



Fourth Year:

Review your first, second and third year. Take the time to reflect on where you are in the career development process. Focus on what you believe will be helpful.

- Polish your resume, cover letter and professional reference sheet by meeting with a Career Peer Mentor, visiting our [Virtual Drop-In](#) (Mon/Wed-10am to 4pm) or [scheduling an appointment](#) with a career counselor.
- Attend a [Career & Internship Fair](#) to meet prospective employers and build contacts for future employment.
- Conduct an informational interview with a professional in your field of interest.
- Conduct an informational interview with one of our amazing CSUCI alumni. Use [LinkedIn Alumni Tool](#) to find potential mentors.
- Participate in a mock interview to practice your interview skills and learn helpful tips and strategies.
- Use **LinkedIn Learning** to learn a new skill or discover a new interest.
- Attend a workshop or event offered by Career Development and Alumni Engagement.
- [Schedule and appointment](#) to discuss how to apply proactive job search strategies to prepare for the current
- Review the [graduate and professional school information](#) on the CDAE website, if interested in applying to graduate/professional school.
- [Schedule an appointment](#) to discuss with a career counselor how to gain valuable hands-on experience in your field through participating in internships, service-learning, volunteer opportunities, professional networking events and mentorship opportunities.
- Decide on jobs/internships you would like to pursue and apply for. Develop a Career Plan to work towards your short-term and long-term goals.
- Meet with a faculty advisor to discuss your career interests and request their recommendation for a professional organization to assist in your networking and career preparation.
- Follow or join a professional organization in your field of interest on LinkedIn.
- Utilize LinkedIn to network, search job/internship opportunities and develop a professional presence online.
- Begin applying for jobs one semester/6 months prior to graduation.

Remember to...

- ✓ Read emails and newsletters announcing important upcoming events and career-related resources and information.
- ✓ Set aside to time to add information on your LinkedIn profile and connect with individuals in your field of interest to conduct informational interviews and connect with potential mentors who will help guide you on your career path.
- ✓ Use Dolphin CareerLink and a variety of online resources to help you with your job search.
- ✓ Make sure to update your profile on [Dolphin Connect](#) and LinkedIn.

[CDAE Website](#)

Career Development & Alumni Engagement
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