

DAA Academic Year Kick Off Program

Wednesday, August 20th & Thursday, August 21st, 2025

Wednesday, August 20th

8:45 AM - 10:30 AM

Check-in & Opening Session

- Opening Remarks from the Provost
 - **Opening Remarks from the Interim President**
 - *Coffee and Light Refreshments Provided*
Location: Grand Salon
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10:45 AM - 11:15 AM

Session 1: High Impact Practices Updates

- *Overview of High Impact Practices for students*
Location: Del Norte 1535

Session 2: Student Success & Retention

- *Overview of Student Success and K-12 Outreach Initiatives*
Location: Del Norte 1545

Session 3: AI Prompt Techniques

- *Exploring AI Tools with Staff and Faculty*
Location: Del Norte 3540

Session 4: Assessment, Program Review & Accreditation

- *Reviewing Academic Standards and Improvement Processes*
Location: Del Norte 3550
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11:30 AM - 12:00 PM

Session 1: Academic Senate Introduction

- *Overview of the Academic Senate*
Location: Del Norte 3540

Session 2: [Staff Council Introduction](#)

- *Introduction to the Staff Council and Its Role*
Location: Del Norte 3550

Session 3: Working Group Exploration Stations

- *Explore the following stations:*
 - Academic Scheduling
 - Analyst & Coordinators
 - Student Success/Early Alert
 - [Opportunities for Faculty Involvement in New Student Enrollment](#)
 - Summer Programming

Location: Del Norte 1530

12:15 PM - 12:45 PM

Lunch & Learn: [Enrollment Management Updates](#)

- *Overview of Enrollment Management Strategies*
 - *Lunch Provided*
Location: Grand Salon
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Thursday, August 21st

8:45 AM - 9:30 AM

Check-in, Mingle & Opening Activity

- *Coffee and Light Refreshments Provided*
Location: Petit Salon
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9:45 AM - 10:15 AM

Session 1: [Curriculum Development Processes & Academic Programs Updates](#)

- *Curriculum Development Timelines and Upcoming Program Changes*
Location: Del Norte 3550

Session 2: [DAA Budget Planning Framework & Provost Funding Requests](#)

- *Understanding the DAA Budget Process and Funding Requests*
Location: Del Norte 1535

Session 3: An Ethics Conversation, Facilitated by CSUCI's AI Ethics Fellows

- *An Ethics Conversation, Facilitated by CSUCI's AI Ethics Fellows*
Location: Del Norte 3540
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10:30 AM - 11:00 AM

Session 1: Library Services/Support

- *Learn about Available Library Resources*
Location: Del Norte 1530

Session 2: Hospitality Justification Procedures

- *Procedures for Justifying Hospitality Expenses*
Location: Del Norte 1500

Session 3: What Can Scheduling Data Tell Us About Serving Students?

- *A data-driven look at how course availability and scheduling trends impact degree completion, and how we can remove barriers to help students graduate on time.*
Location: Del Norte 3540

Session 4: Faculty Development Needs Assessment Survey

- *Review & Discussion of the Faculty Development Needs Assessment*
Location: Del Norte 3550
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11:15 AM - 11:45 AM

Session 1: IR Data Share – Dashboard

- *Institutional Research Data – Class Demographics & Incoming Class Info*
Location: Del Norte 3550

Session 2: Concur for Travel Requests, Bookings & Expense Reporting Tools

- *How to Manage Travel and Expense Reporting via Concur*
Location: Del Norte 3540

Session 3: Purchasing Procedures, Instant Cards, Tango, & CSUBuy P2P

- *Overview of Purchasing Procedures and Tools*
Location: Del Norte 2530

Session 4: Demonstration of Hyflex Technology in Classrooms

- *Overview of how to use the Hyflex Technology in the classrooms*
Location: Bell Tower 2515
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12:00 PM - 12:45 PM

Closing Session

- *Closing Remarks, Recap and Next Steps from the Provost*
Location: Petit Salon
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For any questions, please contact: **Edna Davoudi**
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Additional Resource Link:

[DAA Academic Year Calendar](#)

[DSA Supporting Student Success](#)