



2018-2019 Verification Worksheet Independent - Custom Verification Group (V4)

Student Last Name _____ Student First Name _____ MI _____ CSUCI ID Number _____ Student Phone Number _____

DO NOT SUBMIT THIS FORM UNLESS IT WAS REQUESTED BY OUR OFFICE

Purpose

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Financial Aid & Scholarships office. We may also ask for additional information upon further review. If you have special circumstances or require further instructions, please contact our office at financial.aid@csuci.edu or (805) 437-8530.

A. High School Completion Status

Please check the box (ONLY ONE) that indicates the student's high school completion status:

☐ **High School Diploma**

Please submit:

- A copy of the student's high school diploma; or
- A copy of the student's final high school transcript that shows the date when the diploma was awarded

☐ **State Certificate (includes GED)**

Please submit:

- A copy of the certificate/transcript the student received after passing a state-authorized examination, which the state recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination)

☐ **Two-Year Program Completion**

Please submit:

- A copy of the student's academic transcript that indicates the student has completed at least a two-year program that is acceptable for full credit toward a bachelor's degree

☐ **Foreign Country Secondary School Leaving Certificate**

Please submit:

- A copy of the student's "secondary school leaving certificate" or other similar document

☐ **Home Schooled Student**

Please submit:

- When State law requires the student to obtain a secondary school completion credential for homeschooling:
 - A copy of that credential
- When State law does not require the student to obtain a secondary school completion credential for homeschooling:
 - A transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student has completed and documentation that the student has successfully completed secondary school education in a homeschool setting

NOTE: If the student is unable to obtain the documentation requested to support their high school completion status, or, the student has provided this information in a prior year, the student must contact the Financial Aid & Scholarships office.

B. Certification and Signature

The student must sign and date below. If married, the spouse's signature is optional. Each person signing this worksheet certifies that all of the information reported on this form is true and accurate to the best of their knowledge.

Student Signature (electronic signatures not accepted) _____

Date _____

Spouse's Signature (electronic signatures not accepted) _____

Date _____

WARNING:

If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

PLEASE RETURN THIS FORM TO THE CSU CHANNEL ISLANDS FINANCIAL AID & SCHOLARSHIPS OFFICE



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C. Identity and Statement of Educational Purpose

Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at California State University Channel Islands (CSUCI) to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the Federal student
(Print Student's Name)

financial assistance I may receive will only be used for educational purposes and to pay the cost of attending California State University Channel Islands (CSUCI) for 2018-2019.

Student Signature _____ Date _____ Student's ID Number _____

Financial Aid Administrator Signature _____ Date _____

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at California State University Channel Islands (CSUCI) to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the Federal student
(Print Student's Name)

financial assistance I may receive will only be used for educational purposes and to pay the cost of attending California State University Channel Islands (CSUCI) for 2018-2019.

Student Signature _____ Date _____ Student's ID Number _____

Notary's Certificate of Acknowledgement

State of _____ City/County of _____ on _____ before me

_____ personally appeared _____ and proved to me on the basis of satisfactory
(Notary's Name) (Printed name of signer)

evidence of identification, _____, to be the above-named person who signed the foregoing instrument.
(Type of government-issued photo ID provided)

WITNESS my hand and official seal _____ (Notary Signature) _____ (Date commission expires) (seal)

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