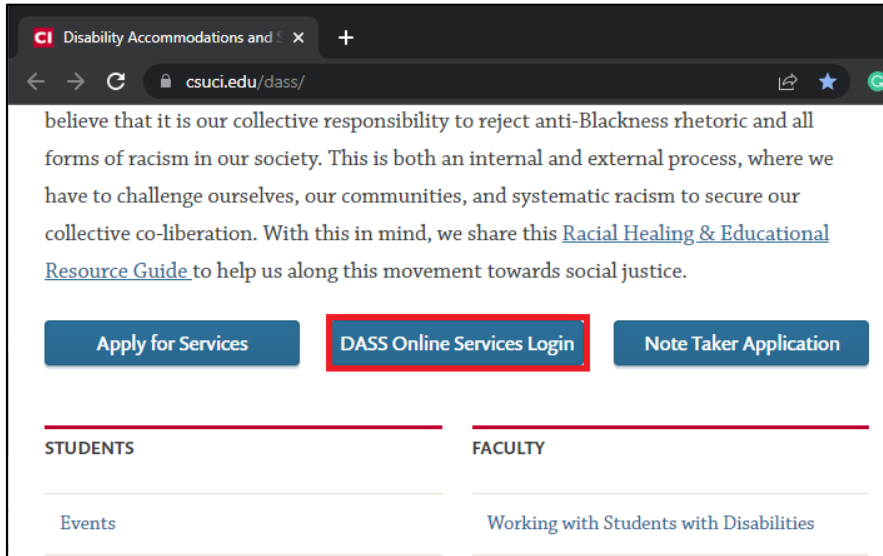


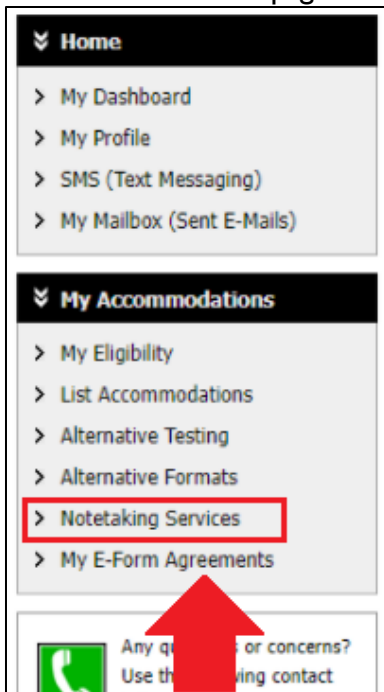
How to Access your notes using the DASS Online System

Logging into DASS Online Services

1. Visit DASS website at [Disability Accommodations and Support Services](https://www.csuci.edu/dass/).
2. Scroll down and click on “**DASS Online Services Login**”



3. Once you are logged in, find the **My Accommodations** section in the side bar on the left-hand side of the page. Select **Note-taking Services** from that list.



- On the notetaking services page, you will see a list of your classes. For each class that has notes uploaded, there will be a clickable box reading **Available Note(s) for Download**. Select that box.

The screenshot shows a user interface with a sidebar on the left containing navigation options like 'Home', 'My Dashboard', 'My Profile', 'SMS (Text Messaging)', 'My Mailbox', 'My Accommodations', and 'Logout'. The main content area displays a list of classes for 'Term: Fall 2022'. Each class entry includes a redacted name and a button labeled 'Available Note(s) for Download (Click to Expand)'. A red box highlights one of these buttons, with a red arrow pointing to it from the right.

- When you click the box, you will be able to a list of notes you can download, along with the file name, size, and time of last download. Click the click entitled **Download Note**.

This screenshot shows the page after clicking the 'Available Note(s) for Download' button. At the top, there is a security warning: 'REMEMBER TO SCAN FILE WITH ANTIVIRUS AFTER DOWNLOADING' with an 'Important Notice' about scanning files. Below this, the interface shows the same class entry as in the previous screenshot, but now expanded to show a list of notes. Each note entry includes a 'Download Note' button, which is highlighted with a red box and a red arrow pointing to it from the right. The notes list includes details such as file names, sizes, and download counts.