



## Responsibilities of Students Participating in a University Sponsored Activity or Trip

The University is committed to maintaining a safe and healthy living and learning environment for students, faculty, and staff. Each member of the campus community should choose behaviors that contribute toward this end. Students are expected to be good citizens and to engage in responsible behaviors that reflect well upon their university, to be civil to one another and to others in the campus community, and contribute positively to student and university life.

Student behavior that is not consistent with the *Student Conduct Code* is addressed through an educational process that is designed to promote safety and good citizenship and, when necessary, impose appropriate consequences.

### Violations of the Student Conduct Code

As a participant of a University sponsored activity or trip, you may be held responsible to the University's *Student Conduct Code* and University policies. To review the *Student Conduct Code*, please visit: <https://www.csuci.edu/campuslife/student-conduct/>.

### *Low level incidents*

Low level incidents that may violate the *Student Conduct Code* shall be addressed by your faculty member or professional staff member on an interim basis. Your faculty member or professional staff member may limit your participation in activities while on the University sponsored activity or trip if you violate the *Student Conduct Code* to maintain the order and structure of the trip or activity. Your faculty member or professional staff member will report the alleged incident to the Dean of Students office. Upon return to the University, an investigation will be conducted by the Dean of Students office and the alleged behavior will be assessed for possible disciplinary charges in accordance with the California State University (CSU) Executive Order 1098.

If the University sponsored activity or trip involves academic work to be submitted for a grade, faculty members shall handle academic dishonesty cases according to applicable campus policies and procedures. After action has been taken in any such case, the faculty member shall promptly notify the Dean of Students office of the matter so that the circumstances of the misconduct can be considered in their totality.

*Severe violations*

Severe violations of the *Student Conduct Code* may include an activity or behavior that harms, threatens or infringes on the rights of others. If at any time your behavior meets the aforementioned criteria, as determined by your faculty or professional staff member, they may dismiss you from the University sponsored activity or trip. Additionally, multiple low level incidents while on the University sponsored activity or trip may result in your dismissal from the University sponsored activity or trip. If you are dismissed for your alleged behavior, you may be held financially responsible for arranging your return trip. Your faculty or professional staff member will report the alleged incident to the Dean of Students office. Upon return to the University, an investigation will be conducted by the Dean of Students Office and the behavior will be assessed for possible disciplinary charges in accordance with the CSU Executive Order 1098.

*Failure to attend all or portions of the sponsored trip or activity*

Many University sponsored activities or trips are funded by student fees, therefore if you fail to attend any or all of the programs without an excused absence from your faculty or professional staff member, you may be charged with violation of the *Student Conduct Code: (17) Failure to comply with directions or interference with any University official or any public safety officer while acting in the performance of his/her duties*. Subsequently, you may be financially responsible for paying restitution to the University for the sponsored activity or trip.

*Compliance with laws*

It is your responsibility to comply with country, state, or local laws of the place(s) that you engage in University sponsored activities. A violation of country, state, or local laws may result in charges brought forth against you regarding related violations of the *Student Conduct Code*. If you disagree with the laws of the country, state or locality that you visit, it is expected that you cordially engage in discourse with your fellow classmates or faculty member but comply with the expectations of the location that you are visiting.

**To report a concern or behavioral issue**

Any member of the campus community may file a report with Dean of Students at any time. To report a concern please go to:

[https://cm.maxient.com/reportingform.php?CSUChannellIslands&layout\\_id=2](https://cm.maxient.com/reportingform.php?CSUChannellIslands&layout_id=2)

**Questions or concerns**

If you have questions or concerns about the student conduct process or your rights and responsibilities while on a University sponsored activity or trip, please call 805-437-8512 or email [studentconduct@csuci.edu](mailto:studentconduct@csuci.edu).

As a participant of a University sponsored trip or activity, I understand that I am responsible for complying with the *Student Conduct Code*.

\_\_\_\_\_   
Print Name

\_\_\_\_\_   
Signature

\_\_\_\_\_   
Date