

California State University Channel Islands
Advisory Committee for the Center for International Affairs
Minutes
Thursday, Feb. 17, 2005
Professional Building Conference Room
2:00- 3:00 pm

Present: Gary Berg, Rainer Buchmann, Stephanie Erickson, Jorge Garcia, Therese Eyermann, Donald Rodriguez, Callie Pettit, Ashish Vaidya.

1. Introduction

- a. Formal advisory committee will be starting Fall 2005**
- b. Membership needed: Recruit**
 - **1 Student**
 - **1 Student Affairs Representative**
 - **1 Office of Advancement Representative**
 - **1 Community Member Representative**
- c. Reviewed Center Proposal and Strategic Plan**

2. UNIV 392/ Guide to International Travel

- a. Pettit presented a draft of the Guide to International Travel**
 - **Eyermann**
 - 1. Criteria / checklist for proposal is needed**
 - **Berg**
 - 1. Put call out to the Faculty to expand the courses of International travel each year.**
 - **Other considerations and requirements for students:**
 - 1. GPA, upper division standing, Scholarship form for students, permission of instructor...**

3. Sub- Committees and Goals for the Semester

- a. Committee members will serve on 1 or 2 subcommittees**

Strategic Planning- sub-committee will guide the Center's strategic plan, help develop structures, Policies and practices to support internationalization, and facilitate assessment of Internationalization.

The GE and Curriculum sub-committee will guide programmatic attempts to Internationalize the major, help in integrating CSU Study Abroad into the curriculum, and in developing CSUCI's own international exchange programs.

The Faculty Engagement sub-committee will promote faculty engagement in Internationalization, assist in exploring faculty exchange programs with international Institutions, and find ways to support faculty efforts in internationalization.

The Co-curricular sub-committee will guide internationalization in on-campus events, explore opportunities in the local environment to enhance internationalization efforts, and
Explore ways for the institution to support students in Study Abroad and other Internationalization activities.

b. Some Goals for Subcommittees

- **Obtaining SEVIS certification (Strategic Planning)**
 1. **Accepting international students and scholars**
 2. **Certification process 2- 3 months (**
 3. **small annual fee**
- **University of Hidalgo and other exchange agreements (Faculty Engagement)**
 1. **Eyermann presented the dialogue that CSUCI has had with University of Hidalgo in Mexico**
 - a. **Process of agreements, and what is the exact protocol on the exchange**
 - b. **Hidalgo exchange agreement**
 - i. **presented San Diego State documents**
 - ii. **Three step process**
 1. **Letter of intent, investigation, and agreement**
- **Community involvement (Co-Curricular)**
 1. **ways to get involved**
- **Assessment of “international perspective” (GE and Curriculum)**
 1. **what does this mean**
 2. **when people graduate do they have an international perspective**

4. CIA Budget for 05-06

- a. **Must be submitted to ARC by the end of Feb. Will e-mail proposed budget to members**
- b. **Director needed for the Center for International Affairs fall 2005**

Next Meeting: TBA