

August 2021



# GET READY TO MOVE IN!

CSU CHANNEL ISLANDS  
HOUSING & RESIDENTIAL EDUCATION

## Welcome Home!

Housing & Residential Education (HRE), together with our interim Vice President for Student Affairs, Toni Deboni, welcome you to the on-campus residential community!

Your new home in Housing & Residential Education is unlike any other living experience. Your fully furnished unit will provide easy access to all CI has to offer.

Successful community living requires appreciation and flexibility with differences and provides great learning and growth opportunities. We expect that you will find living in a diverse community to be an enriching part of your education at CI!

### Visit your myCI Student Housing link to select your check-in time!

Your myCI Student Housing link has been updated with your room assignment. Please select a check-in time for either 8/19 or 8/20.

#### Formal Check-In Times on Santa Rosa Village Lawn:

- Thursday, August 19: 1 p.m.-5 p.m.
- Friday, August 20: 9 a.m.-3 p.m.\*

\*We will be adding additional timeslots from 12-3 p.m. on Monday, August 16.

#### Informal Check-In Times in Santa Cruz Village G1 Lounge:

- Thursday August 19: 5 p.m.-9 p.m.
- Friday August 20: 3 p.m.-9 p.m.
- Saturday-Sunday: 8 a.m.-9 p.m.

*Note: Only sign up for one move-in date, which is the date you will physically move into your space*



Please make every effort to check in during your scheduled time. If that time does not work, please identify and reserve an alternative check in time via the housing portal. **Please note:** *Arrival outside of your check-in time may result in a delay due to crowd congestion. Please reach out to us if you have an unexpected event that affects your selected check-in time.*

Staff will be available to assist and welcome you - please let us know how we can assist you!

**Note:** Due to space constraints, moving trucks & trailers are not be permitted on campus.

**Parking is NOT permitted on any roadways.**

# STEPS TO CHECK-IN

FAILURE TO COMPLETE THE FOLLOWING STEPS MAY RESULT IN A DELAY IN ACCESSING TO YOUR ROOM.

1. **Select a move-in time slot** from your Housing portal. We added additional check-in time slots on Friday afternoon.
2. **Pay all CSUCI fees** 24 hours prior to move in, or 5 p.m. on 8/17/21, whichever is earlier.
3. **Submit your emergency contact information via myCI Records** by 5 p.m. **8/20/2021 or prior to your move-in, whichever is first.**
4. **Complete the COVID-19 Training** by 8/19/21 or prior to your arrival on campus, whichever is first.
5. **Sign the License Agreement.** If you are a minor, you must have your signed **Minor License Agreement** on file- *if applicable*
6. **Sign the COVID-19 Addendum** in your Housing portal
7. **Obtain a negative COVID-19 test** within 72 hours prior to your check-in time slot you selected on your housing portal. Please reference [campus communication](#) for information on free COVID-19 tests in your area, Ventura County, and on campus. If you choose to get a free rapid test on campus, your results will look like this.
8. Each resident is permitted to bring up to 4 supporters to assist the student move in. Each student must **complete the Supporter Reporting Form** identifying each supporter that will be present at their move-in appointment. All supporters must verify the COVID-19 checklist prior to arrival and check-in at the supporter verification station on move-in day.
9. **Bring Identification!** If you have your Dolphin ID, please provide it during check-in. If you have not received your Dolphin ID Card via mail or have not completed the in-person process in Sage Hall, please provide another form of picture identification.



15175 Innovation Drive  
San Diego, CA 92128  
858-643-5555

CLIA ID: 05D1078844

## SAMPLE INFORMATION

Ekho Dolphin  
1 University Dr.  
Camarillo, CA 93012  
Phone: 805-437-8400

Accession Number: 123456789  
Patient ID Number:  
Specimen Source: Nasopharyngeal

### PATIENT INFO

DOB:  
Age:  
SEX:

### SPECIMEN INFO

Collect Date:  
Report Date:

### PHYSICIAN INFO

Provider:  
Phone Number:  
NPI:

## TEST RESULTS

Your Test Result: COVID-19 Antigen  **Negative**

CareStart COVID-19 Antigen Test  
(immunochromatographic assay)

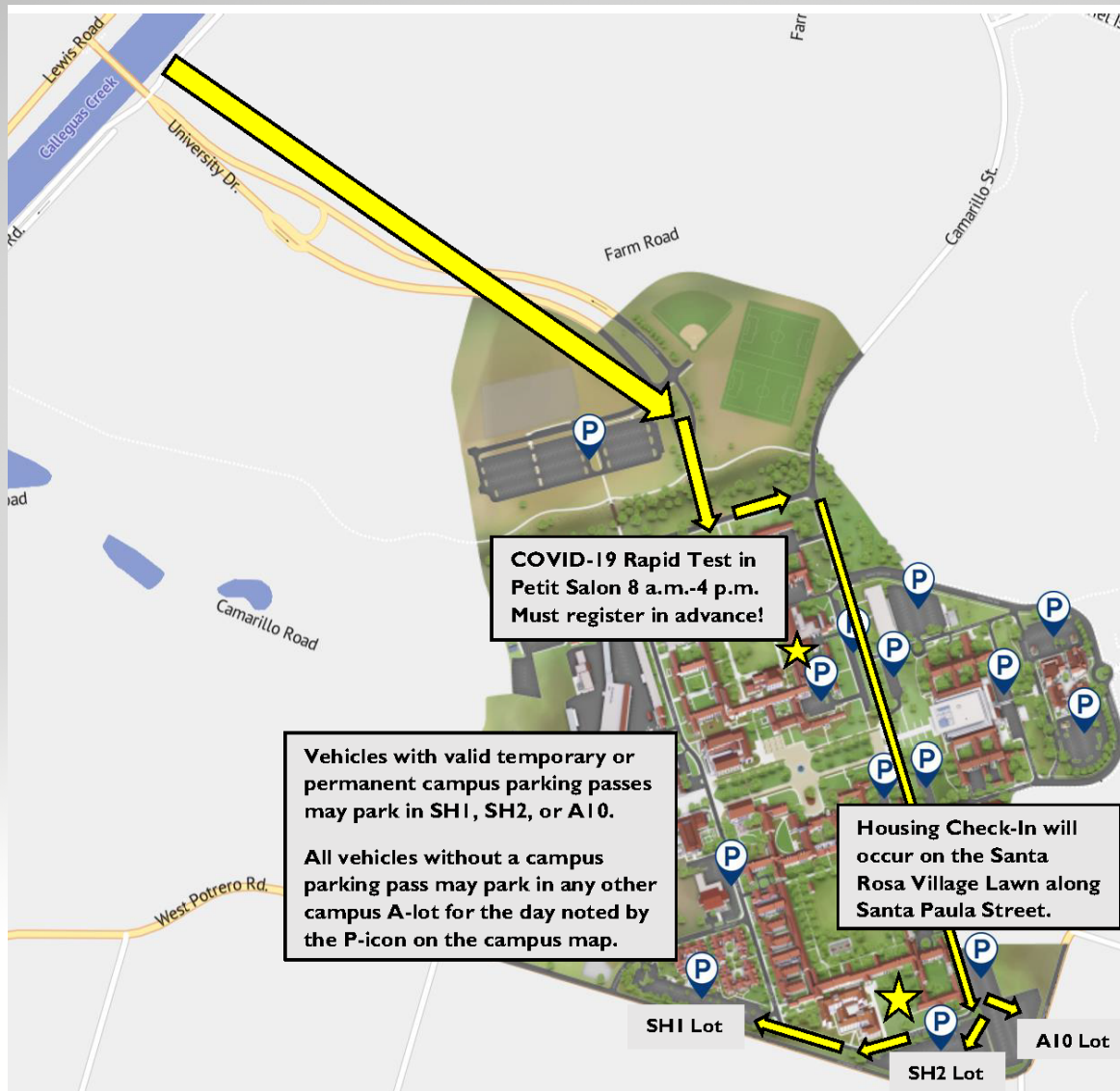
## ADDITIONAL INFORMATION

DISCLAIMER: This test has been performed using CareStart COVID-19 Antigen test for the qualitative detection of SARS-CoV-2 nucleocapsid protein antigen. Analytical performance of the CareStart COVID-19 Antigen Test was evaluated by manufacturer. This test has not been FDA cleared or approved; the test has been authorized by FDA under an Emergency Use Authorization (EUA) for use by laboratories certified under the CLIA that meet the requirements to perform moderate, high or waived complexity tests. This test is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostic tests for detection and/or diagnosis of COVID-19 under Section 564(b)(1) of the Federal Food, Drug, and Cosmetic Act, 21 U.S.C. § 360bbb-3(b)(1), unless the authorization is terminated or revoked sooner.





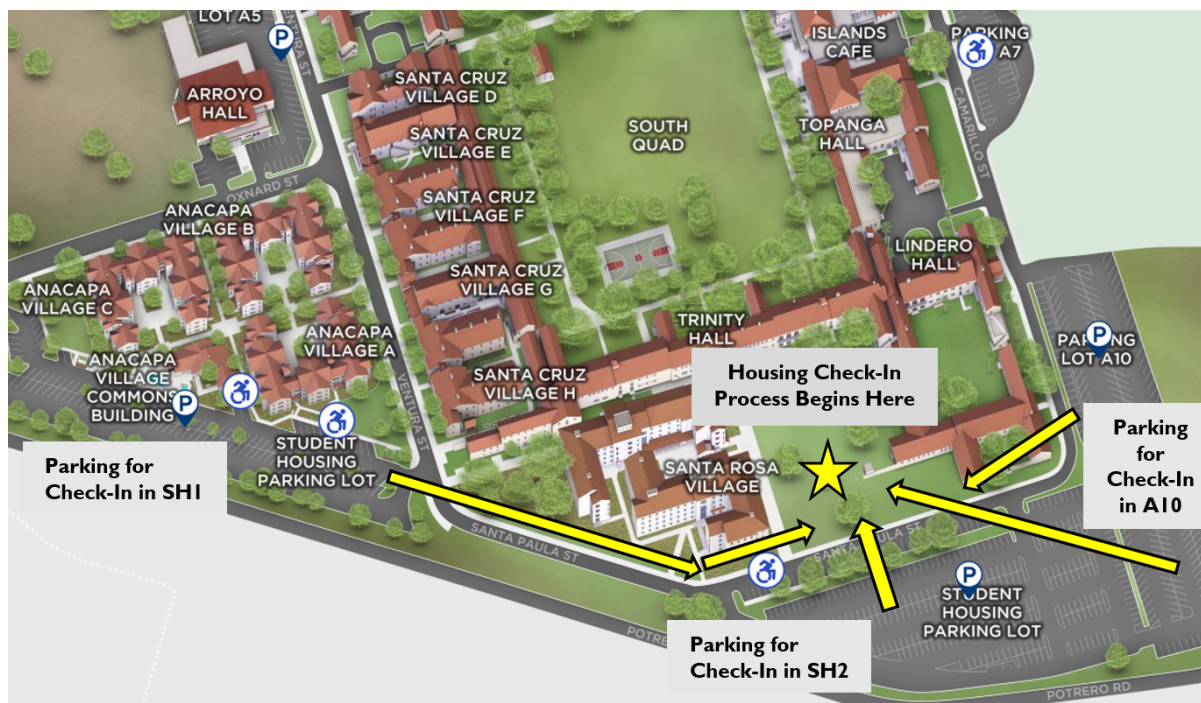
# Check-In Location & Move-In Map



From Lewis Road, vehicles should enter campus on University Drive, turn left on Santa Barbara Ave, and right onto Camarillo St., and park in **Lot SH2 or A10**.

Please proceed to the Santa Rosa Lawn for check-in. Once you have checked-in, all vehicles may proceed to unload in SH1, SH2 or A10.

Once you have unloaded your vehicle, if you do not have a temporary or permanent parking pass you must move your vehicle to another A lot on campus. You may not remain parked in SH1, SH2, or A10 as this is Student Housing Parking. Please have your Dolphin ID or photo ID ready when you begin the check-in process.







# Post Check-In and Parking Information

All vehicles must have a valid campus parking permit for vehicles parking in SH1, SH2, A10 or SH-UG. All other vehicles may park in any A Lot on campus, with the exception of A10 reserved for Housing students. Please reference our [campus map](#) to locate the University's parking lots.

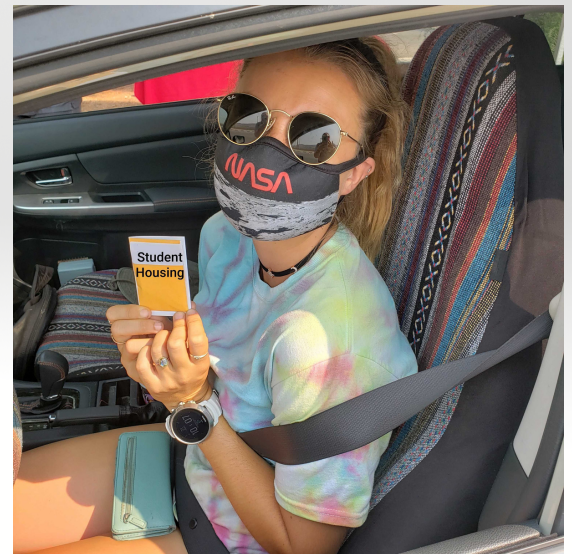
Students can purchase a parking permit through the [Transportation and Parking website](#) beginning **August 9, 2021**. When ordering a parking permit online, please note that it takes 2 weeks to mail out. We recommend that Housing students have their parking permits mailed to their on-campus address.

If a student goes to purchase a parking permit via the online portal and does not see a Housing Permit Option listed, please contact Parking Services via email [parking@csuci.edu](mailto:parking@csuci.edu) or call 805-437-8430 so they can correct the issue.

**Note:** please do not purchase a general student permit for A lots if you do not see the Housing permit option listed.

Once you purchase your permit, please print your temporary parking permit and display on your dashboard until you receive your official permit decal in the mail. Printing options on campus are limited during move-in weekend so we highly recommend you print your temporary parking pass prior to arriving on campus. Visit [Purchasing a parking permit](#) or [www.mycampuspermit.com](http://www.mycampuspermit.com) for more information.

Please be sure you have purchased your parking permit prior to your arrival for check-in. Please note that all unloading for move-in must occur from the parking lots. No parking will be permitted on roadways. Please visit the [Transportation and Parking website](#) for additional information.



## COVID-19 Precautions



- Consistent with the University's event requirements, everyone must wear face covering at all times during move-in, indoor and outdoor.
- Students are required to wear face mask at all times when indoors anywhere on campus, except in their assigned room. However, if a campus employee enters their space, the students must wear a face mask when in the same room as the campus employee. Guests must also adhere to the campus masks policy.
- Students are required to wear a face mask when attending indoor and outdoor events.
- On July 27, 2021, the CSU Chancellor Castro communicated that the CSU system will mandate vaccines for all faculty, staff and students. All CSU employees and students will be required to be vaccinated or have an approved medical or religious exemption on file and submit to routine surveillance testing to physically access any CSU campus or affiliated locations. Consistent with CSU policy, students who do not provide a COVID-19 vaccination certification by Sept. 30, 2021, including supporting documents, may be denied access to campus/programs. Unvaccinated students with qualified medical or religious exemptions are required to undergo weekly COVID-19 testing.



# "Amount Due" on Move-In Day

All university fees due on or before **August 17** must be paid before moving in. The first date of financial aid disbursement is **August 14** and will occur regularly after that date.

If you intend to use student or parent plus loans to cover university fees, please review your To Do list via myCI to ensure you have completed your online loan counseling and master promissory note. Missing these steps will delay your financial aid and ability to move-in. **Note:** you should anticipate a minimum two hour delay on move-in day if your student account has a balance.

Questions? Email or contact the following for assistance:

## **Housing & Residential Education regarding room and board fees or housing deposits**

[student.housing@csuci.edu](mailto:student.housing@csuci.edu)

805-437-2733

## **Financial Aid & Scholarships Office regarding any financial aid questions**

[financial.aid@csuci.edu](mailto:financial.aid@csuci.edu)

805-437-8530

## **Student Business Services regarding payments or payment plans**

[SBS@csuci.edu](mailto:SBS@csuci.edu)

805-437-8810



# Answers to Common Questions

## **Where can I find Housing rules?**

Glad you asked. Resident Handbook is located: <http://www.csuci.edu/housing/residenthandbook.htm>

## **When will I meet the people on my floor?**

- You will have your first floor meeting the Sunday before school begins where you will formally meet your RA and the other people on your floor.

## **How do I view my room and village information?**

- Log into myCI, select Student Housing link.
- Select "My Housing" on the top menu bar.
- Information regarding your room assignment will be shown within the application summary box for Fall 2021.

## **What about decorating my room?**

Apart from blinds and furnishings, your room is a blank slate ready for a personalization with items from home to add a personal touch. Please take care in choosing décor that makes it easy to return the room to its original move-in condition for future residents. Use Dorm Tape™, or white putty. We do not allow cellophane, duct tape, stickers, nails, pins, and items that will puncture or cause damage.

## **What amenities are provided in Housing?**

We have spaced out and frequently cleaned common areas with amenities including a fitness room, dance room, multiple lounge areas, outdoor BBQ, pool and spa, art room, relaxation room, music room, game rooms, laundry rooms, community kitchens, and more. We also have Lonnie, our Housing Facility Dog who you can interact with when in his assigned office or via check out by residents that complete the Certified Lonnie Walker (CLW) Training. Learn how to get certified by visiting his [webpage](#).

# What Should I Bring?



*When in doubt, leave it at home. Less is better. Bring necessities and not your entire bedroom.*

## **Included\*:**

**Santa Cruz suites:** XL twin bed and mattress, desk, chair, bookshelf, filing cabinet, drawers, a mini-fridge, a microwave, and mini trash cans

- *Please do not bring additional appliances*

**Anacapa apartments:** XL twin bed and mattress, desk, chair, bookshelf, filing cabinet, drawers, refrigerator, oven and stove, dishwasher, microwave, trash cans, dining table and chairs, living room sofa, living room chairs, living room end and coffee table

- *Please do not bring additional appliances (coffee maker, toaster or blender are okay)*

**Town Center apartments:** XL twin bed and mattress, desk, chair, bookshelf, filing cabinet, drawers, refrigerator, oven and stove, dishwasher, microwave, trash cans, kitchen barstools, washer and dryer, living room sofa, living room chairs, living room end and coffee table

- *Please do not bring additional appliances (coffee maker, toaster or blender are okay)*

*\*Please note: Furniture may vary slightly in each village.*

Bring:

- Dolphin Essentials - What to Bring(PDF, 172KB)
- Refer to the Resident Handbook (PDF, 1.1 MB) for

"do not bring" items



## Important Reminders

- Face masks over the nose and mouth are required at all times during check-in unless when eating or drinking distanced from others or in a resident's room with guests. If a campus employee enters a room, please put on a mask if in the same room.
- Each resident is permitted up to 4 guests. Each resident must complete the Supporter Reporting Form. Supporters will check-in adjacent to the resident check-in station.

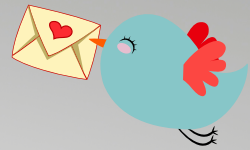
*If the student or any supporter is not feeling well or have an elevated temperature, please reschedule your move in appointment to a later date and do not arrive to the on-campus check-in. Please email [student.housing@csuci.edu](mailto:student.housing@csuci.edu) to notify Housing the you will need a new move-in time.*







# You've Got Mail & Packages



Every resident will have a mailbox. The key to your mailbox corresponds to your room and is located on your bedroom door handle. Mailbox keys for Town Center residents are located on the kitchen refrigerator. Students living on campus can receive packages through US Postal Service (USPS) and carrier services such as UPS, Federal Express, etc. USPS delivered packages are managed through our campus mail service and delivered daily Monday through Friday.

**All mailed packages are stored in your Village Office mail room.** Residents will receive a notification to their myCI email address if they have a package available for pickup. Due to limited space, we are unable to accept over-sized packages. HRE is not be responsible for the delivery of any packages. Please ensure you share your correct address to anyone sending you mail.

## Anacapa, Santa Cruz, and Santa Rosa residents:

Your First and Last Name  
(Insert Village Name), Building & Room \_\_\_\_ (i.e. A101 A)  
CSU Channel Islands  
One University Drive  
Camarillo, CA 93012

## For Town Center:

Your First and Last Name  
45 Rincon Dr., Town Center Apt. #\_\_\_\_  
CSU Channel Islands  
One University Drive  
Camarillo, CA 93012

## Village Office Information

Santa Rosa Village - 805-437-3848 - Hours: Monday-Friday 8 a.m.-11 p.m., Saturday-Sunday 10 a.m.-11 p.m.  
Santa Cruz Village - 805-437-3343 - Hours: Monday-Friday 8 a.m.-11 p.m., Saturday-Sunday 10 a.m.-11 p.m.  
Anacapa Village - 805-437-3346 - Hours: Monday-Friday 8 a.m.-11 p.m., Saturday-Sunday 10 a.m.-11 p.m.  
Town Center - 805-437-3345 - Hours: Sunday-Thursday 9 a.m.-9 p.m., Friday-Saturday 9 a.m.-10 p.m.

# Resident Handbook

Important information is included in the **Resident Handbook** about Housing & campus policies.

## Alcohol & Tobacco

Alcohol is **only** allowed in our student apartments where all residents are 21 years of age or older and have completed the steps to obtain an Alcohol Privilege Card (APC) and a Designated Consumption Zone (DCZ) placard. Alcohol may only be present in apartments granted as a DCZ. Only residents who complete the appropriate steps and retrieve their APC card can have alcohol in qualifying units. An email has been sent with details on how to receive these privileges.

**Note: Alcohol is never allowed in non-DCZ units and DCZ placards are never granted for a unit occupied by a student under the age of 21.**

As of fall 2017, all CSU campuses are smoke and tobacco free. The following will **not** be allowed anywhere on campus:

- Use of any kind of smoke-emitting product (cigarettes, pipes, hookahs, cigars, etc.)
- Essentially, anything that looks or gives the effects of smoking (e-cigarettes, vapor products, "vaping", etc.)
- Tobacco and Nicotine use in any form (except FDA approved smoking-cessation products when used for this purpose)
- Possession of paraphernalia and/or cannabis in any form



# Food Prep & Meal Plan Info

Town Center and Anacapa apartments are equipped with full kitchens. Santa Cruz and Santa Rosa Villages are not built for cooking but can accommodate food stored in airtight containers and in the small refrigerator. In Santa Cruz Village, a small microwave is provided in the Suite to cook or reheat small meals. Santa Rosa Village family rooms are equipped with full size refrigerators, a microwave, toaster, sink, and Keurig, however, the space is not equipped for cooking.

Resident meal plans include meal "swipes" to be used at Islands Cafe and flex cash can be used at all on campus hospitality locations. Daily menus and hospitality locations will be available online at [uas.csuci.edu](https://uas.csuci.edu).

**Please be advised that regular meal service provided through Island's Cafe will not be provided until 4 p.m. on Thursday, August 19, 2021.** Prior to that time, students are encouraged to bring groceries to cover meals prior to Thursday afternoon.

Updated dining info will be shared on University Auxiliary Services (UAS) social media and website:

Instagram: @uas\_dining, [https://www.instagram.com/uas\\_dining/?hl=en](https://www.instagram.com/uas_dining/?hl=en)

Facebook: University Auxiliary Services, <https://www.facebook.com/CSUCIUAS>

Email UAS if you have any questions or concerns: [uas@csuci.edu](mailto:uas@csuci.edu)

UAS Dining Operations				
Operation	Description of Service	Summer Hours	Academic Year Hours	Reopening Date
South Islands	<ul style="list-style-type: none"> <li>All-you-care-to-eat out of revised stations including Baja, Grill, Deli, Entrée and limited Salad Bar</li> <li>Indoor seating (including a socially-distanced section) as well as outdoor patio seating</li> </ul>	Closed	<b>Monday to Friday</b> Breakfast - 7am to 10:30am Lunch - 10:30am to 4pm Dinner - 4pm to 8pm <b>Saturday and Sunday</b> Brunch - 10am to 2pm Dinner - 4pm to 8pm	Thursday, August 19th 4:00pm
North Islands	<ul style="list-style-type: none"> <li>Pizza station (open for lunch and dinner services only)</li> <li>Indoor seating (including a socially-distanced section) as well as outdoor patio seating</li> </ul>	Closed	Same as South Islands	Friday, August 20th 10:30am
Sea Store	<ul style="list-style-type: none"> <li>Same as pre-COVID with grab-and-go boxed sandwiches and salads, snacks, drinks, ice cream, basic school supplies and toiletries</li> </ul>	Closed	<b>Monday to Thursday</b> 8am to 6pm <b>Friday</b> 8am to 3pm	Monday, August 23rd 8:00am
Freudian Sip at the Library	<ul style="list-style-type: none"> <li>Same as pre-COVID with full Starbucks drink menu, grab-and-go sandwiches and salads, snacks and pastries</li> </ul>	8/5 - 8/20 <b>Monday to Friday</b> 8am to 2pm	<b>Monday to Thursday</b> 8am to 8pm <b>Friday</b> 8am to 12pm	Thursday, August 5th 8am
Lighthouse Café & Freudian Sip at the Student Union Building	<ul style="list-style-type: none"> <li>Same as pre-COVID with full Groundworks coffee menu, hot breakfast, grilled menu (burgers, chicken wraps, etc.), chicken strips, fries, grilled cheese, deli sandwiches, salads and fountain drinks</li> </ul>	Closed	<b>Monday to Thursday</b> 7am to 8pm <b>Friday</b> 7am to 3pm	Monday, August 23rd 7am
Pizza 3.14 at Town Center	<ul style="list-style-type: none"> <li>Pizza, salad bar, beer &amp; wine</li> <li>Eliminate chicken wing program and replace with Zucchini/Mozzarella Sticks and Tater Tots Nachos</li> </ul>	Closed	<b>Monday to Friday</b> 11am to 8pm <b>Saturday and Sunday</b> 2pm to 10pm	Monday, August 30th 11am
Vending	<ul style="list-style-type: none"> <li>Same as pre-COVID with grab-and-go boxed sandwiches and salads, snacks, drinks, basic school supplies and toiletries</li> </ul>	Same as building hours	Same as building hours	Machines will begin being filled week of 7/12. Completed by 8/19

# Other Campus Eateries

in Town Center



Monday - Saturday 10:30 a.m.-9 p.m.

Sundays CLOSED

phone: (805) 445-9696

<http://tortillasgrill.com/>

**For the most up to date information for hours, please visit their websites.**

## Mom Wong Kitchen

Mon 11 a.m. - 9:30 p.m.

Tue 11 a.m. - 9:30 p.m.

Wed 11 a.m. - 9:30 p.m.

Thu 11 a.m. - 9:30 p.m.

Fri 11 a.m. - 9:30 p.m.

Sat 11 a.m. - 9:30 p.m.

Sun CLOSED

phone: (805) 384-8658

<https://momwongkitchen.com/>





# ACTION

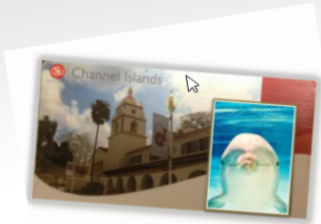
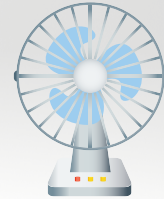
## Alcohol Privilege Card

All residents 21+ should have received an email with a link to complete Alcohol Edu prior to Move-In. Residents residing in Town Center, Anacapa, or Santa Cruz, who will be 21 by their move-in date, should have also receive an instructional email to access the online AEP certification. Residents who successfully complete Alcohol Edu and the online AEP certification process will be eligible to collect their Alcohol Privilege Card (APC). **Note:** August 6 was the priority deadline to retrieve your APC card within the first week of school. Alcohol possession or consumption is not allowed until students receive their Alcohol Privilege Card.

## Fan Rentals



Fan rentals will be available in the Santa Cruz Village office (G150) on a first come, first serve basis. The cost for a fan rental is \$7.50 per semester, which will be billed to your student account.



## Get your Dolphin ID Card

We encourage you to carry your Dolphin student identification card (Dolphin ID) wherever you go on and off campus. On campus, your Dolphin ID provides you with identification, access to your meal plan & Flex Dollars. Off campus your Dolphin ID can get you discounts at local businesses:  
<http://asi.csuci.edu/dolphindiscounts.htm>

Student Business Services (SBS) mailed all Dolphin ID Cards to students who did not yet have a Dolphin ID this year. All students who met the July 30 deadline should have received their Dolphin ID to the address provided through the Student ID Process by August 19.

Student Business Services emailed out a final reminder to new students who have yet to complete the Student ID process. SBS will provide printed IDs to the Student Housing Check-In for those that submitted a photo prior to August 17 but after the July 30 deadline. If you have already received your Student ID from Student Business Services and completed the Student ID process prior to July 30 resulting in it being mailed, you will not have a Student ID to pick up at check-in. If you do not have a Student ID and have not completed the 'CSUCI Online Photo Submission' link emailed to all new students by your check-in date, you need to visit the SBS office to take a photo and obtain your Dolphin ID either on or after your scheduled move-in date and during SBS during business hours, which are Monday through Friday from 9:00 a.m. to 4:30 p.m. Please visit the [SBS website](#) for updated information regarding services and office hours.

# For Your Info

## Health, Safety & Occupancy Checks

Our staff performs Health, Safety & Occupancy Checks to ensure fire and safety regulations are being adhered to, rooms are reasonably clean and in good order, and to verify occupancy. Residents are expected to return the room in excellent condition at the end of their occupancy and regular checks help to ensure this. **Note:** for fire safety, candles, even decorative ones, are not allowed.

## Landscape

After 9 a.m., University Grounds staff mow the lawns daily and use leaf blowers in courtyards weekly. We recommend you closing your windows to reduce noise. Also, to help maintain the grounds, please travel on walkways and not through planted areas.

## Smoke Detector & Fire Extinguisher

Our Facility Workers inspect smoke detectors and fire extinguishers around the 20th of each month.

## Laundry

Santa Rosa Village laundry rooms take credit or debit card only. Laundry cards are required in Santa Cruz and Anacapa laundry machines and may be purchased at Santa Cruz office from the "Add Value" machine. The wash/dry price is deducted from the card after each use. Residents may add more money to the laundry card as needed at the "Add Value" machine. Town Center residents have laundry units within the apartment.

We offer a laundry alert system that lets you know which machine is available and when a cycle is finishing. Visit [www.laundryalert.com](http://www.laundryalert.com) and sign in as csuci.

## Parking

Parking permits are required for resident students who bring their vehicles and wish to park on campus. The link to purchase parking permits can be found on the Parking website: [https://www.csuci.edu/publicsafety/parking/Parking\\_Forms.htm](https://www.csuci.edu/publicsafety/parking/Parking_Forms.htm). Remember to purchase an "SH" parking permit and park in SH1 or SH-UG lots only. A10 may be used as overflow Student Housing parking. Guest vehicles can park during move-in day in any A parking lot. **Parking permits are required at all times when parking on campus; there is no grace period.**

## Occupancy Changes

Due to occupancy or building demands, you may be required to move after move-in, which is outlined in the license agreement. We will avoid it when possible and will not exercise it unreasonably.

## Residence Hall Association

Involvement in the Residence Hall Association (RHA) is encouraged. RHA is the student representative organization for students living on campus. RHA is an excellent opportunity to be involved in your community and develop leadership skills that will serve you well at CI and beyond. If you are interested in learning more about RHA opportunities, please contact your Resident Advisor (RA).

## Guests

You may bring up to 4 supporters with you to check-in. You are permitted overnight guests during the academic year, please review your [Resident Handbook](#) for more detail.

## Student Health Services

For routine personal care, students should be prepared to administer their own first-aid and should have bandages, aspirin and any additional prescribed or over the counter medications they may need. In addition we recommend that a two week supply of food be kept on hand in the event that students become ill or contract COVID-19 and wish to stay on campus while they isolate.

For more serious illnesses and medical treatment, students have access to the Student Health Center located in Yuba Hall across the parking lot behind Sage Hall. Students may contact the Student Health Center at (805) 437-8828.

## Immunization Requirements

Immunization requirements for all students attending CI are posted at the Health Services website: [www.csuci.edu/studenthealth/](http://www.csuci.edu/studenthealth/). Read this information & other health immunization requirements as it may affect your ability to register for future semesters.

## Meningitis

Meningococcal immunizations are strongly encouraged for all students living on campus. Meningitis is a very serious condition which is highly contagious, and living in close quarters increases vulnerability in the event a fellow student contracts meningitis. For more information about Meningitis, please visit the following link: <http://www.csuci.edu/housing/documents/meningococcal.pdf>, please read the Meningococcal disclosure.

## Disaster Preparedness

The University has a comprehensive disaster preparedness plan for emergencies such as earthquakes and fires. To be prepared, all residents are encouraged to bring an extra blanket, a flashlight, a first-aid kit, & enough imperishable food & water for three days. Students are advised to thoroughly review [evacuation instructions](#) upon arrival.



# Fees Not Covered by Room & Board

Below is a description of common charges not covered by License fees and the corresponding minimum charge:

Description of Fee	Minimum Fee
Improper check-out (includes not submitting a check-out form)	\$150
Late payment	\$25
Lock-out charge (after 3 <sup>rd</sup> re-entry per semester, no grace period)	\$10
Key card replacement	\$25
Hard key replacement	\$150
Mailbox key replacement	\$25
Tampering with fire safety equipment	\$500 and State Fire Marshal fine
Room change	\$50
Repair hole (small)	\$50
Paint	\$40 an hour minimum
Door jamb	\$60
Blinds	\$75
Carpet cleaning	\$50 an hour minimum
Screen replacement	\$40
Tape & sticker removal	\$25 per sticker
Window replacement	\$100-\$500
Bed	\$580
Mattress	\$150
Desk	\$240
Bookcase	\$185
File cabinet	\$225
Chair	\$150
Drawer	\$155

## Notes on Damage, Cleaning, and Repair Charges:

- Improper check-out fee may be charged for failing to return one's key and check out properly.
- Charges will be billed according to the cost of labor and supplies required to return the apartment, suite, or room to move-in condition.
- Removal of trash and hauling of other items will be billed based on administrative and labor charges.
- Where there is evidence that a student harbored a pet or smoked in their room, the student will be billed for steam cleaning of all furniture, carpet, and other items in the unit, all applicable cleaning charges, and for professional air treatment for smoke, odor, and allergen removal.
- Charges to replace other missing or damaged items will be the cost of the item plus installation labor.
- Charges are subject to change due to increases in materials or administrative costs.

## Need More Information?

Website includes additional FAQ's: [www.csuci.edu/housing](http://www.csuci.edu/housing)

### Social Media:

- [https://www.instagram.com/ci\\_housing](https://www.instagram.com/ci_housing)
- [www.facebook.com/cihousing](https://www.facebook.com/cihousing)
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- <https://www.youtube.com/channel/UCeelG7555FlzRheArhz58g>

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**HRE Hours:** Monday - Friday, 8 a.m. - 5 p.m.

