

JOE SMITH

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(805)555-5555

PERSONAL PROFILE

- Goal-oriented individual with strong leadership capabilities.
- Real-world experience serving in the federal level public sector.
- Organized, highly motivated, and detail-directed problem solver.
- Computer-proficient with skills in SPSS, Microsoft Office and Adobe Creative Suite.

EDUCATION

Bachelor of Arts in Psychology

May 2013

California State University Channel Islands, Camarillo, CA

- GPA 3.92, *Summa Cum Laude*

RESEARCH EXPERIENCE

Summer Research Assistant, Department of Psychology, CSU Channel Islands, CA

Summer 2012

- Assisted Dr. Thomas with collected and analyzing data for an anxiety research project
- Served as an actor-facilitator creating anxiety-response behaviors in subjects during videotaped sessions, coding the video-taped sessions, and assisting with the analysis and dissemination of findings
- Organized and prepared pre-and-post assessments of research scoring psychological measuring

Research Assistant, Department of Psychology, CSU Channel Islands, CA

Jan. 2011 – May 2011

- Worked along-side a faculty member on a grant aimed in obtaining funds for a local community center for brain injury victims
- Conducted research on the positive factors that contribute to the success of brain injury victims in a university setting

RELEVANT EXPERIENCE

Counseling Intern, Human Services Department, Oxnard, CA

Jan. 2013 – May 2013

- Provided case management and one-on-one and group counseling to a diverse population of clients
- Worked collaboratively with director and coordinator to spread awareness of services provided for Spanish speaking residents
- Created a support group that met bi-weekly for Spanish speaking single mothers
- Supported staff members by responding to constituents inquiries and concerns

Health Educator, Healthy Minds, Thousand Oaks, CA

Jan. 2012 – Dec. 2012

- Worked among various community centers in Ventura County to promote health awareness
- Developed and facilitated professional workshops to groups of 20-30 individuals on health awareness
- Served in a counselor capacity during group-counseling sessions for overweight individuals

EMPLOYMENT HISTORY

Student Assistant Supervisor, CSU Channel Islands, Camarillo, CA,

Feb. 2011 – May 2011

- Supervised a team of seven student assistants at CSUCI's Student Union
- Created, implemented and refined policy and procedure for the Union
- Served as a paraprofessional staff member for a building that received over 1000 visitors weekly
- Oversaw the operation of events, scheduling, and student orientated services
- Promoted leadership roles among the staff including self-assessments and verbal presentations

- Responsible for the smooth day-to-day operations of the building.

Resident Assistant, CSU Channel Islands, Camarillo, CA *Jan. 2010 – Feb. 2011*

- Served as an administrator in a residence hall for 40-50 first-year students
- Responsible for the safety of all patrons and the security of a 25,000 square foot facility
- Received bimonthly leadership training
- Created a self-actuating visitor log to track patrons and target marketing

New Student Center Supervisor, CSU Channel Islands, Camarillo, CA *Jan. 2009 - May 2009*

- Oversaw operations of a facility which received over 150 visitors a week
- Planned and executed weekly events, including peer counseling & and course scheduling
- Supervised a team of 5 peer mentors including schedule coordination and event planning

PUBLIC SERVICE & ENGAGEMENT

Student Government Senator, CSU Channel Islands *Nov. 2010 – May 2011*

- Appointed to position on the CSUCI Student Government Senate.
- Tasked with representing and communicating with the 3,800 person student body.
- Oversaw and implemented the Dolphin Discount Program, a business partnership between the University's Associated Students, the Camarillo Chamber of Commerce, and local businesses.

Presenter, CSU Student Research Competition, CSU Channel Islands *April 2010*

- Part of the research team at the 2010 CSU Student Research Competition in San Jose, CA.
- Received 2nd place category award for our research and presentation

HONORS, AWARDS, & RECONGNITIONS

- *Recipient, Undergraduate Creative Activities and Research Experiences (UCARE)* *2012*
- *Member, Gamma Beta Phi Honor Society, CSU Channel Islands* *2010-Present*
- *Member, Psi Chi Honors Society, CSU Channel Islands* *2010-Present*
- *Scholar Leader Award, Student Leadership Programs* *2009-2011*
- *Recipient, Presidential Scholarship, CSU Channel Islands* *2009-2012*
- *Recipient, Semester Honors/Dean's List, CSU Channel Islands* *2009-2013*

PROFESSIONAL ASSOCIATIONS

- *Member, American Psychology Association (APA)* *2012-Present*
- *Member, Society for Social Neuroscience (SSN)* *2011-Present*
- *Member, Society for the Teaching of Psychology (STP)* *2011-Present*

PUBLISHED WORK & PROFESSIONAL PRESENTATIONS

- Smith, J., & Professor, J. (2012). Testing Models of Self-Esteem Training in a High School Class of Boys and Girls: Toward Developing Applied Techniques for Teachers. *Educational Psychology, 12, 514-520.* *2007-2011*
- Smith, J., & Professor, P. (March, 2011). *False memory effects on an implicit memory task.* Poster presented at the Undergraduate Research Symposium at the University of Southern California, Los Angeles, CA.
- Smith, J., & Redbird, J., & Professor, J. (September, 2010). *False memory effects on learning tasks in large group settings.* Paper presented at the annual meeting of the Midwestern Psychological Association, Chicago, IL.