

The California State University INTERNATIONAL PROGRAMS

Application Deadline: December 15
(Australia and South Africa: May 1)

IMPORTANT: Return all materials to the International Programs
Coordinator on YOUR Campus

INSTRUCTIONS FOR APPLICANTS

Read Before you Complete Application

Please review the IP website for your overseas center (country) and program before beginning the application. Pay particular attention to the information about the academic program and the eligibility requirements so that you have a clear understanding of the course of study offered and the requirements of the program. If you have questions, see your IP coordinator on campus.

How to Complete the Application

The online version of the application is available at www.calstate.edu/ip. Take care in completing all parts of the application. Remember that it will be judged at a statewide level by people who will not have the chance to meet you in person, so you should make as effective of a presentation of your qualifications as possible.

1a. Application Form - Fill in every item. If an item does not apply to you, enter NA.

- If you need more space you may submit additional pages to your coordinator.
- If you are graduating this May or June, be sure to check the appropriate box in item 10 under “Postbaccalaureate” or your application may be denied for failure to clarify your degree objective.
- On the fourth page of the application there is space for your Statement of Purpose. Follow the instructions carefully.

Programs - Enter in item 1 of your application. If your overseas center is not listed below, enter NA for your program.

- **Australia:** Agriculture; Anthropology; Engineering; Environmental Studies; Food and Nutrition; Hospitality and Tourism; Information Technology; Kinesiology and Exercise Science; Marine Biology; Occupational Therapy; Performing Arts; Psychology; Studio Art
- **China:** Learn Chinese; Advanced
- **Denmark:** Architecture; Child Diversity and Development
- **France:** Aix (Beginning, Intermediate, Advanced); Paris (Intermediate, Advanced)
- **Germany:** Beginning; Intermediate; Advanced; Music
- **Italy:** Architecture; Art History; History and Classics; Italian Studies; Literature; Social Science; Studio Art
- **Mexico:** Learn Spanish; Study in English; Advanced; LA META (Learn about Mexican Education through a Teaching Assistantship)
- **South Africa:** African Studies; Anthropology; Biology; Business; Computer Science; Economics; Engineering; English; Environmental Science; Geography; History; Kinesiology; Literature; Marine Biology; Mathematics; Music; Philosophy; Photography; Physics; Political Science; Psychology; Sociology; Zoology
- **Spain:** Granada; Jaén; Madrid
- **Sweden:** Anthropology; European Studies; Global/International Studies; Interdisciplinary Studies (Economics, History, Language, Literature, Political Science); Media and Communication Studies
- **Taiwan:** Learn Chinese; Study in English; Advanced
- **United Kingdom:** Archaeology; Biology; Business, Chemistry; Classics; Computer Science; Criminal Justice; Drama; Economics; Engineering; Geography; History; Literature; Philosophy; Physics; Political Science; Psychology; Religious Studies; Sociology

1b. Second Choice - Only if both programs are in the same cycle.

You may be considered for a second choice program or overseas center in the event that you are not selected for your first choice. To request this, complete item 2 and attach a separate page to your original application completing items 22-24, 30 and 31 as they relate to your second choice. (When you apply online you will automatically be asked to respond to these questions for your second choice.) Be sure to discuss both your first and second choices in your Statement of Purpose.

2. Faculty Recommendations

- a. **Faculty Recommendations** - You must have two college instructors who are familiar with your recent academic work complete faculty recommendation forms for you. One recommendation must come from a faculty member or graduate teaching assistant in your major department (minor where relevant). Do not request recommendations from employers, university staff, or administrators who have not had you as a student in a course.
- b. **Foreign Language Faculty Recommendation** - This recommendation is required from students who will be studying at the intermediate and advanced levels in the host country's language, including all native speakers, for Chile, China, France, Germany, Mexico, Spain and Taiwan. (Not required of students in beginning, "Learn Language" programs or those applying for Japan.)

When you ask faculty if they would be willing to complete a recommendation for you, take time to familiarize them with the IP program. It may be helpful to give them a copy of the IP country flyer. **It is your responsibility to make sure that all faculty recommendations are received by December 15 (May 1 for Australia and South Africa).** You should collect your recommendations from your professors and submit them to your IP Coordinator on your CSU campus.

3. Transcripts

You must request and submit official transcripts from each university or college you have attended, reflecting grades through the fall term (spring term for Australia and South Africa). Be sure to check that they have been received by your IP Coordinator, as your application will be considered incomplete without them. Transcript requests may take three to four weeks to process, so take this into consideration in order to meet the deadline. Your current CSU campus cannot provide copies of transcripts from other institutions. All transcripts should be submitted to your IP Coordinator as soon as possible and no later than **January 15**.

4. Financial Aid

If you plan to apply for financial aid, do not wait to hear about your acceptance to IP before applying. The earlier you see a financial aid counselor and complete your application file, the better your chances of receiving aid. On most campuses, there is a designated counselor who works with IP students.

5. Passports

ALL APPLICANTS ARE ADVISED TO APPLY FOR THEIR PASSPORTS IMMEDIATELY! You must submit a copy of your passport to your IP coordinator by January 15 (May 1 for Australia and South Africa). Because of the time involved in obtaining a passport, applicants are **strongly advised** to apply for one even before selection results are known. You can apply for or renew your U.S. passport, which is good for ten years, at designated county courts, authorized U.S. Post Offices, or the federal passport agencies in Los Angeles and San Francisco. Also see: http://travel.state.gov/passport_services.html. Passports must be valid for at least six months longer than your intended stay abroad.

If you are not a U.S. citizen, investigate the visa procedure of your host country to see if there are special requirements that apply to you. This can usually be obtained by contacting the country's local consulate (see "Consulates" in the yellow pages). You should also renew your home country passport now, if necessary.

After You Complete Your Application

After your application file is complete, you will participate in a personal interview with faculty members at your CSU campus. The IP Coordinator at your campus will let you know when and where your interview will take place.

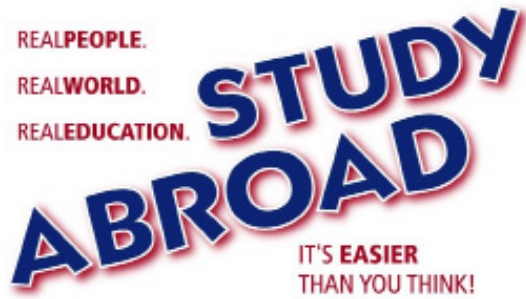
Following the campus interview, applications are reviewed by the central Office of International Programs staff and by a statewide faculty committee which makes the final selection. For most programs, results will be sent in early March to the current mailing address given on your application. For Australia and South Africa, results will be sent in mid-August.

What to Expect After Selection to IP

With your acceptance, you will receive details about IP policies, course offerings, and the steps to take to prepare yourself for departure. You should be aware of the following items in advance:

1. **Payment** - The payment of prepaid costs is due by May 1; November 15 for Australia and South Africa. Prepaid costs are defined on the IP website for your country and program.
2. **Visas** - Most students will be required to apply for a student visa before traveling abroad. A visa is an endorsement or stamp placed in your passport by a foreign government that permits you to enter that country for a specific purpose.
 - **Visa instructions will be provided in participant materials**
 - **There are costs associated with obtaining a student visa, ranging from \$150 to \$1000. Plan accordingly.**
 - **Students going to countries that require a student visa prior to departure should not plan to travel during the summer due to the lengthy and cumbersome visa application process. Your presence in California (or your home state) may be mandatory for visa application purposes.**

REALPEOPLE.
REALWORLD.
REALEDUCATION.



THE CALIFORNIA STATE UNIVERSITY INTERNATIONAL PROGRAMS

2013-2014 APPLICATION

A clean type written application will reflect your seriousness of purpose. Please avoid abbreviations. Fill in every item; incomplete applications cannot be considered.

1. Country applied for _____ Program _____
(see page 1 of instructions for "Programs.")

2. Second choice country _____ Program _____

3. Name (As appears on your passport) _____
Last First Middle Initial Maiden or Former

4. Gender: Male Female 5. CSU campus _____ 6. Term/Year of First CSU Enrollment _____

7. _____
Declared Major Double Major Minor

8. Current address _____
(Selection results mailed here) Number and Street (Apt or Unit) City State Zip Code

9. Permanent address _____
Number and Street (Apt or Unit) City State Zip Code

Current telephone number _____ Permanent telephone number _____
E-mail address _____ Alternate e-mail address _____

10. Class level/number of units completed by end of spring term 2013 • For Australia and South Africa by end of fall term 2013
(Check one box only) Undergraduate: Postbaccalaureate:

Sophomore (30-59 semester or 45-89 quarter units) **Master's Degree** (Classified Graduate)

Junior (60-89 semester or 90-134 quarter units) **Second Bachelor's Degree**

Senior (90 or more semester or 135 or more quarter units) **Credential**

11. Number of units completed by June 2013 (December 2013 for Australia and South Africa): _____

12. Estimated GPA at time of application: _____

13. Birthdate _____ 14. Age _____ 15. Birthplace _____
City, State

16. Country of Citizenship _____ 17. Passport No. _____ Date Issued _____

18. State of California residence status for campus registration fee purposes:
 Resident Non-Resident* Out of State* F-1 or J-1 Visa Student*
**If you are classified as a non-resident during your enrollment in IP, you will be charged non-resident fees.*

19. Marital Status: Single Married Divorced

Do you have dependents who will accompany you overseas? Yes No

List dependents (name, relationship, age):

20. List all colleges and universities attended in chronological order, starting with the most recent. Submit official transcripts from all institutions attended to your IP campus coordinator as soon as possible and no later than January 20 (May 1 for Australia and South Africa). Transcripts must include fall 2012 grades (spring 2013 grades for Australia/South Africa applicants).

Name of Institution	Mo/Year of Attendance From - To	Major (do not abbreviate)	Date Graduated/Will Graduate (Mo/Year)	Date you Requested Transcripts for IP
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

21. Have you ever applied to IP before? Yes No

22. To complete this item, you will need to refer to the “Eligibility” section of the IP website. The purpose is to show that you are qualified. In column “A” list the published courses required for admission into the program. In column “B” list the courses you have taken, are taking, or will take to meet the published requirements. If the title of a course doesn’t obviously identify the content of the course, please provide your IP coordinator a copy of the course description and/or syllabus.

A. Required/Recommended Course	B. Course That Meets Requirement	C. Term Year	D. Grade
<i>For Example: African Focus Course</i>	<i>AFRS 210: Science & Spirituality in Ancient Africa</i>	<i>Fall 10</i>	<i>B</i>

23. Please list **all courses** in which you have enrolled or will enroll during the terms indicated below. Courses taken during summer term 2013 will not satisfy prerequisites (except for programs in Australia and South Africa).

Fall 2012

Department	Course No.	Course Title	Units
Total Units:			

Winter 2013 or Intersession

Department	Course No.	Course Title	Units
Total Units:			

Spring 2013

Department	Course No.	Course Title	Units
Total Units:			

Fall 2013

Department	Course No.	Course Title	Units
Total Units:			

24. Referring to the IP Bulletin, list course titles or, where titles are unavailable, list subjects you plan to study overseas. The IP Bulletin is available on the web: www.calstate.edu/ip/admitted-students/.

25. How did you become aware of IP? _____

26. Have you resided, studied, or traveled outside the United States? If so, please indicate below:

<i>Location</i>	<i>Purpose of Stay</i>	<i>Length of Stay</i>

27. Besides college-level coursework, describe any experience you have with languages other than English.

27a. Italy & Japan Applicants: How many college-level semesters of the host country language will you have completed by the end of spring term prior to departure? _____

28. Beginning with most recent employment, please list your work experience.

<i>Employer</i>	<i>Position/Type of Work</i>	<i>Dates Employed</i>	<i>Hours per Week</i>

29. Are you currently receiving financial aid? ___ Yes ___ No

30. Referring to the section on “Costs” on the country page of the IP website, enter the total amount you will need for study overseas:

Total Expenses \$ _____ (Non-resident students must pay non-resident fees)

31. Estimate your resources for financing this amount:

- Personal Savings \$ _____
- Parental Support \$ _____
- Financial Aid (*grants, loans, scholarships*) \$ _____
- Other: _____ \$ _____

Total Resources \$ _____

Subtract **Total Expenses** from **Total Resources*** \$ _____

****If expenses exceed resources, you will need to explore additional sources to finance the difference.***

32. EMERGENCY CONTACT (Required)

<i>Name(s)</i>	<i>Relationship</i>
Residence address _____	
<i>Name and Street</i>	<i>City State Zip Code</i>
Home telephone number _____	Cell/Other day telephone _____

Statement of Purpose

Please read before you complete: This should be a carefully written essay of 3 to 5 paragraphs. As the Statement of Purpose is one of the most important parts of your application, give it serious thought before putting the final version on this page. Use the space provided only; do not attach additional pages. Pay special attention to grammar, spelling and form.

- Please indicate the extent to which your coursework and educational experience have prepared you to study abroad.
- Discuss how overseas study will contribute to your academic and career goals.
- If you do not meet the minimum requirements you may wish to explain any extenuating circumstances.

I certify that the information given in this application is true and complete and that I have read and understood the *“Instructions for Applicants.”*

Signature _____

Date _____

401 Golden Shore, Sixth Floor
Long Beach, CA 90802-4210
562.951.4790 FAX: 562.951.4983
www.calstate.edu/ip

Dear Colleague:

The student who has asked you to complete the attached Faculty Recommendation form is applying to participate in the California State University International Programs, the CSU's systemwide study abroad program. Our program provides qualified students with a demanding academic and personal experience requiring intellectual discipline and a special measure of maturity and motivation. Your recommendation will form a critical part of the total picture of the applicant which emerges as the competitive selection process goes forward.

This form should be accompanied by the country flyer for the program to which the student is applying. Please take a few minutes to familiarize yourself with this information. In completing the form, we especially appreciate your comments. The rating checklist is designed to help you focus on subjects of particular importance in our selection process. There is no substitute, however, for the professional insight of your written observations. Please return the recommendation form to the student. Applications lacking recommendations are considered incomplete and may not be given fair consideration. If you have questions or need further information, please contact your campus representative or call my office at the number indicated above.

For those programs that require a completion of two years of foreign language study (through the intermediate level), we ask that CSU foreign language faculty complete the Foreign Language Recommendation form provided. This recommendation should speak directly to the student's language skill and ability to handle and profit from the study abroad opportunity for which he/she is applying.

Thank you for taking the time to assist your student, the faculty members involved in selection and our program. Without your help it would be impossible to do a fair and informed job of selecting participants from among the many fine students who apply each year.

Sincerely,

Leo Van Cleve
Director

CSU Campuses

Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

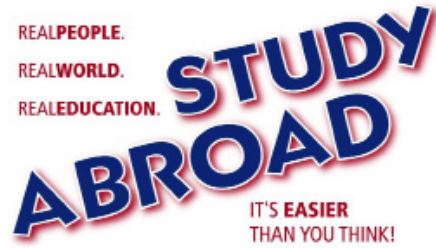
Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

The California State University INTERNATIONAL PROGRAMS

FACULTY RECOMMENDATION

Do not submit recommendations from employers, university staff, or administrators.



Applicant: Please complete this section only. *Deadline: December 15 (Australia and South Africa: May 1)*

Applicant Name: _____ **CSU Campus:** _____

Country applied for: _____ **Program:** _____

Faculty Member: Please complete all items listed below.

1. How well do you know applicant? (Check the most appropriate response.)

Extensive contact as advisor or in a small class

Limited contact in the classroom environment

Well acquainted in the classroom environment

2. In comparison with other students whom you have known at comparable stages of their careers, please rate the applicant in these areas. (Circle the most appropriate response.)

	Top 2%	Top 10%	Top 25%	Top 50%	Not Recommended
Academic Ability	4	3	2	1	0
Maturity	4	3	2	1	0
Cooperation and Adaptability	4	3	2	1	0
Initiative and Motivation	4	3	2	1	0

3. **Remarks:** Based on your knowledge of the applicant, please comment on his/her ability to participate in and profit from a year of study overseas in the International Programs.

Date: _____ Printed Name: _____ Signature: _____

Position: _____ Department: _____ Institution: _____

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Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

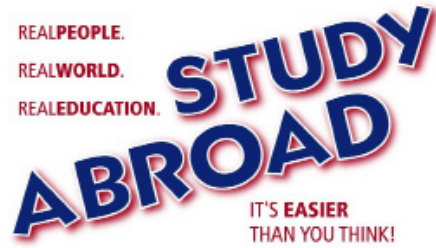
Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
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Stanislaus

The California State University INTERNATIONAL PROGRAMS

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2. In comparison with other students whom you have known at comparable stages of their careers, please rate the applicant in these areas. (Circle the most appropriate response.)

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Academic Ability	4	3	2	1	0
Maturity	4	3	2	1	0
Cooperation and Adaptability	4	3	2	1	0
Initiative and Motivation	4	3	2	1	0

3. **Remarks:** Based on your knowledge of the applicant, please comment on his/her ability to participate in and profit from a year of study overseas in the International Programs.

Date: _____ Printed Name: _____ Signature: _____

Position: _____ Department: _____ Institution: _____

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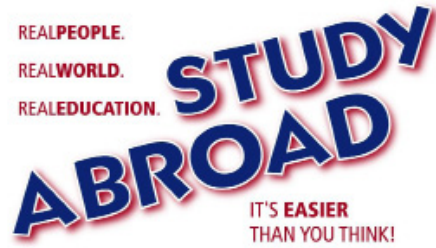
Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

The California State University INTERNATIONAL PROGRAMS

FOREIGN LANGUAGE FACULTY RECOMMENDATION



*Foreign Language Faculty Recommendations are required for applicants who will be studying at the Intermediate/Advanced levels in the host country's language, including all native speakers: Chile, China, France, Germany, Mexico, Spain and Taiwan.
(Not required for Beginning, Learn Language, and Japan programs.)*

Applicant: Please complete this section only. <i>Deadline: December 15 (Australia and South Africa: May 1)</i>	
Applicant Name: _____	CSU Campus: _____
Country applied for: _____	Program: _____

To be completed by foreign language faculty only.

1. Language evaluated: _____

2. Evaluation based on (check one): Classroom observation Interaction session of 15 minutes

3. Please rate the student's foreign language competency in the following areas.

	Unable to Judge	Elementary	Intermediate	Advanced
Listening Comprehension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking Competency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reading Comprehension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Competency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Will this student have achieved intermediate competency by the end of the spring term? YES NO

5. For native speakers:

Are you satisfied that he/she can read and write the language at least at an intermediate level? YES NO

6. Based on your knowledge of the applicant please comment on his/her linguistic ability to participate in and profit from a year of study overseas in the International Programs.

Date: _____ Printed Name: _____ Signature: _____

Position: _____ Department: _____ Institution: _____

PLEASE RETURN FORM TO STUDENT