Present: Terry Ballman, Gary Berg, Rainer Buschmann, Bill Cordeiro, Stephanie Erickson, Therese Eyermann, Jorge Garcia, Tiina Itkonen, Kimmy Kee-Rose, Callie Pettit, Don Rodriguez, Jane Sweetland, Ashish Vaidya

1. Introduction- Ashish Vaidya
   a. Over view of up coming events and information
      i. New IP coordinator –Beth Hartung
      ii. SVIS – certified to admit international students
      iii. GE and Capstone classes internationalized in the course and curriculum
      iv. Minor in international studies
      v. Faculty development

2. Special Consultant- Gary Berg
   a. Still in hiring process.
   b. There are two experts in mind for the position
      i. Need for feedback on job description

3. Co-Curricular Committee
   a. International week-Stephanie Erickson
      i. International Fashion show and working with SPB corresponding to the Picnic
      ii. Ideas for the week
         1. Speakers
         2. Brown Bag lunches
         3. Children dancers

4. UNIV392-China-Bill Cordeiro
   a. The course was proposed by Bill to the committee as a 1 unit course for the UNIV 392
   b. Proposal approved

5. University of Hidalgo- Jorge Garcia, Therese Eyermann
   a. Needs exchange agreements finalized,
   b. Copies of agreement will be sent out a circulated to be talked about at next meeting
   c. Small group of students will be traveling down to visit the university (informal)

6. VC World Affairs Council- Ashish Vaidya
   a. Proposed that the Center become a member of the VC World Affairs Council
      i. Members would be able to attend events for free and would be able to co-sponsor events with the council

Next Meeting Dec 2, 2005