

California State University Channel Islands
Advisory Committee for the Center for International Affairs
Minutes
Friday December 2, 2005
Sage Hall Conference Room
11:30am-12:30pm

Present: Terry Ballman, Gary Berg, Rainer Buschmann, Jorge Garcia, Ivona Grzegorzczuk, Tiina Itkonen, Kimmy Kee-Rose, Norma Maidel, Callie Pettit, Jerilee Petralba, Don Rodriguez, Jane Sweetland, Ashish Vaidya

1. Review of Minutes
m/s/a – Gary Berg/Ashish Vaidya/Committee
2. University of Hidalgo
 - a. Reviewed template for Letter of Intent
 - i. Ok by Chancellor's Office
 - ii. Letter of Intent approved by committee
 - b. Reviewed template for Memorandum of Understanding
 - i. Point 5 should include articulation & registrars office
 - ii. Section III – Purpose of the Agreement – section A should state "Exchange of students, teaching and research personnel."
 - iii. Further review required
 - c. Reviewed template of Student Exchange Agreement
 - i. Article III – Address if #'s are uneven. Consider a date each year where provisions must be established.
 - ii. Article IV – Changed from one academic year to "one semester."
 - iii. Article V – Ok
 - iv. Article VI – Change parent institution to "host institution"
 - v. Language in document requires further cleaning before agreement is finalized.
3. World Affairs Council Membership-Norma Maidel
 1. m/s/p – Beth Hartung/Tiina Itkonen/Committee
4. UNIV 392-Math Exchange-Jorge Garcia
 - a. The course was proposed by Jorge to the committee as a 1 unit course for the UNIV 392
 - b. Suggestion about attending World Affairs Council Event to discuss exchange trip.
 - c. Proposal approved
5. Curriculum
 - a. Distributed as a list of courses that from the catalog description have an international component. Need to send to chairs to finalize list to make sure each major had a course with an international component.
6. Update on International Week
 - a. Requested feedback from the committee more updates to be discussed in the next meeting.
7. Other
 - a. Jane Sweetland – Provide copies of "The Internationalist" magazine. Possibilities for students who have participated in the Study Abroad program to submit articles about experiences, etc...

b. Ashish Vaidya – End of meeting

c.

Next Meeting Jan or Feb.