**Your Name**

Address City State, Zip

Phone email address

**SUMMARY OF QUALIFICATIONS**

* Number of years of experience in field of work that is relevant to the objective above
* Proficiency in any relevant computer skills, social media, or understanding of marketing
* A key accomplishment through previous employment or academics relevant to position
* A strength or characteristic that has importance and is relevant to this field of work
* Any credentials or special training ONLY if relevant to the position you’re applying for

**EDUCATION**

Bachelor of \_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_, Emphasis/Minor in \_\_\_\_\_\_\_\_\_ (optional) Graduation (Month,Year) California State University Channel Islands, Camarillo, CA

**WORK EXPERIENCE**

Job Title

Organization/Company Ventura, CA January 2014-Present

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for

Job Title

Organization/Company Ventura, CA January 2013-January 2014

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for

Job Title

Organization/Company Ventura, CA January 2012-January 2013

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for

**PROFESSIONAL DEVELOPMENT**

Member, Club/Organization Name, City, State Date of Involvement

Member, Club/Organization Name, City, State Date of Involvement

**HONORS, AWARDS, & RECONGNITIONS**

Affiliation/Organization, Award or Recognition Date

Affiliation/Organization, Award or Recognition Date

**Your Name**

Address

City, State, Zip

Phone number Email

**OBJECTIVE**

To obtain an internship/position in the field of… *(targeted towards the position you are seeking.)*

**SKILLS SUMMARY**

* Number of years of experience in field of work that is relevant to the objective above
* Proficiency in any relevant computer skills
* Experience in social media, understanding of marketing
* A key accomplishment through previous employment or academics that relevant to position
* A strength or characteristic that has importance and is relevant to this field of work
* Any credentials or special training ONLY if relevant to the position you’re applying for

**EDUCATION**

Bachelor of \_\_\_\_ in \_\_\_\_\_\_\_\_, Emphasis/Minor in \_\_\_\_\_\_\_ (optional) Graduation (Month,Year) California State University Channel Islands, Camarillo, CA

**WORK/VOLUNTEER EXPERIENCE**

**Job Title**  Dates (Mon,Year)

*Employer Name, City, State*

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.

**Job Title** Dates (Mon,Year)

*Employer Name, City, State*

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.

**Job Title** Dates (Mon,Year)

*Employer Name, City, State*

* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.
* An accomplishment from this job, illustrating a skill needed in the job you’re applying for.

**PROFESSIONAL INVOLVEMENT**

Member, Club/Organization Name, City, State Date of Involvement

Member, Club/Organization Name, City, StateDate of Involvement

Member, Club/Organization Name, City, State Date of Involvement

Member, Club/Organization Name, City, StateDate of Involvement