



## MSFT Committee Meeting Minutes

Monday, March 25<sup>th</sup>, 2019 — 8:00-9:00 AM  
Provost's Conference Room BTW#2185

Meeting Objective: Review proposals for fiscal year 2019-2020 (FY19-20) projects.

Attendees: Sean Kelly, Geydy Martinez, Laine Lyzak, Monica Tandel, Raul Perez, Thomas Dorch

Staff present: David Daniels, Kirk England, Jacky Connell, Dianne Wei

### I. New Business

- A. Continue going through FY 19-20 MSFT proposals
  - Meeting called to order 8:06am;
  - T. Dorch moved to approve 19.16, Raul seconded; S. Kelly voiced concern about approving this one out of context, i.e. what if we approve this one but not other equipment-related proposals; for example, if we approve this do we need to approve the Chemistry refresh; discussion that it says “refresh” but that’s only for one machine, the others are new; K. England suggested if we can read all the ones by category first instead of in order of the amount of the request; danger may be if we get to a big request after approving other smaller ones; L. Lyzak added that we also have to keep in mind the large technology ask; committee agreed to vote by group;
  - 19.01 (Chemistry refresh): S. Kelly recalled last year’s committee’s stance that these items seemed to be things that would be nice to have but are not absolutely necessary; T. Dorch stated his position to approve the top two items in the overall ask, i.e. glove box and power conditioner, primarily out of safety concerns; students are trying to be safe and these would make a big difference on our safety efforts; further discussion of the existence of a glove box (i.e. fume hood with gloves going into a pressurized space); K. England suggested something to keep in mind is the ongoing maintenance of these items; L. Lyzak recalled asking the faculty sponsor about it and he intentionally did not include ongoing maintenance costs due to MSFT being one-time

money; L. Lyzak called for vote on top two items, T. Dorch motioned and R. Perez seconded, **VOTE** – All In Favor of partial funding (\$51k);

- T. Dorch suggested that from here the committee goes through all proposals and assigned what our minimum would be;
- 19.02 (ESRM equipment): committee noted the \$40k section for field equipment; R. Perez felt that we should fund the field equipment because students have to occasionally make their own tools; R. Perez motioned to partially fund, T. Dorch seconded; **VOTE** – All In Favor of approving \$40k for field equipment; S. Kelly added that we need to ask them for more justification behind the drone ask (\$6k), and should suspend this approval until answer received; committee discussed tentative acceptance of minimum field equipment;

B. ACTION: Vote on proposals that came from deans late.

- L. Lyzak referred to proposals that were approved late by dean of Broome Library, asked committee if we should allow them to be reviewed; further discussion by committee hearing pros and cons; K. England recalled that the WMC folks were cut funding last year, keep in mind the impact of not reviewing them at all in terms of potential negative impact on students; L. Lyzak reviewed the four as a batch; T. Dorch added that he has no issue with accepting the proposals for review, not necessarily approving them, but we can take into account that they were late, we can still be aware of the potential impact on students; G. Martinez noted that the WMC is used by everyone; R. Perez motioned to allow, T. Dorch seconded, All In Favor of accepting them;
- 19.29 (Student Makerspace): L. Lyzak introduced the proposal; T. Dorch liked the idea, further noted the 3D printer; S. Kelly added that conceptually he is in favor and has been pushing for this for years, but that being said, but if we don't pursue it strategically in terms of what program this should live in, it may not work well; in other words, let's not do it in a limited fashion for \$60k but instead let's do it properly for \$200k; this is something we should be talking about funding as an entire campus, not necessarily as an MSFT fund request; K. England recalled that it came through as an institutional request as well; L. Lyzak observed that this proposal is not as well-structured as other proposals we've received; R. Perez moved to deny funding, S. Kelly seconded, **VOTE** – 5 In Favor of denying funding, 1 Opposed to denial; MSFT committee will deny funding for 19.29.

C. ACTION: Vote on remaining proposals.

- 19.03 – Acoustic Shells; L. Lyzak recalled Malibu Hall has terrible acoustics; R. Perez asked what the instruments were used for; L.

Lyzak most students are buying their own instruments, this proposal includes a saxophone for that purpose; T. Dorch recalled back to the technology related proposals, asked if we have a sense of how much the technology is going to need; L. Lyzak recalled that at least \$100k is needed to keep the existing computers running;

- 19.16 Astro Lab storage container; also includes lighting and shelving; D. Daniels and K. England recalled discussions with Facilities and their approval of the general location where the container would be; committee agreed to add this into their budget consideration;
- Committee observed that 19.30 adds a WiFi port; T. Dorch observed the ask for an ADA-compliant table, did not feel that MSFT funds should be used for this purpose; L. Lyzak agreed that ADA compliance is not the job of the MSFT committee; S. Kelly added that it wasn't clear why the library doesn't just call IT and have them come in and fix the problem; T. Dorch asked how much is the WiFi ask (\$3600); R. Perez wondered why the additional WiFi port would be needed in the first place, doesn't recall having a lack of WiFi signal in library locations, asked if we can reach out to the proposer to clarify; L. Lyzak and D. Daniels agreed;

## II. Other business and meeting adjournment

- Meeting adjourned at 9:03am;