



MSFT Committee Meeting Minutes
Monday, April 15th, 2019 — 8:00-9:00 AM
Provost's Conference Room BTW#2185

Meeting Objective: Review proposals for fiscal year 2019-2020 (FY19-20) projects.

Attendees: Sean Kelly, Jerry Garcia, Laine Lyzak, Monica Tandel, Geydy Martinez, Raul Perez, Thomas Dorch
Staff present: David Daniels, Dianne Wei

I. New Business

- A. Continue going through FY 19-20 MSFT proposals
- Meeting called to order 8:07am;
 - 19.06 (Peer Advising) – L. Lyzak and S. Kelly recalled committee's prior discussion on this; ask is \$22k from MSFT funds, institutional budget looking like 14k for students and monies for four full time professional advisors; L. Lyzak recalled that salary-related asks keep coming back to the committee, if the committee doesn't show that we are moving away from this, it could be saddled with an unsustainable funding commitment; G. Martinez was optimistic on the institutional monies defraying the impact to MSFT funds; R. Perez leaning toward not funding this; T Dorch recalled that we were talking about this maybe being in the student assistant salaries, ones that we were moving away from in terms of priority; would we be denying because they're getting additional support, or would we deny because we're moving away from the category; R. Perez agreed that we should be moving away from the category; R. Perez moved to deny, seconded by T. Dorch; **VOTE** – 6 In Favor, 1 Opposed; funding is denied;
 - 19.14 (furniture for Bell Tower classroom): committee revisited previous discussion; recalled that Academic Space Manager said that there was no spare furniture of this type that would satisfy the need; J. Garcia recalled that IT did request money for "AV Refresh" for this particular room; L. Lyzak asked if this would be for the monitor screen and computer – J. Garcia replied yes, asking about \$5k for these; the \$5k is not a lot of money and it directly impacts students; R. Perez moved to approve 19.14,

seconded by T. Dorch; **VOTE** – 6 In Favor, 1 Opposed; funding is approved;

- 19.19 (AV Refresh); J. Garcia summarized that an AV refresh is a projector, control box (controls video and audio outputs), plus the mounting costs, which comes out of Facilities budget; R. Perez asked if this is because it is no longer working or because it is old; J. Garcia replied that these are refreshed to prevent a completely new purchase on something that is no longer under warranty; AV Refreshes occur to replace/refresh items whose warranties have or will expire; L. Lyzak asked what is the analog to digital upgrade; J. Garcia replied that a lot of these rooms have the old cables, such as “BGA” cables; this would be an upgrade to digital cables such as “HDMI” cables; T. Dorch wanted to make sure the Bell Tower art classroom gets the AV refresh they need; S. Kelly asked the committee to consider the option of provisionally fully funding the full \$89k with the condition that the AV refresh occurs in Bell Tower art classroom; further discussion by committee on AV refresh details; R. Perez noted that if we fund both 19.14 and 19.19 at the risk of adding an extra \$5k, it wouldn’t be a big deal;
- 19.24 (Anthro lab computers); L. Lyzak recalled their ask for two Mac books, plus lab equipment to conduct interviews; J. Garcia noted that a Mac book is about \$2100 whereas a PC laptop would be \$1000; L. Lyzak noted that it would reduce \$1400 from their request if we approve the proposal but for PCs instead of Macs; J. Garcia summarized that basically for one Mac you would get two PCs; L. Lyzak asked if there would be a motion to go ahead and approve for \$4500, saving us about a \$1000; S. Kelly motioned to fund at \$4500, seconded by T. Dorch; **VOTE** – All In Favor.
- 19.23 (Cloud Computing Infrastructure); S. Kelly observed their savings estimate, but asked what is the basis for their savings, i.e. who is paying for that, or in other words why should we be paying money to save money; whoever is paying this money should be doing this so that they can save the money; J. Garcia added that if it’s for Computer Science they have their own network and their own hardware systems, believed that Academic Affairs is paying for it; D. Daniels agreed to reach out to proposer to help clarify; T. Dorch asked for this data to be emailed;
- L. Lyzak noted that we will begin next meeting by finishing review of 19.19 and then reviewing 19.08 from Career Services.

II. Other business and meeting adjournment

- Meeting adjourned at 8:56am.