

Description	Code	Approved by	\$ Source
Accreditation Role (School)	34	Dean	Dean -DAA
Accreditation Role (Division)	34	VP or Provost	DAA
Advising	31	Dean	Dean -DAA
By University Agreement	IAF	FASE	DAA
CFA Release	41	CO	External
Committee Service (Campus)	32	Outside DAA	Campus
Committee Service (Division)	32	VP or Provost	DAA
Committee Service (School)	32	Dean	Dean -DAA
Coordinator (Lab/Class)	23	Dean	Dean -DAA
Coordinator (Program)	23	Dean	Dean -DAA
Course Prep Release (School)	12	Dean	Dean -DAA
Course Prep Release (Division)	12	VP or Provost	DAA
Credit by Exam/Eval	17	Dean	Dean -DAA
Curriculum (Assessment)	33	VP or Provost	DAA
Curriculum (Plan/Dev)	33	Dean	Dean -DAA
Dept Chair- 12 mo	IAF	Department	Dean -DAA
Dept Chair- AY	IAF	Department	Dean -DAA
Exceptional Service	37	FASE	DAA
Excess Units	14	Dean	Dean -DAA
Ext Univ Buy-Out (Teaching)	OSF	Dean	EU
Ext Univ Release (Admin)	OSF	Dean	EU
Faculty Director	IAF	VP or Provost	DAA
Grant/Award (External)	OSF	Dean	External
Instructional Grad Support	18	Dean	Dean -DAA
Inst Facility Planning	35	Provost	DAA
K-12 In-Service	16	Dean	Dean -DAA
Large Section	11	Department	Dean -DAA
Leave of Absence	IAF	FASE	DAA
MVS Release	22	Dean	DAA
New Faculty Release	36	FASE	Campus
Program Review	34	Dean	Dean -DAA
RSCA (External)	OSF	CO	External
RSCA (Internal)	IAF	Provost	DAA
Sabbatical Leave	IAF	FASE	Campus
Senate Chair Release	32	CO	External
Senate Service Release	32	Provost	DAA
SOE Residency Liaison	15	Dean	Dean -DAA
Special Project (Campus)	IAF	Cabinet	Campus
Special Project (Dean)	IAF	Dean	Dean -DAA
Special Project (Dept)	IAF	Department	Dean -DAA
Special Project (Provost)	IAF	Provost	DAA
Team Teaching	21	Dean	Dean -DAA

Note: New or Edited

APB- Last Rev 9/26/2024