

Academic Affairs Continuous Improvement Committee
Wednesday, April 26, 2017
9:00-10:30pm
Broome Library 1756

In Attendance: Amy Wallace, Debi Hoffmann, Jeanne Grier, Virgil Adams, Betsy Quintero, Simone Aloisio, Frank Barajas, Catherine Burriss, Sohui Lee, Sean Kelly, Julia Balen, Christina Smith

I. Updates

- **Program Review Policy Revision Work Group – Simone**
Simone is facilitating a work group to address policy revisions. Concerns include what happens when the policy is not followed or there is disagreement between levels on how to proceed or the MOU/Action plan. The group discussed the making the committee more representative like RTP. The need to flush out committee composition, role, how it fits into the AA structure, who is eligible, how voting happens. If the committee is representative and focuses on program review input, how do we do mentoring or capacity building for those who have not done program review? Simone volunteered to do draft policy based on feedback and present it back to the committee. Timelines shift and it's okay; there should be some concrete thing but also flexibility for things like sabbatical, leaves, etc.
- **BA in Chicana-o Studies and BS in Biology**
Due to reviewer schedules, these external reviews will not be available for committee input until next semester. Amy will talk to the chairs and Dean of Arts and Sciences to revise timelines.
- **MOU Action Plan Update needed from Nursing no later than July 1.**
Barbara will send a reminder to Nursing.

II. Input on BS in ESRM. Self-Study and External Review are attached.

Any guidance on ways forward for the degree programs as they go off and create their MOU/Action Plan in conjunction with their Dean:

- **Program Purpose and University Goals**
No input
- **Achieving Educational Outcomes**
The committee was impressed with the Self-expression of the Students. The committee recommends that the program consider ways to improve communication between lecturers and tenure track faculty especially in the areas of data collection, data sharing, and feeding data into planning. Change appears to come from direct input and antidotal information. Need to develop a cohesive plan for student learning outcome assessment in order to close the loop and systematically analyze student success indicators to propose overall change.
- **Developing Resources to Ensure Sustainability**
The committee applauds the community involvement piece. Agrees on needs for resources.

Creating a Learning Centered Organization:

Again needs to find ways to feed data into planning and decision making.

III. Assessment Training Funds

Money is available for workshops and trainings for assessment as well as specific assessment projects. Contact Amy if you have a project in mind.

IV. Assessment Capacity Building

- [Institute on General Education and Assessment](#) on May 31, 2017 in Chicago, IL
- [Institute on High-Impact Practices and Student Success](#) on June 24, 2017 in Boston, MA.
- [PKAL STEM Leadership Institute](#) on July 11, 2017 in Adamstown, MD.
- [Institute on Integrative Learning and Signature Work](#) on July 11, 2017 In Chicago, IL
- [Global Learning and the College Curriculum](#) on October 12, 2017 in New Orleans, LA
- Analytics for Academic on October 26, 2017 in Oakland, CA,
- [Transforming Undergraduate STEM Education](#) on November 2, 2017 in San Francisco, CA.
- Program Review: Comprehensive and Sustainable Approaches on November 15 in San Francisco, CA
Note: Amy sent this one out to all chairs who have program reviews beginning in Fall 2017 or Fall 2018.
- The Learning Organization: Aligning and Integrating Practice with Student Achievement

V. Questions/Concerns

No additional questions or concerns have been raised.