

MSFT MEETING MINUTES MARCH 5th 2018
The First Monday of each month from 8:00AM – 9:00AM

Member Present: Alexis Mumford/Chair, Lissette Gutierrez, Laine Lyzak, Casey Jacobsen, Jennifer Whaley, Sean Kelly, Colleen Harris, Dale Velador.

Member Absent: Mikhail Kadyrov, Colleen Harris

Public: Dawn Canfield

8:00AM Meeting called to order.

Agenda – Motion to Approve:

1st: Jennifer | 2nd: Casey | All: Approve

Approval of Minutes from March 5th 2018 – Motion to Approve:

1st: Jennifer | 2nd: Casey | All: Approve

The committee discussed how to review the submissions and decided to go through each submission with a “No, Yes, Maybe” . Submissions which received “Yes” or “Maybe” would be re-reviewed for funding recommendations

18.20 and 18.25 - Motion to Approve:

1st: Casey | 2nd: Jennifer | Abstain: Dale | Approve: Alexis, Lissette, Laine, Sean, Dale

18.01 – NO

18.02 – NO

18.03 – MAYBE

18.04 – MAYBE

18.05 – MAYBE

More information is needed from the submitter in order for the committee to make an informed decision on how to allocate funds (fund all or fund specific equipment but no the other). Sean would like more detailed information before making a decision. A recommendation by Scott would be to submit a separate recommendation per each equipment. Ask department if they can provide more details by coming in to talk to the committee.

18.06 – MAYBE

18.07 – MAYBE

18.08 – MAYBE

The committee asked if the filed could be prioritized. The file is already prioritized with the bottom most items lowest on the list. Will requested to have the list further prioritize by group. Ask department if they can provide more details by coming in to talk to the committee.

18.09 – MAYBE

The committee would like to know more about the virtual mock interview prior to making a decision. Part of the need looks more like a logistics issue. For Part 1 the committee is leaning toward NO while Part 2 is leaning toward funding

18.10 – Motion to Approve

1st: Lissette | 2nd: Laine | Abstain: Sean, Alexis | Approve: Casey, Dale

18.11 – MAYBE

Need more clarification on this submission and whether some items on the should be funded

18.12 – Motion to Approve:

1st: Casey | 2nd: Lissette | Approve: All

18.13 – The committee would like the breakdown on priority on this submission before making a decision.

18.16 – The committee would like more information & why there is a request for funding this year on this submission before making a decision. Ask department if they can provide more details by coming in to talk to the committee.

Next meeting March 12th

9:03AM Meeting Adjourned