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Application Summary

Competition Details

Competition Title:	MSFT Applications for 2021-2022
Category:	Internal Funding
Award Cycle:	2021-2022
Submission Deadline:	03/16/2021 10:00 AM

Application Information

Submitted By:	Bianca Acosta
Application ID:	854
Application Title:	FY21-22 Academic Space Interior Improvements
Date Submitted:	03/15/2021 1:33 PM

Personal Details

Applicant First Name:	Rogelio
Applicant Last Name:	Mendoza
Applicant Department:	Facilities Services
Email Address:	rogelio.mendoza@csuci.edu
Phone Number:	(805) 437-3974
Who is the Staff Support for Project/Activity?:	Bianca Acosta
Staff Support email:	bianca.acosta@csuci.edu

Application Details

Proposal Title

FY21-22 Academic Space Interior Improvements

Brief Project Description

Facilities Services (FS) is requesting funds to help improve the academic space at CSU Channel Islands by conducting special repairs and deferred maintenance on various classrooms throughout the campus. These improvements will enhance our student's university experience as well as learning environment. [The attached PDF document](#) describes the specific locations and scope of work to be included in this interior improvement project with the approval of MSFT funding. This project will take place in various buildings on campus which include the following: Bell Tower, Del Norte, Manzanita Hall, Napa Hall and the Martin V. Smith Center. These improvements will dramatically improve the learning environment for our students by providing a more comfortable atmosphere while eliminating the deterioration to our interior finishes, which ultimately protect the structure of the buildings. We appreciate any support you can provide in assisting FS with improving these academic spaces.

Amount of MSFT Funding Requested

62,898.62

Project/Activity Budget Detail

Please see attached PDF document with a detailed breakdown of the project costs for these improvements.

Will you receive funds from any other source(s)?

No

Other Funding Sources

No other funding sources will be provided.

Has this project or activity previously received MSFT funding?

Yes

Acknowledgment

Fiscal Management

Project applicant/sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project applicant/sponsor will be responsible for managing purchases, transfers of funds, and all transactions related to approved projects

Please review MSFT webpage for information about the fund and its objectives before submitting your application.

**CSU Channel Islands
MSFT Proposed Budget
2020-2021**

Please layout in detail when various components of your plan will be complete in order to achieve key milestones. This information will be use to forecast the spending of MSFT within the fiscal year.
PS: all purchases/services need to be received and billed to CI before June 30th to account for the current fiscal year.

SAMPLE

Project or Activity Title

**Total Requested
\$\$**

Chemistry Laboratory Instrumataion Refresh

\$452,000

MSFT Planning Budget Calendar 2020-2021

Items or services requested to be funded	July 2020 -Period 1	August 2020-Period 2	September 2020 -Period 3	October 2020 -Period 4	November 2020 -Period 5	December 2020 -Period 6	January 2021 -Period 7	February 2021 -Period 8	March 2021 -Period 9	April 2021 -Period 10	May 2021 -Period 11	June 2021-Period 12	Grand Total
Purchase of UPS Power Conditioner				\$ 9,000.00									\$ 9,000.00
Purchase Glove Box			\$ 42,000.00										\$ 42,000.00
Purchase of Spectrohometer						\$ 156,000.00							\$ 156,000.00
Purchase of Fluorimeter							\$ 39,000.00						\$ 39,000.00
Purchase of Analytical Ultracentrifuge			\$ 198,000.00										\$ 198,000.00
Lab. Student assistant hours to set up equip.								\$ 2,000.00	###	\$ 2,000.00	###		\$ 8,000.00
Total	\$ -	\$ -	\$ 240,000.00	\$ 9,000.00	\$ -	\$ 156,000.00	\$ 39,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 452,000.00

CSU Channel Islands
MSFT Proposed Budget
2021-2022

Please layout in detail when various components of your plan will be complete in order to achieve key milestones. This information will be used to forecast the spending of MSFT within the fiscal year. PS: all purchases/services need to be received and billed to CI before June 30th to account for the current fiscal year.

Project or Activity Title

Total Requested
\$\$

FY21-22 Academic Space Interior Improvements

\$62,898.62

*formulas will calculate totals

MSFT Planning Budget Calendar 2021-2022

Items or services requested to be funded	July 2021 -Period 1	August 2021-Period 2	September 2021 -Period 3	October 2021 -Period 4	November 2021 -Period 5	December 2021 -Period 6	January 2022 -Period 7	February 2022 -Period 8	March 2022 -Period 9	April 2022 -Period 10	May 2022 -Period 11	June 2022-Period 12	Grand Total
Purchase of materials					\$ 35,217.13								\$ 35,217.13
Labor costs for FS employees to complete priority 1 items							\$ 10,165.17						\$ 10,165.17
Labor costs for FS employees to complete priority 2 items												\$ 17,516.32	\$ 17,516.32
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
* you can add lines to your budget by inserting lines here													\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ 35,217.13	\$ -	\$ 10,165.17	\$ -	\$ -	\$ -	\$ -	\$ 17,516.32	\$ 62,898.62



3/15/2021

To: MSFT Committee

Ref: Materials, Services, Facilities and Technology (MSFT) Proposals 2021-2022

Proposal Title: FY21-22 Academic Space Interior Improvements

Dear Colleagues,

Facilities Services (FS) is requesting funds to help improve the academic space at CSU Channel Islands by conducting special repairs and deferred maintenance on various classrooms throughout the campus. These improvements will enhance our student's university experience as well as learning environment. The information to follow describes the specific locations to be included in this interior refresh program with the approval of MSFT funding. This project will take place in various buildings on campus which include the following: Bell Tower, Del Norte, Manzanita Hall, Napa Hall and the Martin V. Smith Center.

The scope of work for each location is described as follows and the breakdown of costs is found in the attached documentation. For Bell Tower classroom 1462 and 1642, FS will install new roller shades and chair rails. In Del Norte, various classroom walls will be painted, and new chair rails will be installed to correct the damage on the walls. The hallway leading up to these classrooms will also be painted and the floor will be restored with poxy paint. The Del Norte 1500 lecture room will also be painted, and acoustical panels will be installed on the south wall of the lobby. For Manzanita Hall classrooms 1142 and 1149, there will be new acoustical panels and roller shades installed as well as new paint and door refinishes. Napa Hall rooms 1182, 1186 and 1190 will be painted and the doors will be refinished, new acoustical panels and door kick plates will also be installed in the vestibule. The Martin V. Smith Center 1908 lecture room lower section of the walls will be painted and an acoustical panel on the west wall by the main entrance doors will be installed. Specific rooms require additional aesthetic work such as the replacement of any damaged room signs.

These finishes are at the end of their useful life cycle. We have been refreshing classrooms on campus since FY14-15 with the assistance of MSFT funds and are requesting your continued support with this effort to refresh the locations listed above. We appreciate any support you can provide in assisting FS with improving these academic spaces. These improvements will dramatically improve the learning environment for our students by providing a more comfortable atmosphere while eliminating the deterioration to our interior finishes, which ultimately protect the structure of the buildings.



Here is an example of a typical before and after classroom refresh that we have completed in the past:



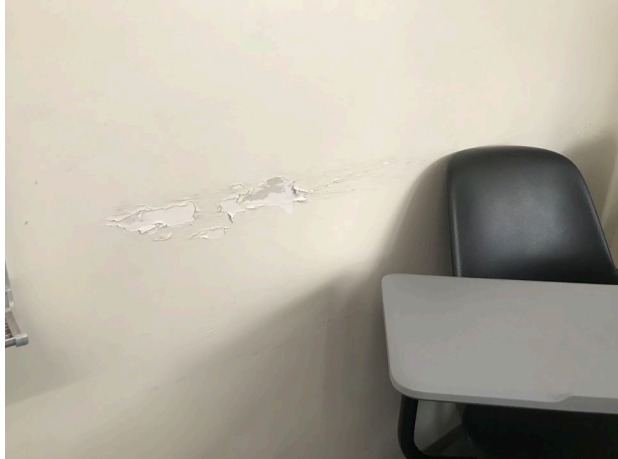
The below examples show the current state of classroom finishes – entrance doors are in need of refinishing, there is deteriorating vinyl floor that needs replacement; walls finishes are failing, damages have occurred due to the need of chair rails, window screen material has pulled away from the majority of the frames allowing insects to enter the spaces.

Bell Tower





Del Norte

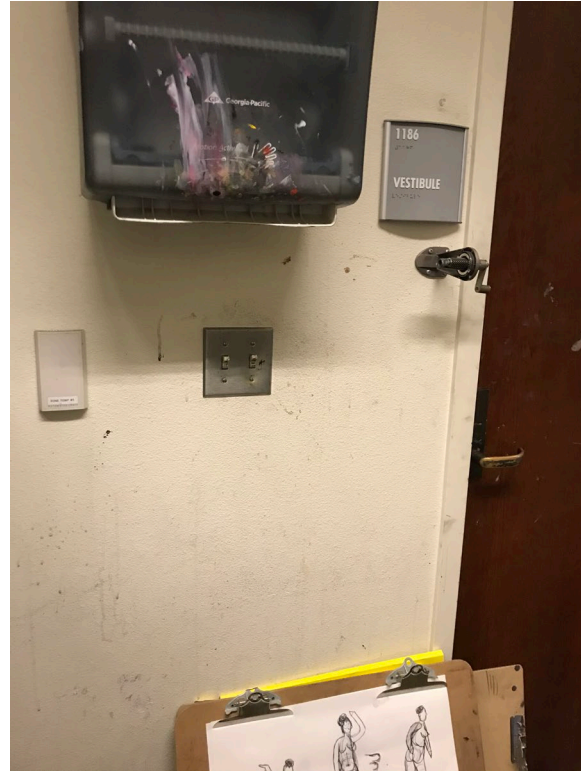


Manzanita Hall





Napa Hall



Martin V. Smith Center





The needs for each room are listed below along with an estimate for the repair; please see the attached excel sheet for a break down of all unit costs.

Bell Tower 1462 and 1642

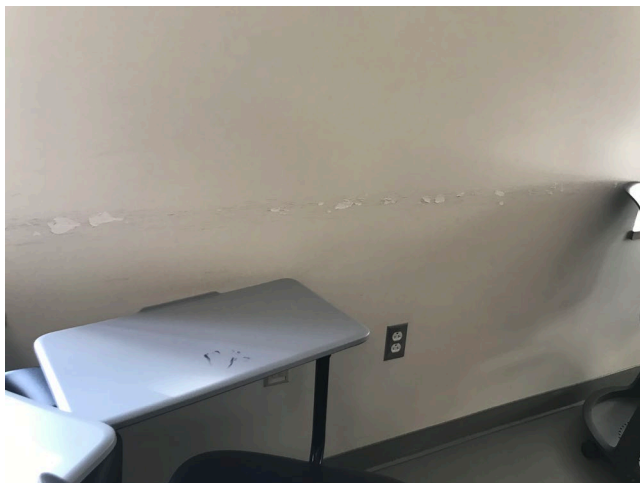


Priority 1

Install chair rails and replace roller shades.

ESTIMATE: \$13,720

Del Norte 1530, 1535, 1545, 1550, 1555



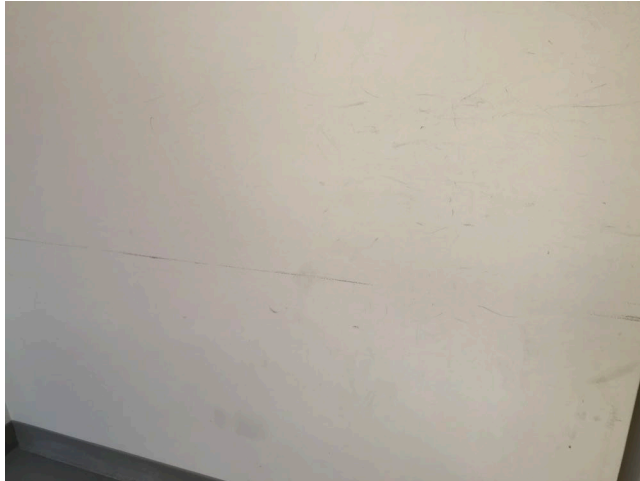
Priority 1

Paint the lower section of the classroom walls and install chair rails to avoid any further damage to the walls.

ESTIMATE: \$6,202.59



Del Norte 1500 and lobby area 1507



Priority 1

Patch and paint the lower section of the walls. Install an acoustical panel in the south wall of lobby room 1507.

ESTIMATE: \$2,817.25

Del Norte 1511 hallway



Priority 1

Patch and paint the walls. Refinish the hallway floor leading up to the classrooms with poxy paint. Existing paint is peeling off and deteriorating.

ESTIMATE: \$8,144.84



Manzanita Hall 1142



Priority 2

Patch and paint walls, install new roller shades, refinish door and install an acoustical panel on the east wall by the entrance door.

ESTIMATE: \$8,025.63

Manzanita Hall 1149



Priority 2

Patch and paint walls, install new roller shades, refinish door, replace exit sign and install an acoustical panel.

ESTIMATE: \$8,366.25



Napa Hall 1182 Dressing Room



Priority 2

Patch and paint walls and refinish door.

ESTIMATE: \$1,369.73

Napa Hall 1186 Vestibule



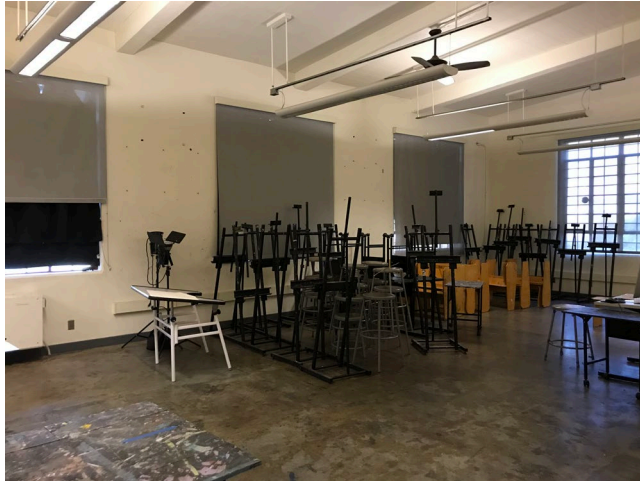
Priority 2

Patch and paint walls, refinish door, install new door kick plates and acoustical panels to prevent further damage to the wall.

ESTIMATE: \$3,512.23



Napa Hall 1190 Life Drawing Studio



Priority 2

Patch and paint walls paint exterior door and install room sign on vestibule side.

ESTIMATE: \$6,181.23

Martin V. Smith Center 1908 Lecture Room



Priority 2

Patch and paint the lower section of the walls and install an acoustical panel on the west wall by the main entrance doors.

ESTIMATE: \$4,558.88



Channel Islands

CALIFORNIA STATE UNIVERSITY

DIVISION OF BUSINESS & FINANCIAL AFFAIRS

The total estimate for this project proposal is **\$62,898.62**. We plan to publicize these improvements along with the funding source on our weekly project updates and send out project notifications ahead of time to notify the tenants of the maintenance work that will take place in their areas. This proposal has been built so that the committee can easily remove scope and deduct items as desired.

For your consideration, unit pricing has been added to the estimate sheet for each repair needed.

Thank you for your time and attention.

Regards,

Rogelio Mendoza
Facilities Project Supervisor



MSFT - 2021/2022 CLASSROOM WORK

BELL TOWER 1462 AND 1642 CLASSROOMS

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY		0	14			220		
MATERIAL PER UNIT	\$ 3.50	\$ 0.50	\$ 700.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT	\$ 4.00	\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST	\$ -	\$ -	\$ 9,800.00	\$ -	\$ -	\$ 1,760.00		\$ 11,560.00
LABOR COST	\$ -	\$ -	\$ 840.00	\$ -	\$ -	\$ 1,320.00		\$ 2,160.00
TOTAL	\$ -	\$ -	\$ 10,640.00	\$ -	\$ -	\$ 3,080.00		\$13,720.00

DEL NORTE 1530,1535, 1545, 1550 AND 1555 CLASSROOMS LOWER SECTION OF TE WALLS

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	5025	1134				200		
MATERIAL PER UNIT	\$ 3.50	\$ 0.50	\$ 700.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT	\$ 4.00	\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST	\$ -	\$ 567.10	\$ -	\$ -	\$ -	\$ 1,600.00		\$ 2,167.10
LABOR COST	\$ -	\$ 2,835.49	\$ -	\$ -	\$ -	\$ 1,200.00		\$ 4,035.49
TOTAL	\$ -	\$ 3,402.59	\$ -	\$ -	\$ -	\$ 2,800.00		\$ 6,202.59

DEL NORTE 1500 LECTURE ROOM & 1507 LOBBY. LOWER SECTION OF THE WALLS

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	2064	727					1507 Lobby Acoustic panel	1,000.00
MATERIAL PER UNIT	\$ 3.50	\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT	\$ 4.00	\$ 2.00	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST	\$ -	\$ 363.45	\$ -	\$ -	\$ -	\$ -		\$ 363.45
LABOR COST	\$ -	\$ 1,453.80	\$ -	\$ -	\$ -	\$ -		\$ 1,453.80
TOTAL	\$ -	\$ 1,817.25	\$ -	\$ -	\$ -	\$ -		\$ 2,817.25

DEL NORTE 1511 HALLWAY

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	989	1258					Refinish floor	5,000.00
MATERIAL PER UNIT	\$ 3.50	\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT	\$ 4.00	\$ 2.00	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST	\$ -	\$ 628.97	\$ -	\$ -	\$ -	\$ -		\$ 628.97
LABOR COST	\$ -	\$ 2,515.87	\$ -	\$ -	\$ -	\$ -		\$ 2,515.87
TOTAL	\$ -	\$ 3,144.84	\$ -	\$ -	\$ -	\$ -		\$ 8,144.84

MANZANITA HALL 1142 CLASSROOM

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	851	1167	5	0	1		5'X15' Acoustic Panels	\$1,000.00
MATERIAL PER UNIT		\$ 0.50	\$ 600.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT		\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST		\$ 583.44	\$ 3,000.00	\$ -	\$ 25.00	\$ -		\$ 3,608.44
LABOR COST		\$ 2,917.19	\$ 300.00	\$ -	\$ 200.00	\$ -		\$ 3,417.19
TOTAL		\$ 3,500.63	\$ 3,300.00	\$ -	\$ 225.00	\$ -		\$ 8,025.63

MANZANITA HALL 1149 CLASSROOM

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	778	1450	4	0	1	0	Exit Sign	\$150.00
MATERIAL PER UNIT		\$ 0.50	\$ 600.00	\$ 15.00	\$ 25.00	\$ 8.00	5'X15' Acoustic Panels	\$1,000.00
LABOR PER UNIT		\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST		\$ 725.21	\$ 2,400.00	\$ -	\$ 25.00	\$ -		\$ 3,150.21
LABOR COST		\$ 3,626.04	\$ 240.00	\$ -	\$ 200.00	\$ -		\$ 4,066.04
TOTAL		\$ 4,351.25	\$ 2,640.00	\$ -	\$ 225.00	\$ -		\$ 8,366.25

NAPA HALL 1182 DRESSING ROOM

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	91	382			1			
MATERIAL PER UNIT		\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT		\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST		\$ 190.79	\$ -	\$ -	\$ 25.00	\$ -		\$ 215.79
LABOR COST		\$ 953.94	\$ -	\$ -	\$ 200.00	\$ -		\$ 1,153.94
TOTAL		\$ 1,144.73	\$ -	\$ -	\$ 225.00	\$ -		\$ 1,369.73

NAPA HALL 1186 VESTIBULE

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	61	312			1		Door Kick plates (2)	\$200
MATERIAL PER UNIT		\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00	5'X15' Acoustic Panels (2)	\$2,000.00
LABOR PER UNIT		\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 5.00	Add room number sign	\$ 150.00
MATERIAL COST		\$ 156.20	\$ -	\$ -	\$ 25.00	\$ -		\$ 181.20
LABOR COST		\$ 781.02	\$ -	\$ -	\$ 200.00	\$ -		\$ 981.02
TOTAL		\$ 937.23	\$ -	\$ -	\$ 225.00	\$ -		\$ 3,512.23

NAPA HALL 1190 LIFE DRAWING STUDIO

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	1280	1860			2		Room Sign	\$150.00
MATERIAL PER UNIT		\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00		

LABOR PER UNIT		\$ 2.50	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST		\$ 930.20	\$ -	\$ -	\$ 50.00	\$ -		\$ 980.20
LABOR COST		\$ 4,651.02	\$ -	\$ -	\$ 400.00	\$ -		\$ 5,051.02
TOTAL		\$ 5,581.23	\$ -	\$ -	\$ 450.00	\$ -		\$ 6,181.23

SMITH DECISION CENTER 1908 LECTURE ROOM. LOWER SECCION OF THE WALLS

	CARPET (SF)	PAINT	ROLLER SHADES	WINDOW SCREENS	REFINISH DOOR	CHAIR RAIL	SPECIAL WORK	TOTAL
QUANTITY	1979	1424					Acoustic panel	\$1,000.00
MATERIAL PER UNIT		\$ 0.50	\$ 550.00	\$ 15.00	\$ 25.00	\$ 8.00		
LABOR PER UNIT		\$ 2.00	\$ 60.00	\$ 60.00	\$ 200.00	\$ 6.00		
MATERIAL COST		\$ 711.78	\$ -	\$ -	\$ -	\$ -		\$ 711.78
LABOR COST		\$ 2,847.10	\$ -	\$ -	\$ -	\$ -		\$ 2,847.10
TOTAL		\$ 3,558.88	\$ -	\$ -	\$ -	\$ -		\$ 4,558.88

PRIORITY 1	\$30,884.67
PRIORITY 2	\$ 32,013.94

TOTAL	\$62,898.62
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