## **O\*Net OnLine Skills Search**

The **Skills Search** function is designed to help you use your skill set to identify occupations for further exploration.

- 1. Click on the following link to access the Skills Search test: <u>http://www.onetonline.org/skills/</u>
- 2. Begin by selecting skills from one or more of the six skill groups identified: Basic Skills, Complex Problem Solving Skills, Resource Management Skills, Social Skills, Systems Skills, and Technical Skills.

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	Ар	roud partne	r of the americanjobcenter®	network			
	Help Find Occupa	tions	Advanced Search	Crosswalks		Share	O*NET Sites
Sk	ills Search						
Sele detai	ct <b>skills</b> from one or m ils.)	ore of th	ne six skill groups below	v. Start by selecting as i	many skills as you have or plan	to acquire. (See <u>Skills Sea</u>	rch for more
Basic	Skills   Complex Problem S	olving Skill	is   <u>Resource Management S</u>	<u>Skills</u>   <u>Social Skills</u>   <u>System</u>	s Skills   Technical Skills		
Bas	sic Skills						
Dev	veloped capacities that	facilitat	e learning or the more ra	apid acquisition of know	ledge		
	Active Learning - U	Indersta	nding the implications of	of new information for bo	th current and future problem-so	olving and decision-making.	
	Active Listening — appropriate, and not in	Giving fu nterrupti	ull attention to what othe ng at inappropriate time	er people are saying, tak s.	ing time to understand the point	ts being made, asking ques	tions as
	Critical Thinking —	Using lo	gic and reasoning to ide	entify the strengths and	weaknesses of alternative solut	ions, conclusions or approa	aches to problems.
	Learning Strategies things.	— Sele	cting and using training/	instructional methods a	nd procedures appropriate for th	e situation when learning or	teaching new
	Mathematics — Usin	ig mathe	ematics to solve probler	ns.			
	Monitoring — Monite	oring/As	sessing performance of	yourself, other individu	als, or organizations to make im	provements or take correct	ive action.
	Reading Compreher	nsion —	Understanding written	sentences and paragrap	hs in work related documents.		
	Science — Using sci	entific n	ules and methods to sol	lve problems.			
	Speaking — Talking	to other	s to convey information	effectively.			
	Writing — Communie	cating ef	ffectively in writing as a	ppropriate for the needs	of the audience.		
Cor	nplex Problem Sc	lving	Skills				
Dev	veloped capacities use	d to solv	e novel, ill-defined prob	lems in complex, real-w	orld settings		
	Complex Problem S	olving	— Identifying complex	problems and reviewing	related information to develop a	nd evaluate options and im	plement solutions.
Res	source Manageme	nt Ski	lls				

3. Check off boxes next to all of the skills you currently have or plan to acquire. You are **not required** to select skills from more than one group of skills. For example, an individual might select skills from all of the groups except for *Technical Skills*.



- 4. \*Please Note: If you select only a few general skills (especially Basic Skills), you might get a large number of occupations that match your list.
- 5. After you have checked off all of the skill boxes that apply to you, click the *Go* button at the bottom of the page.

6. You will see a list of occupations sorted by their relevancy to the skills you selected. The most closely related matches will appear at the top of the list.

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	A proud partner o	f the americanjob				C4			
Help Find Occ	upations	Advanced Search Cro		osswalks			Share	O*NET Sites	
ills Searcl ding Comprehensior dination, Negotiatio onnel Resources (4 Select from <u>Skills Matc</u>	h for: n, Active Liste n, Instructing, 18 matches)	ening, Writing, , Service Orien your selected skills	Speaking, Cri tation, Compl compare to all skil	tical Thinking, Activ ex Problem Solving Is for that occupation.	re Learning, Learning Stra , Judgment and Decision	tegies, Monitoring, So Making, Time Manag	cial Percer ement, Ma	otiveness, nagement of	
Skills	s Matched	Job Zone	Code	Occupation					
17		5	11-1011.00	Chief Executives					
17		5	11-9032.00	Education Administ	strators, Elementary and S	econdary School			
17		5	11-9033.00	Education Admini	strators, Postsecondary				
17		<u>5</u>	11-9039.01	Distance Learning	Coordinators 🤤 Bright O	itlook			
17		<u>5</u>	11-9041.00	Architectural and	Engineering Managers 🖉	Green			
17		<u>5</u>	11-9111.00	Medical and Healt	h Services Managers 🌣				
17		<u>5</u>	17-2081.00	Environmental En	gineers 🖉				
17		<u>5</u>	19-3031.01	School Psycholog	ists				
17		<u>5</u>	19-3031.03	31.03 Counseling Psychologists					
17		<u>5</u>	19-3032.00	00 Industrial-Organizational Psychologists 🧇					
17		<u>5</u>	21-1012.00	Educational, Guid	ance, School, and Vocatio	nal Counselors			
17		5	21-1013 00	Marriage and Fam	nilv Therapists 🤗				

7. Click on the underlined title (e.g., Environmental Engineers, School Psychologists, etc.) to learn more about each occupation, such as tasks, educational requirements, related occupations, wage and employment trends, and sources for additional information.

5 21-1014.00 Mental Health Counselors 21-1022.00 Healthcare Social Workers

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8. If you have any questions about your results, please visit the Career Development Services center during our drop-in counseling hours to speak with a Career Resource Assistant or Career Counselor. For more information about our services, visit our website or call (805) 437-3270.