



## Student Business Services

Sage Hall

Phone: (805) 437-8810

Fax: (805) 437-8900

Parent Plus Loan Direct Deposit

**Purpose:** Intended for parents receiving parent plus loans who wish to receive disbursement via direct deposit.

### INSTRUCTIONS FOR COMPLETION OF THIS FORM

- Read the Terms of Agreement & Authorization below.
- Fully complete the form. Print, sign and date the form.
- Attach one of your pre-printed checks to the form. Write "VOID" across the face of the check.
- Submit the original completed form (*sorry, we cannot accept a fax or email copy of this form*), including the terms section to:  
CSUCI Student Business Services  
One University Drive  
Camarillo, CA 93012-8599

### TERMS OF AGREEMENT

- I understand that I am responsible for verifying with my bank that my account has been credited.
- I understand that expenditures made from my account without such verification are made at my own risk.
- I agree to promptly notify CSUCI of changes in my address or checking account status.
- I authorize California State University Channel Islands, and in accordance with the rules and regulations of the National Automated Clearinghouse Association (NACHA), to credit any reimbursements due to me via Automated Clearinghouse Electronic Fund transfer (ACH) to the bank and bank account owned by me and referenced below.
- This authorization will remain in effect until cancelled in writing. Any changes to the bank account information below will require me to re-enroll in direct deposit.
- I understand that it takes up to 2 business days for the funds to become available following an ACH electronic funds transfer, and incorrect bank information may delay my refund up to 14 days.
- I understand that if my loan disburses after an out-of-pocket payment has been applied to my student's account, the out-of-pocket payment will be reimbursed before any refund is calculated and sent.

### AUTHORIZATION

Parent Name: \_\_\_\_\_ Parent Date of Birth: \_\_\_\_\_

Student Name: \_\_\_\_\_ CSUCI Student ID: \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Financial Institution: \_\_\_\_\_ Checking ☐ Savings ☐

Bank Routing Number: \_\_\_\_\_ Bank Account Number: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ATTACH VOIDED,  
PRE-PRINTED  
CHECK HERE