

Glossary of Terms

Item	Definition/Explanation	CSUCI Example(s)
	Student Record Terms	
Academic Institution	A separate college or university. Each academic institution operates independently, has a separate course catalog and schedule, unique transcripts and student statistics and does not share course work.	CSU – Channel Islands
Academic Career	Organizes student academic work into a single unit/set of statistics. GPA's are calculated at the career level.	Undergraduate, Graduate
Academic Group	At a university – typically the schools or colleges that offer courses and academic programs. CSUCI doesn't have this level yet so we have defined it as the institution.	Channel Islands
Academic Organization	Defines how an institution is organized from an administrative perspective. At CSUCI the Academic Organization may be compared to an Academic Department.	Accounting Anthropology Biology
Academic Program	Entity into which a student applies and graduates from.	Undergrad, Post Bac, Credential
Academic Plan	A student's area of study, typically a major, minor, or specialization	Biology (major), English (minor)
Academic Sub-Plan	An area of specialization linked to a specific Academic Plan	English Major with a Creative Writing Emphasis
Campus	Physical & administrative unit with which students and courses may be associated. Belong to a single institution, and use the same course catalog.	Main Campus
Grading Scheme	The Grading Scheme contains one or many Grade Bases. You can have different grading schemes for each career. Within each grading scheme, you define all valid grade bases, grades, and grade detail.	University Grading Scheme
Grade Basis	The subset of the Grading Scheme that includes the grade details for grades with similar grading rules.	CR/NC, Graded, Transfer
Subject	Specific area of instruction within an Acad Organization.	English (ENGL)
Term	Administrative time period within which sessions are defined, students are billed, and statistics are accumulated for individual students as well as for the entire school. Term values are numeric codes, which are sequential in order for sorting and reporting purposes.	Terms for 2003 are 2032 (Spring 2003), 2035 (Summer 2003), 2038 (Fall 2003)
Session	A subdivision of a Term representing a time period within the term used for offering courses. Every term must have at least one session. Terms may have several sessions.	Entire Academic Term, First 6 weeks, Last 6 weeks
Course	Specific offering(s) with catalog numbers, unit data, components, enrollment requirements and descriptions.	Engl 101 Engl/TH 333
Course ID	Unique number automatically assigned by PeopleSoft to identify a course	000032
Class	An instance of a Course that is scheduled in a specific term and session. In addition to the term/session, classes are linked to instructor and facility data, meeting and exam schedules.	English 101 - 01 Monday 5-7 pm Professor Johnson
Class Number	Unique number automatically assigned by PeopleSoft to identify a class section. This is the number students use to register in a class.	1243
Combined Sections	Two class sections that meet at the same time in the same room that have the same instructor.	Engl/TH 333 - 01 Monday 5-7 pm

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Service Indicators (Holds)	Hyperlink that display on pages to indicate services that should be withheld or provided to an individual. They can prevent the individual from receiving certain or designate special services that should be provided to the individual.	Immunization Academic Standing
3C's	Communications, Checklists, and Comments.	Missing Information Checklist, Admit letter
Admit Term	The first term in which an applicant is expected to enroll in an academic program.	Admitted to CSUCI Fall 2002
Program Action (Admission Actions)	A student's program action status indicates a high level relationship that the student has with an academic program. When you select a program action to change a student's program data, the program action status often changes.	Plan Change Program Change Matriculation Admit
Expected Grad Term	The term in which the student expects to graduate from the specified academic program. Expected graduation term is also used for financial aid processes.	Spring 2006
Academic Level	The unit or term-based incremental status of a student as coursework is completed.	Freshman Junior
Enrollment Appointment	Enrollment appointments define the valid date and time ranges and appropriate unit limits when students can register for classes before the open enrollment period.	Monday July 14 starting at 8:00 am
Enrollment Request	An enrollment request is a record of enrollment transactions in PS. The system will generate a unique enrollment request ID for you when you save the data in the Enrollment Request component.	Add Engl 103 Drop Math 105
Enrollment Action	An enrollment action is the action performed on the enrollment record.	Add Drop
Study List	Student enrollment report for a given term	
Term Withdrawal	Withdraws the student from all class enrollments for the specified term and inactivates the student's term activation for that term. The term withdrawal reason is used by Student Financials to recalculate fees.	
Student Special GPA	Special Grade Point Averages are averages that you define for your institution that differ from the cumulative Grade Point Average.	Campus GPA Last 60 Units GPA Transfer GPA
Academic Standing	A code assigned to a student who fails to complete a certain academic level within a given term.	Good Standing, Probation, Suspended
Remediation Status	Status code assigned to a student after their remediation standing has been assessed	
Transcript Request	A transcript request is a record of transcript transactions in PS. The system will generate a unique enrollment request ID for you when you save the data.	
Transcript Type	Transcript Type are a type of transcript at your institution, with its own unique purpose, design and formality level.	
Degree	Awarded to a student upon successful completion of a program.	Bachelor of Science (BS)
Articulation Term	The term in which to which Transfer Credit is posted to the student's record. Students must term activated in this term before Transfer Credit can be posted.	CSUCI will use the admit term of the student

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	Academic Advisement Terms
Academic Advisement	The application within PeopleSoft Student Administration that is used to track the requirements and policies that a student must satisfy in order to graduate.
Requirement Term	The starting term of the student. The academic advisement uses this value to determine which academic requirement groups apply to a student's career, program, and plan.
Academic Requirement Group	An academic requirement group consists of multiple academic requirements that are satisfied by course lists. A requirement group points to courses and conditions.
Academic Requirement	A requirement to be satisfied by the student in order to graduate. An academic requirement consists of course lists, conditions, or other requirements necessary for graduation.
Academic Course List	A listing of courses that is used to satisfy an academic requirement. Course lists must be established before academic requirements are developed.
Course Share Set	A tag that defines a set of requirement groups that can share courses.
Course Directive	A directive that mandates (or directs) where specific courses will be used to satisfy requirements. This concept is used in the Academic Advisement application.
Course Override	A feature of Academic Advisement that provides the ability to override any part of a student's degree requirements. Standard requirements can be overridden or an entire program can be adapted for a specific student.
Course Substitution	The ability to select a course to use in place of the required course. Course substitution is the most common type of student specific exemption. This concept is used in the Academic Advisement application.
What-if Capability	The ability to run a simulated Academic Advisement report that compares a student's transcript against a proposed academic career, program, plan, and/or sub-plan. What-if scenarios can be created and stored for future use. This concept is used in the Academic Advisement application.