

Checking Facility Usage

Navigation: Manage Student Records, Establish Courses, Inquire, Search for a Facility

Enter the Search Criteria

Home > Manage Student Records > Establish Courses > Inquire > Search for a Facility

Facility Search Criteria Facility Search Results

Academic Institution: Channel Islands

Meeting Criteria

'Start Date: 05/31/2003 'End Date: 05/31/2003

M Tu W Th F Sa Su

'Meeting Start Time: 'Meeting End Time:

Facility Criteria

Facility Type:

'General Assignment: Ignore Fld Room Capacity From: Room Capacity To:

Academic Organization:

Facility Partition:

Location Code:

Building:

The search criteria are designed to mirror the information you enter when you are setting up a class.

1. **Start Date:** Enter the Start Date for the period you want to search for a facility.
2. **End Date:** Enter the End Date.
3. **Meeting Start Time:** Enter the Start Time for the period you want to search for a facility.
4. **Meeting End Time:** Enter the End Time.
5. **Days of the week:** Check the boxes for the dates you want to use in your search for a facility.
6. All criteria in the lower portion of the panel are optional. Use them only if you wish to further restrict your search.
7. Click on **Fetch Facilities**.
8. View the list of facilities that meet your criteria.

Facility Search Criteria		Facility Search Results						
Academic Institution:		Channel Islands						
Building	Room	Facility ID	Capacity	Type	Acad Org	Assignment	Partition	Location
Bell Tower	1240	BT1240	56	LCTR		Y		CI
Bell Tower	1250	BT1250	46	LCTR		Y		CI
Bell Tower	1256	BT1256	37	LCTR		Y		CI
Bell Tower	1258	BT1258	30	LCTR		Y		CI
Bell Tower	1332	BT1332	50	LCTR		Y		CI
Bell Tower	1333	BT1333	18	LCTR		Y		CI
Bell Tower	1335	BT1335	25	LCTR		Y		CI
Bell Tower	1336	BT1336	43	LCTR		Y		CI
Bell Tower	1430	BT1430	50	LCTR		Y		CI
Bell Tower	1431	BT1431	24	LCTR		Y		CI
Bell Tower	1433	BT1433	16	LCTR		Y		CI
Bell Tower	1434	BT1434	43	LCTR		Y		CI
Bell Tower	1435	BT1435	27	LCTR		Y		CI
Bell Tower	1441	BT1441	31	LCTR		Y		CI
Bell Tower	1443	BT1443	40	LCTR		Y		CI
Bell Tower	2250	BT2250	42	LCTR		Y		CI
Bell Tower	2252	BT2252	46	LCTR		Y		CI
Bell Tower	2256	BT2256	46	LCTR		Y		CI
Bell Tower	BT2258	BT2258	42	LCTR		Y		CI

Check to see if a specific facility is free for scheduling.

Navigation: Manage Student Records, Establish Courses, Inquire, Class Facility Usage

Home > Manage Student Records > Establish Courses > Inquire > Class Facility Usage

Class Facility Usage

SetID: CICMP

Facility ID: BT1240 Bell Tower 1240 Room Capacity: 56

'Term': 2028 Fall 2002 Facility Type: Lecture Rm

Session: Day of the Week: Monday

No Rows Found

Fetch Class Meetings

Return to Search Next in List Previous in List

5. **Term:** Enter the Term for your search.
6. **Session:** Enter the Session for your search. This field is optional.
7. **Day of the Week:** Choose the day of the week from the list.
8. Press the **Fetch Class Meetings** button.
9. View the list of meetings that meet your criteria. Note that the Total Enrollment in each class is listed.