



Channel Islands
CALIFORNIA STATE UNIVERSITY

**Materials, Services, Facilities and Technology Fee
Fiscal Year 2015-2016 Budget Request Form***

DUE: Friday, January 9, 2015 @ 5:00 P.M.

Please return completed requests via email to gina.matibag@csuci.edu

If you have questions about this form, please contact Gina Matibag at (805) 437-3320
For additional information please consult the MSFT web page.

Project or Activity Title: **Classroom Instructor Stations / TC05**

Name of organization requesting funds: **Division of Technology & Communication** Date: **12/20/2014**

Requestor: **Michael Berman** Contact Phone Number: **x 2099** E-mail: **michael.berman@csuci.edu**

Amount of MSFT Funding Requested: **\$56,300**

Date Funding Needed by: **50% by 7/1/2015, 50% by 12/1/2015**

Will you receive funds from any other source(s)? **NO**

If yes, please detail amount requesting from other source(s) as well as your total request for fiscal year 2014-2015 (including request from MSFT).

Has this project or activity previously received MSFT funding? **NO**

(Report attached in Excel format; indicates previous MSFT expenditures as available)

Please describe how the use of MSFT funds for this project or activity will benefit the CI student body.

Please provide the following in your application. You may attach additional pages and materials (applicants may be requested to meet with the committee to discuss proposals):

- Brief Project Description.** Describe the project and its benefits to the educational or co-curricular experience of students at CI. Please provide specific information about how MSFT funds will be used and their impact on the campus. Please describe how this project benefits CI students? Please describe items and provide justification if your request includes the purchase of computers, equipment, furniture or other materials. Please provide a timeline for implementation of the proposed project. If physical improvements are requested please describe need, scope and impact of work to be completed. If the project includes provision of services please indicate the type of service, personnel costs and level or quantity of service to be provided with project funds.

In order to provide the best experience for students, instructor station computers should be replaced about every 4 years. Due to lack of funds, the Division of Technology & Communication (T&C) has been keeping computers for 5-6 years and even longer, but this results in slower computers and more down-time. While general technology and instructional funding has been used for upgrades in the past, these funds have dried up due to reduced state spending.

Computers in areas such as classrooms get very heavy-duty use; they are often used 12 or more hours per day), much more than a typical consumer-level home computer. To facilitate rapid and efficient repair, the University must support standardized equipment (i.e., limited number of makes and models). Preference for desktop computers is given to all-in-one workstations, which reduce clutter and use less desk space.

Computers shall be procured and installed over the course of the 2015-2016 fiscal year. Replacement of computers shall take place according to priority determined based on need and to minimize disruption to curricular or co-curricular activities.

2. **Project/Activity Budget.** Please enclose a complete detailed budget of the entire project. Indicate (in **bold**) specific items of requested MSFT funding including (where applicable) a schedule and priority of project items to be considered if the project is funded at a reduced level. Were other, less costly, approaches considered when preparing the budget for the project? Are there elements that could be eliminated or deferred if funding is not available for the entire project?

The instructor computer priorities listed below are based on the opinion of T&C employees and their familiarity with the age, condition and usage of the computers affected. This proposal (and the detailed, prioritized budget attached in Excel) are meant to facilitate *a la carte* selection for upgrades desired by the committee. The only constraint is that refresh of affected devices in a single classroom or lab area must be completed simultaneously (i.e, all computers in a selected space must be replaced at the same time).

In the attached budget in Excel, elements are ranked according to priority. Additional cost reduction options are available in the "Further Cost Options" column.

3. **Project Assessment.** Describe how the effectiveness of the project will be assessed and measures that will be used to determine if it has attained its objectives. Please note a report will be due at the end of the semester (or fiscal year for annual projects). If funded, how will the project acknowledge the use of student funds so that students are aware that their student fees made (or helped to make) it possible? If appropriate, indicate how the project or activity promotes sustainability at CI.

Project effectiveness will be assessed based on the following measures:

1. Timeliness of installation and/or upgrade of affected computers
2. Installation and/or upgrade process proceeds according to listed priority.
3. The rate of hardware failure in upgraded locations decreases or remains the same.

Student satisfaction with IT equipment will be gauged in a satisfaction survey.

To acknowledge the use of student funds, small stickers may be affixed to each affected device as desired. In addition, T&C can create and post acknowledgement in rooms whose equipment has been upgraded, at the rate of ~\$50 per room.

4. **Sources of Project Support.** Please list the other sources of funding, and additional support for the activity. If this project or activity has been conducted previously please indicate how it was funded. Please explain if MSFT is the only source of support for the project.
MSFT is the only source of funding support for this project.

Fiscal Management: Project sponsor's unit or department may be responsible for incurred over and above what is funded through the MSFT. If support is requested for costs beyond initial award, or for use on activities or materials not included in approved proposals, the project sponsor must seek approval from the MSFT committee. The project sponsor will be responsible for managing purchases and transfers of funds related to approved projects.

Please review MSFT web page for information about the fund and its objectives before submitting your application.

MSFT Technology & Communication / Classroom Instructor Stations 2015-2016 Submission: (in priority order)

MSFT COMMITTEE DECISION:

Item #	Area	BLDCG/RM#	Quantity	Model to be purchased	Unit Cost	Subtotal	Notes: Replacing
1	Bell Tower	1494	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
2	Bell Tower	2716	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
3	Bell Tower	1728	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
4	Bell Tower	1726	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
5	Bell Tower	1716	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
6	Bell Tower	1602	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
7	Bell Tower	1745	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 745 2008 Model
8	Bell Tower	1471	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
9	Bell Tower	1462	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
10	Mordoc Hall	150	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
11	MVS	1908	2	SFF	\$1,000	\$2,000	Dell OptiPlex 755 2008 Model
12	Del Norte Hall	1500	1	SFF	\$1,000	\$1,000	Dell OptiPlex 755 2008 Model
13	Solano Hall	1228	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
14	Solano Hall	1232	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
15	Bell Tower	1372	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
16	Bell Tower	2572	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 755 2008 Model
17	Bell Tower	1642	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 780 2008 Model
18	Malibu Hall	100	1	Dell AIO 9030	\$1,300	\$1,300	Dell OptiPlex 760 2008 Model
19	Aliso Hall	231	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
20	Bell Tower	2688	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
21	Bell Tower	2352	1	Dell AIO 9030	\$1,300	\$1,300	Dell Precision 390 Model
22	Bell Tower	1684	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
23	Bell Tower	1302	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
24	Bell Tower	1611	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
25	Bell Tower	1491	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
26	Bell Tower	1424	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
27	Bell Tower	1422	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
28	Bell Tower	1621	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
29	Broome Library	1704	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
30	Malibu Hall	140	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
31	Manzanita Hall	1142	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
32	Manzanita Hall	1149	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
33	Manzanita Hall	1101	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M90Z 2010 Model
34	Del Norte Hall	2545	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
35	Del Norte Hall	2555	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
36	Del Norte Hall	2550	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
37	Del Norte Hall	1555	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
38	Del Norte Hall	1550	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
39	Del Norte Hall	2530	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
40	Del Norte Hall	1635	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
41	Del Norte Hall	1530	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
42	Del Norte Hall	1545	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z
43	Del Norte Hall	2535	1	Dell AIO 9030	\$1,300	\$1,300	Lenovo M92Z

Total Cost \$56,300