



PROCUREMENT CARDHOLDER ACCOUNT MAINTENANCE FORM

Cardholder Name: _____ Unit: _____

Change Information

Change Limits

Only fill in the information below that is t to be changed.

FIRST NAME

MIDDLE INITIAL

LAST NAME

EXTENSION

ACCOUNTING STRING (ACCOUNT-DEPT –FUND)

NEW APPROVING OFFICIAL NAME: _____

MONTHLY CREDIT LIMIT: \$ _____

DAILY LIMIT: \$ _____

PERMANENT INCREASE/DECREASE

TEMPORARY INCREASE/DECREASE

REVERT TO ORIGINAL LIMITS: _____

Cardholder Signature

Date

Approving Official Signature

Date

FOR PROCUREMENT OFFICE USE:

Updates made by: _____

Date: _____

PEOPLESOFT

US BANK

CARDHOLDER NOTIFIED