

**JOE SMITH**

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(805) 555-5555

**PROFESSIONAL PROFILE**

- Goal-oriented individual with strong leadership capabilities
- Real-world experience serving in the federal level public sector
- Organized, highly motivated, and detail-directed problem solver
- Computer-proficient with skills in SPSS, Microsoft Office and Adobe Creative Suite

**EDUCATION****Bachelor of Arts in Psychology**

*May 2019*

California State University Channel Islands, Camarillo, CA

- *GPA 3.92, Summa Cum Laude*

**RESEARCH EXPERIENCE****Summer Research Assistant, Department of Psychology, CSU Channel Islands, CA** *Summer 2018*

- Assisted Dr. Thomas with collecting and analyzing data for an anxiety research project
- Served as an actor-facilitator creating anxiety-response behaviors in subjects during videotaped sessions, coding the video-taped sessions, and assisting with the analysis and dissemination of findings
- Organized and prepared pre- and post-assessments of research scoring psychological measuring

**Research Assistant, Department of Psychology, CSU Channel Islands, CA**

*Jan. 2018 – May 2018*

- Worked alongside a faculty member on a grant aimed at obtaining funds for a local community center for brain injury victims
- Conducted research on the positive factors that contribute to the success of brain injury victims in a university setting

**RELEVANT EXPERIENCE****Counseling Intern, Human Services Department, Oxnard, CA**

*Jan. 2019 – May 2019*

- Provided case management and one-on-one and group counseling to a diverse population of clients
- Worked collaboratively with the director and coordinator to spread awareness of services provided for Spanish speaking residents
- Created a support group that met bi-weekly for Spanish speaking single mothers
- Supported staff members by responding to constituents inquiries and concerns

**Health Educator, Healthy Minds, Thousand Oaks, CA**

*Jan. 2017 – Dec. 2017*

- Worked among various community centers in Ventura County to promote health awareness
- Developed and facilitated professional workshops to groups of 20-30 individuals on health awareness
- Served in a counselor capacity during group counseling sessions for overweight individuals

**EMPLOYMENT HISTORY****Student Assistant Supervisor, CSU Channel Islands, Camarillo, CA**

*Feb. 2019 – May 2019*

- Supervised a team of seven student assistants at CSU Channel Islands' Student Union
- Created, implemented and refined policies and procedures for the Student Union
- Served as a paraprofessional staff member for a building that received over 1,000 visitors weekly
- Oversaw the operation of events, scheduling and student-oriented services
- Promoted leadership roles among the staff including self-assessments and verbal presentations
- Responsible for the smooth day-to-day operations of the building

**Resident Assistant, CSU Channel Islands, Camarillo, CA**

*Jan. 2017 – Feb. 2018*

- Served as an facilitator in a residence hall for 40-50 first-year students
- Responsible for the safety of all patrons and the security of a 25,000 square-foot facility

- Received bi-monthly leadership training
- Created a self-actuating visitor log to track patrons and target marketing

**New Student Center Supervisor, CSU Channel Islands, Camarillo, CA** *Jan. 2016 – May 2016*

- Oversaw operations of a facility which received over 150 visitors a week
- Planned and executed weekly events, including peer counseling and course scheduling
- Supervised a team of five peer mentors including schedule coordination and event planning

**PUBLIC SERVICE & ENGAGEMENT**

**Student Government Senator, CSU Channel Islands** *Nov. 2016 – May 2017*

- Appointed to the position of senator on the CSU Channel Islands Student Government
- Tasked with representing and communicating with the 3,800-person student body
- Oversaw and implemented the Dolphin Discount Program, a business partnership between the University's Associated Students Inc., the Camarillo Chamber of Commerce, and local businesses

**Presenter, CSU Student Research Competition, CSU Channel Islands** *April 2018*

- Participant of research team at the 2018 CSU Student Research Competition in San Jose, CA
- Received 2<sup>nd</sup> place category award for our research and presentation

**HONORS, AWARDS & RECOGNITIONS**

- *Recipient*, Undergraduate Creative Activities and Research Experiences (UCARE) *2016*
- *Member*, Gamma Beta Phi Honor Society, CSU Channel Islands *2016 – Present*
- *Member*, Psi Chi Honors Society, CSU Channel Islands *2016 – Present*
- *Scholar Leader Award*, Student Leadership Programs *2015 – 2017*
- *Recipient*, Presidential Scholarship, CSU Channel Islands *2015 – 2018*
- *Recipient*, Semester Honors/Dean's List, CSU Channel Islands *2014 – 2018*

**PROFESSIONAL ASSOCIATIONS**

- *Member*, American Psychology Association (APA) *2019 – Present*
- *Member*, Society for Social Neuroscience (SSN) *2018 – Present*
- *Member*, Society for the Teaching of Psychology (STP) *2018 – Present*

**PUBLISHED WORK & PROFESSIONAL PRESENTATIONS**

- Smith, J., & Professor, J. (2012). Testing Models of Self-Esteem Training in a High School Class of Boys and Girls: Toward Developing Applied Techniques for Teachers. *Educational Psychology, 12*, 514-520. *2007-2011*
- Smith, J., & Professor, P. (March, 2011). *False memory effects on an implicit memory task*. Poster presented at the Undergraduate Research Symposium at the University of Southern California, Los Angeles, CA.
- Smith, J., & Redbird, J., & Professor, J. (September, 2010). *False memory effects on learning tasks in large group settings*. Paper presented at the annual meeting of the Midwestern Psychological Association, Chicago, IL.