

Academic Planning Committee (APC) Meeting Meeting Notes

September 3, 2008

Sage Hall, Rm 2030, 8:30AM to 9:30AM

Members:	Steve Lefevre	Deborah Wylie	Gary Berg
	Jeanne Grier	Andrea Grove	Kathy Musashi
	Phil Hampton	Andrew Morris	Nelle Moffitt
	Mary Adler	Paul Rivera	

1. Welcome and Membership

Steve Lefevre welcomed all to the meeting and explained the charge of the committee. Introductions were made for new members. He reviewed the current fall goals and the planning process. It was noted that the co-chair of the committee will be one of the co-chairs of the Curriculum Committee. A handout was circulated showing the APC activity as it relates to Curriculum and the publishing of the catalog.

2. Review of May 2008 Notes

Steve reviewed the notes from the May 2008 meeting, highlighting the main concerns. It was suggested in May that each of the contact persons for the proposed degrees submit the status of their proposals. The committee questioned whether this request may have a negative impact on faculty morale. A lengthy discussion among Paul, Phil, Andrea, Andrew, Gary, Nelle, and Kathy followed.

3. Preparation for Next Meeting.

It was agreed that Dr Rush, Provost Neuman and Ashish Vaidya be invited to attend the next APC meeting to discuss modifying the current academic plan.

Steve will prepare a series of questions in preparation of the next meeting and send them to the committee for finalization. These questions will be given to our guests beforehand as focus questions. The questions will include the following issues:

- With the current budgetary environment, the committee feels that the Academic Master Plan is too ambitious. Do you agree that the current plan should be drawn out over time?
- What meaningful information can you provide to the committee to aid it in setting priorities for the current AMP?
- Attached are the current criteria by which launch dates for majors have previously been determined. Are there any other criteria that should be considered in our current environment and are some more heavily weighted than others?
- What specific strategic goals and external factors should be considered in prioritizing degree proposals?
- What external forces should the committee focus on when considering degree placement?
- What is a realistic enrollment growth rate in lean times such as we have now, and what would be normal growth in times when resources are more plentiful.
- What is the balance you recommend in terms of bachelor and master level degrees?
- How viable is the use of Special Sessions in launching new degrees?
- What resource allocations have been determined that impact the probability of the timeline of currently proposed degrees?

4. Communication from Steve Lefevre's Office. Steve agreed to disseminate the CSUCI strategic plan and information on what other new degrees CSU's are offering. He will also find out if we can develop a "wait list" of degrees that have pre-approval, so we are ready to implement them when the financial situation clears.