



## Addendum: Request for Emotional Support Animal in Housing

Due to the nature of the ongoing treatment, this addendum must be completed and updated **each academic year** when applying for an Emotional Support Animal (ESA) to return to Housing at CSUCI.

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| Student First Name | Middle Initial | Last Name | Date of Birth |
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The California State University (CSU) system regulates the types of animals allowed on university property. [The Policy on Service and Emotional Support Animals for Students on Campus](#) provides guidance intended to protect the campus community from potential health and safety hazards posed by animals brought to campus.

Disability Accommodations and Support Services (DASS), in compliance with CSU policy, requires the resident requesting an ESA to:

- Complete this request form and meet with a DASS Counselor to ensure the request is handled as a formal accommodation.
- Show they meet the definition of a qualified person with a disability as defined by [CSU Coded Memorandum AA 2014-8](#).
- Demonstrate an ongoing personal relationship with a treating licensed medical or mental health professional.
- Show an established relationship with the animal and verify that it has positively impacted the condition of the resident's disability.
- Demonstrate the ability to responsibly care for the animal's health and welfare.
- Meet with designated Housing and Residential Education (HRE) staff to complete required documentation and roommate notification, **prior** to bringing the approved ESA into HRE dwellings

Unacceptable forms of documentation include, but are not limited to, notes written on prescription pads, vague statements that a licensed medical or mental health professional is "prescribing" an emotional support animal, letters written by online agencies or letters by professionals having no therapeutic relationship with the resident.

**If you are prescribing an Emotional Support Animal (ESA), please answer the following questions in detail and sign the *ESA Potential Issues Statement* that follows these questions:**

1. How long have you worked with the individual making the ESA request and in what capacity?
  
2. Please indicate the diagnosis and list major symptoms of the disability currently manifested by the student, including level of severity (mild, moderate, or severe). List the assessment or evaluation procedures used to make this diagnosis.

3. Explain how the emotional support animal has been prescribed for treatment purposes. Include why the ESA is necessary to mitigate symptoms associated with the condition.
  
4. Describe the type of ESA prescribed (i.e canine, feline). How long has the individual worked with this animal? What is the difference, with and without, the animal being present?
  
5. Have you discussed the responsibilities associated with properly caring for an animal while engaged in typical college activities and residing in campus housing (i.e., living in a shared residence hall space with others, animal being left unattended during class time, cost of keeping an animal)? Do you believe those responsibilities might exacerbate the individual's symptoms in any way?
  
6. Describe how much of an opportunity you, as a professional, have had in observing the interactions between the person and the animal in question, as well as any observations of the animal's behavior around other commonly present animals or persons.

**Certifying Professional:**

*Diagnoses must be within the professional expertise and scope of practice of the certifying professional.*

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Clinician's Printed Name

Clinician's Signed Name

Date

License #

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Title

Phone

Email

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Street Address

City

State

Zip

### ESA Potential Issues Statement

**Clinician, by signing this statement, you agree that you have covered the *Potential Issues* listed below in detail with your patient and still maintain that the patient is capable of being a responsible owner of an Emotional Support Animal (ESA).**

- I affirm that I have discussed the financial issues of owning and caring for an ESA (financially it is very costly: for the first year of ownership, dogs can cost anywhere from \$660- \$5,270, with an additional yearly cost of \$360- \$2,520 for the lifetime of the dog).
- I affirm that I have discussed how my patient will care for the ESA, including providing the ESA with food, water, walking, veterinarian services, and spending time with the ESA.
- I affirm that I have discussed with my patient what (s)he will do with the ESA during weekends, holiday breaks, or when the student is in class.
- I affirm that I have assessed the prior history of my patient's experience and ability in caring for an ESA.
- I affirm that my patient cannot function adequately without an ESA.
- I affirm I have discussed the pros and cons of the specific ESA my patient is requesting.
- I affirm that I have discussed with my patient various problematic scenarios involving the ESA and how they will handle each situation.
- I affirm that I have discussed with my patient the emotional maturity necessary to properly care for an ESA.
- I affirm that I have discussed the possibility of increased roommate conflict due to an ESA.
- I affirm that I have discussed that it can make finding a roommate more challenging.
- I affirm that I have explained to my patient that the ESA must be house-trained prior to living in a residence hall.
- I affirm that I have discussed with my client that an ESA may not acclimate well to living in a small residence hall room.

\_\_\_\_\_  
Clinician's Printed Name

\_\_\_\_\_  
Clinician's Signed Name

\_\_\_\_\_  
Date