

MSFT Proposal Scoring Rubric

	Score for How Proposal Fits MSFT Guidelines - 95%				Proposal Clarity - 5%
	50.0%	15.0%	15.0%	15.0%	5.0%
	Innovative and Impactful to Students	Expand Useable Space at the University	Provides Services that Enhance the Educational Experience of Students	Makes Purchases that Enhance the Student's University Experience	Proposal Clarity
	Will enhance student learning and will create a rich learning environment	Support and purchases for items relating to classroom equipment, furniture or deferred maintenance	Support writing, tutoring & other student services, disability accommodations, student technology, etc	Equipping and upgrading computer, science and research labs, specialized labs, and classroom technology	Clearly presented and understandable. Anticipates all costs and stakeholders
Initial - 1	It is not clear how the request enhances or supports student learning or the student learning environment	It is not clearly stated if request directly or indirectly will support the expansion of useable space.	It is not clear how the request enhances or supports the educational experience of students	Proposal lacks any connections to enhancing student experiences.	Proposal is not well thought out. Major planning components are missing, cost are poorly defined and planned for
Emerging - 2	Request provides limited information on how the project enhances or supports student learning or learning environment	Request outlines an opportunity to support the expansion of useable space.	Request provides limited information on how the project enhances or supports the educational experience of students	Proposal makes reference to enhancing student experiences but doesn't not clearly demonstrate a connection	Proposal is well thought out but not everything has been considered. May have omitted some items
Developed - 3	Demonstrates direct connection to enhancing or supporting student learning or the learning environment	Request demonstrates a clear pathway to supporting support the expansion of useable space.	Demonstrates direct connection to enhancing or supporting the educational experience of students	Proposal clearly demonstrates a connection to enhancing student experiences.	Proposal was well written and includes a spending plan
Highly Developed - 4	Will have a meaningful impact that enhances and/or supports student learning or the learning environment	Request clearly demonstrates support the expansion of useable space.	Will have an immediate impact to enhancing or supporting educational experience of students	Proposal will go above and beyond in enhancing student experiences	Proposal is well written, includes all major and minor costs to fully implement and clearly articulates how the allocation is to be spent.