

TAHANI AL-JAMILtahani.aljam@gmail.com || (805) 678-4761[linkedin.com/in/tahani-aljamil/](https://www.linkedin.com/in/tahani-aljamil/)**SKILLS & HIGHLIGHTS**

- 3 years leadership, tutoring, and mentoring experience with diverse student ability populations
- 1 year of writing and leadership experience in written and digital publications in higher education
- Extensive knowledge of multicultural American, Asian, African, and European literature and poetry
- Ability to utilize digital software and office programs: Microsoft Office and Outlook, Google Drive, Canva, Camtasia, and Photoshop
- Fluent in written and oral Arabic

EDUCATION

Bachelor of Arts in English

December 2022

Emphasis in Multicultural Literature, California State University, Channel Islands**PROFESSIONAL EXPERIENCE***Assistant Content Development Editor*

January 2023-Present

SAGE Publications, Inc.

Thousand Oaks, CA

- Advocated for the diverse needs and interests of undergraduate student populations to different college markets across the state of California
- Collaborated with educational faculty and staff to recruit authors, reviewers, and prepares to market and promote the development of SAGE titles
- Presented at regional and national academic conferences to further promote the research, publication, and academic services of SAGE titles to higher academia at the undergraduate and graduate levels
- Solicited market feedback through focus group interviews, peer reviews, and online surveys and webinars

Instructional Student Assistant & Peer Consultant

February 2021-May 2022

Writing & Multiliteracy Center CSU Channel Islands Camarillo, CA

- Tutored 100+ students in the creation of various interdisciplinary written essays, personal statements, and student employment resumes
- Facilitated academic discussions on literary analysis and critique among 30+ students in lower and upper division classrooms
- Assisted as temporary Teaching Assistant (TA) for 10 professors in the implementation of individual and group writing activities, and literary discussions
- Promoted academic resources and services for Writing and Multiliteracy Center in 20+ interdisciplinary lectures, labs, and seminars across lower and upper division courses

Peer Mentor & Tutor

January-December 2020

Emily Shane Foundation

Oxnard, CA

- Encouraged 5 middle school students to set academic goals, search for personal interests, and pursue higher level reading for self-growth
- Mentored junior high school students on academic coursework assignments; essays, history, and science
- Supported 30+ students to discuss comprehension and understanding of literary novels and poetry

PROFESSIONAL INVOLVEMENT & ACADEMIC ACHIEVEMENTS*Writer*, The CI View Student Newspaper

August 2021-December 2022

Historian, Empowered Womxn of Color Club

February 2021-December 2022

Semester Honors, CSU Channel Islands

Fall 2021-Fall 2022