

**Academic Policy and Planning Committee Agenda**  
**Friday, January 31, 2020**

**I. Introduction**

Supporting documents: January meeting agenda, and minutes from December meeting

**II. Updates on program approvals**

A. Africana Studies: approvals have been received and it is on track for launch

B. MSN (Nursing) approval situation

1. Update on current status: issues and solution identified

**III. Prioritization of current curricular review**

Supporting documents: relevant documents from the Articulation & Curriculum office will be provided prior to the meeting

A. Prioritizing backlog and current curricular proposals

1. This item pertains to all proposals that have been submitted to Curriculog for AY 2020-2021 Catalog consideration
2. Articulation & Curriculum will not be able to complete their technical review of all approved proposals and to make all required entries\* in time to go into the Catalog for AY 2020-2021, and they request guidance with respect to priorities (\*informational item: see the list of post-technical review tasks at the end of the agenda)
3. Discuss formal process for notifying programs regarding the status of their proposals (namely those that will not make it to Catalog in time for fall despite submission to Curriculog)

**IV. Establishing clearer criteria for new and growing programs (including majors and minors) in terms of evaluating demand and resource needs**

Supporting documents: Program Demand and Resource Needs (short overview to review first), CSU Program Proposal Template and Tips, and original proposal for MA in Coastal Sustainability

A. Discuss what kinds of updated information is needed to evaluate and prioritize programs that have been on the AMP for several years, and how to provide better guidance to programs in this work

1. Discuss MA in Coastal Sustainability as a tangible example

**V. Tentative future meeting dates**

A. February 27<sup>th</sup> or 28<sup>th</sup>

B. April 9<sup>th</sup> or 10<sup>th</sup>

**Information in reference to item III.A.2:** staff responsibilities after curricular approval and final technical review and before the Catalog is finalized:

- New Courses need to be entered manually in PeopleSoft
- Course Modifications need to be entered manually in PeopleSoft
- Pre-requisites need to be coded manually in PeopleSoft
- If the program wants the changed curriculum to make to the Fall 2020 Schedule, the above needs to be entered before the FALL 2020 Schedule is input in PeopleSoft
- New Minors, Programs and/or Certificates need to be added manually in PeopleSoft
- CAAR needs to be re-coded (manually) and new minors, programs and/or certificates added (manually)
- Degree Planner/Road Maps needs to be re-coded (manually) and new minors, programs and/or certificates added (manually)
- The University Catalog needs to be edited and reviewed
- Advising needs to prepare for orientation and continuing students