Notes from PARC Meeting
August 31, 2009
Sage Hall 2030
2 p.m. to 3 p.m.

Simone Aloisio (CHEM)  Don Rodriguez (ESRM)  Harley Baker (PSY)
Mike Riley (BUS/ECON)  Scott Frisch (POLS)  Liz King (ART)
Nelle Moffett (IR)  Steve Lefevre (APP)  Alex McNeill (LS)
Amy Denton (BIOL)  Stephen Clark (SPAN)  Peter Smith (COMP)
Tina Itkonen (EDU)  Jesse Elliot (MATH)  Betsy Quintero (ECS)
Dennis Downey (SOC)  Jaye Smith (BUS)  Marie Francois (HIST/CS)
Karen Jensen (NRS)  Greg Wood (PHYS)  Ed Nuhfer (FD)
Luda Popenhagen (PA)  Brad Monsma (ENGL)
Guest:  Dennis Muraoka

1. Welcome and Confirming Membership – Steve Lefevre reviewed the charge of the PARC committee, and reviewed the membership for 2009-10. Each of the disciplines is represented on PARC, either by its own faculty member or by another in a related discipline. Dennis Muraoka noted that Information Technology didn’t seem to be represented, and Steve said he’d confirm membership with computer science and communication.

2. Assessment Website and Glossary of Terms. Ed Nuhfer reported that Dennis, Steve and himself developed a draft list of key assessment terms, together with definitions, that PARC can review and endorse at a future meeting. That document will be sent to all members. Dennis Muraoka described how he assembled a list of learning outcomes for each undergraduate program, initially for the purpose of the freshman flashtel given to each incoming student at orientation. That document is now available on the Academic Programs website.

3. Assessment and Mapping. Ed Nuhfer showed a Powerpoint describing an assessment exercise for this year. That exercise would invite each program to review its course and program learning outcomes, determine their assessability, and map courses to program learning outcomes. He thanked the program support coordinators for their work this summer in developing the spreadsheet with this information contained in one place; it is located on the Faculty Development website. This exercise will be conducted in lieu of assessment collection and analysis for the 2009-2010 AY.

4. Program Review. Steve updated the committee on the status of degrees going through program review. He reviewed the program review calendar, reporting that the Provost has invited programs to consider postponing for one year their starting the program review process, a decision which would immediately affect history and psychology. After discussion, PARC agreed to support this postponement. Since CSUCI has a Senate policy that would be affected, Steve said he would present a resolution to Senate Exec asking for the deferral of program review beginning with psychology and history, and every program thereafter. Any new program would be expected to begin its review process in five years. Alex McNeill, Amy Denton, Don Rodriguez, Harley Baker, and others had suggestions about how to proceed. Amy said that the postponement would give PARC a chance to review is procedures and guidelines, making the review process more streamlined and effective. Steve said he would construct a draft of Guidelines for External Reviewers for PARC review.