will serve our composition program (including first year composition as well as upper-division GVAR courses) along with other writing-intensive classes in English when available. The funds provided by MSFT will support the design of collaborative, peer-oriented learning spaces that place students rather than the instructor at the center of the process, with computers available to support in-class writing and research while students have access to one another and their instructor.

From August of 2008 through March of 2020, the composition program had a dedicated classroom for collaborative, tech-enhanced learning. This room was most recently located next to the Writing and Multiliteracy Center (WMC), which is now expanding into that space. The need for such learning spaces, particularly for first year composition students, has been underscored by the experience of pivoting to online instruction since March of 2020. The composition program developed a robust online curriculum to support students who were fully expecting an in-person learning experience, and that successful curriculum will continue to serve as the backbone of our program when we return face to face. It has become clear, however, that meeting in person and in a collaborative setting would make a measurable difference in the retention, success, and engagement of first year students in particular. Student consistently expressed this as the sole aspect they would change about our classes, and faculty recognized that marrying our online practices with on campus spaces dedicated to active and collaborative teaching and learning would help us meet the needs of the students we serve.

While the location of the composition classroom within Broome changed over the years as library needs evolved, the layout was designed in five "pods" of four students each. Students alternated between group and independent work while the instructor could circulate in a manner that is less feasible in other classroom arrangements. Access to laptops in the classroom provided a more equitable learning environment for students who could not afford their own devices. This is an important consideration given that 57% of CSUCI students are Pell eligible, and that demand for long-term loaner laptops from the Broome Library circulation desk has traditionally exceeded supply.

Attending to the design of our learning spaces has contributed to the success of our first year composition program, particularly with the underserved students who comprise the bulk of our undergraduate population. In typical years, two-thirds of CSUCI's incoming first year students are deemed unprepared to succeed in college writing courses (according to external measures provided by the CSU), yet roughly 93% complete their first year writing requirement successfully with a grade of C- or higher. Quite simply, our students succeed when we provide a space and tools to empower them as writers, thinkers, and collaborative learners.

With the expansion of the WMC into the prior composition classroom, the Academic Planning and Budget Office has identified two rooms across from one another in Bell Tower that can be dedicated to writing instruction in the English Program.

We are able to take the five rolling tables as well as the laptop cart with laptops from the current classroom in Broome 2680 and place them in one of the rooms. Using these existing tables will save \$3000, which is on top of the savings from using existing laptops. We request funding for an additional table to increase student capacity to 24 (the maximum enrollment for creative writing classes we will also be able to offer in these rooms). We also request funding for 25 new chairs for this room, as the ones in Broome 2680 were provided by the library and have been falling apart for a number of years. In addition, we seek funding of a new instructor station for this room as well as 6 external displays with HDMI cables for students to connect their laptops and collaborate on writing and peer review. One of the most powerful ways to help students become more effective writers and collaborators is to make both the process and the product visible on a larger screen. Finally, we request funds for 6 sets of arms to connect the monitors to tables and 6 surge protector hubs to be placed around the room.

The second room would require funding for 12 new tables (which seat 2 people each and can be placed in a pod of 4), 25 chairs, 20 laptops, 6 external displays with arms and HDMI cables, 6 surge protector hubs, and an instructor station. The tables we have identified for this room also include optional attached electronic whiteboards to further support interactive learning, which we would like to purchase as well. We are told there is an unused laptop cart (still in shrink wrap, in storage) that we should be able to obtain from another program that has no plans to use it.

Our composition program at CSUCI thrives in collaborative, interactive learning spaces that enable us to empower students as writers and thinkers. Our program has a strong record of taking students who are deemed under-prepared for college writing and helping them to complete our classes successfully. Funding of this request will support the CSU's Graduation Initiative and CSUCI's Strategic Initiatives as well as our own ongoing efforts to improve our composition program and reach the students we serve. While we are sad to no longer call Broome Library the home of our composition classroom, we are excited for the opportunities these two new rooms will bring, especially as faculty and students eagerly anticipate a return to in-person learning.

We appreciate consideration of our proposal and the prospect of making these spaces even more conducive to the evolving needs of CSUCI students.

Amount of MSFT Funding Requested

61,515.16

Project/Activity Budget Detail

Furnishings	Price	# of items	Total	
4-Person Table	\$ 600.00	5	\$ 3,000.00	For students; to add to 5 tables from Broome
2-Person Table (Verb)	\$ 490.00	14	\$ 6,860.00	12 for students plus 2 as instructor stations
Verb Whiteboard	\$ 95.00	12	\$ 1,140.00	1 per Verb table
Node Chair	\$ 340.00	50	\$ 17,000.00	1 per student and 1 per instructor (both rooms)
			\$ 28,000.00	

Digital Technology	Price	# of items	Total	
Dell Laptop	\$ 1,144.22	20	\$ 22,884.40	1 per student in one of the classrooms
Dell Monitor	\$ 157.49	12	\$ 1,889.88	1 per pod (both rooms)
HDMI Cables for Monitor	\$ 25.00	12	\$ 300.00	1 per monitor (both rooms)
Surge Protector Power Hub	\$ 44.00	12	\$ 528.00	1 per monitor/pod (both rooms)
Arms for Monitor	\$ 100.00	12	\$ 1,200.00	1 per student and 1 per instructor (both rooms)
			\$ 26,802.28	
			\$ 54,802.28	Estimated total of items
			\$ 3,973.17	Sales tax (Camarillo)
			\$ 2,740.11	Estimate for delivery, installation, etc.
			\$ 61,515.56	Grand total of request

Will you receive funds from any other source(s)?

No

Other Funding Sources

Has this project or activity previously received MSFT funding?

No

Acknowledgment

Fiscal Management

Project applicant/sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project applicant/sponsor will be responsible for managing purchases, transfers of funds, and all transactions related to approved projects

Please review MSFT webpage for information about the fund and its objectives before submitting your application.

**CSU Channel Islands
MSFT Proposed Budget
2020-2021**

Please layout in detail when various components of your plan will be complete in order to achieve key milestones. This information will be use to forecast the spending of MSFT within the fiscal year.
PS: all purchases/services need to be received and billed to CI before June 30th to account for the current fiscal year.

SAMPLE

Project or Acitivity Title

**Total Requested
\$\$**

Chemistry Laboratory Instrumataion Refresh

\$452,000

MSFT Planning Budget Calendar 2020-2021

Items or services requested to be funded	July 2020 -Period 1	August 2020-Period 2	September 2020 -Period 3	October 2020 -Period 4	November 2020 -Period 5	December 2020 -Period 6	January 2021 -Period 7	February 2021 -Period 8	March 2021 -Period 9	April 2021 -Period 10	May 2021 -Period 11	June 2021-Period 12	Grand Total
Purchase of UPS Power Conditioner				\$ 9,000.00									\$ 9,000.00
Purchase Glove Box			\$ 42,000.00										\$ 42,000.00
Purchase of Spectrohometer						\$ 156,000.00							\$ 156,000.00
Purchase of Fluorimeter							\$ 39,000.00						\$ 39,000.00
Purchase of Analytical Ultracentrifuge			\$ 198,000.00										\$ 198,000.00
Lab. Student assistant hours to set up equip.								\$ 2,000.00	###	\$ 2,000.00	###		\$ 8,000.00
Total	\$ -	\$ -	\$ 240,000.00	\$ 9,000.00	\$ -	\$ 156,000.00	\$ 39,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 452,000.00

CSU Channel Islands
MSFT Proposed Budget
2020-2021

Please layout in detail when various components of your plan will be complete in order to achieve key milestones. This information will be use to forecast the spending of MSFT within the fiscal year.
 PS: all purchases/services need to be received and billed to CI before June 30th to account for the current fiscal year.

Project or Activity Title

Total Requested
\$

Teaching & Learning Spaces for Writing Classes

\$61,515

*formulas will calculate totals

MSFT Planning Budget Calendar 2020-2021

Items or services requested to be funded	July 2020 -Period 1	August 2020-Period 2	September 2020 -Period 3	October 2020 -Period 4	November 2020 -Period 5	December 2020 -Period 6	January 2021 -Period 7	February 2021 -Period 8	March 2021 -Period 9	April 2021 -Period 10	May 2021 -Period 11	June 2021-Period 12	Grand Total
4-Person Table (5)	\$ 3,000.00												\$ 3,000.00
2-Person Table (Verb) (14)	\$ 6,860.00												\$ 6,860.00
Verb Whiteboard (12)	\$ 1,140.00												\$ 1,140.00
Node Chair (50)	\$ 17,000.00												\$ 17,000.00
Dell Laptop (20)	\$ 22,884.40												\$ 22,884.40
Dell Monitor (12)	\$ 1,889.88												\$ 1,889.88
HDMI Cable for Monitor (12)	\$ 300.00												\$ 300.00
Surge Protector Power Hub (12)	\$ 528.00												\$ 528.00
Arms for Monitor (12)	\$ 1,200.00												\$ 1,200.00
Sales Tax	\$ 3,973.17												
Delivery, Installation, etc.	\$ 2,740.11												
* you can add lines to your budget by inserting lines here													\$ -
Total	\$ 61,515.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,515.56