Returning Housing Application Frequently Asked Questions

Enrollment/Unit Load Questions:
1. **What happens if I’m not enrolled in 9 units by July 13?**
   If you are not enrolled by this date, but still plan to enroll, you will need to notify HRE of this and provide an enrollment plan in order to retain your room assignment and license agreement for fall. You may do so at this link after July 9: [https://cidsa.wufoo.com/forms/enrollment-plan/](https://cidsa.wufoo.com/forms/enrollment-plan/). Failure to enroll or provide an approved enrollment plan to HRE via a web form may result in revocation of your license agreement and room assignment. Lack of enrollment due to an outstanding balance from a prior semester, will not be considered as an acceptable reason for non-enrollment and any reserved room space will be revoked after the designated date for enrollment.

Living Area/Room Assignment Questions:
2. **What are the chances of getting a single room in Town Center if I apply the first day the application opens?**
   Placement in room selection waves is not based on the date of the application – as long as a returning resident applies for housing on or before May 5, they will be placed in a priority room selection wave according to their draw of lottery number. The number of single studio rooms is very limited. Studio apartments cannot be selected until the last WAVE since they can only be occupied by one student.

3. **What is a Roommate Group?**
   A Roommate Group is a grouping of returning residents that live in student housing for the current semester (Spring 17) and have created a roommate group in their housing application. The Roommate Group will require a designated leader who is responsible for adding each member into the group. Detailed instructions will be sent in mid-April on setting up roommate groups – this will replace the former roommate preference previously stated via the housing application.

4. **How will WAVES be assigned?**
   As space is limited on campus and our applications in May are expected to exceed the space we have available, we are organizing WAVES as noted below, based on apartment or suite eligibility:

   **For students with 45 units or more (students eligible to live in an apartment) who apply by May 5:**
   - A random lottery will be electronically drawn. The first 309 students drawn will be ordered by the size of their roommate group.
   - Of these 309 students, students will be assigned to WAVES based on the size of their Roommate Group. Roommate Groups with 6 students will select in WAVE 1, Roommate Groups with 5 students will select in WAVE 2, and so on until students who are not in roommate groups select in WAVE 6.
   - Note that the system is designed so that every one of the 309 students will be able to select an apartment space, though no guarantees can be made on apartment bed space type.
   - After the first 309 students have had an opportunity to select assignments in the first six WAVES, the remaining students who applied with 45 units or more will be able to select a room from any spaces that remain available from June 5 - July 16.

   **For students with 44 units or less (students eligible to live in a Santa Cruz Village suite) who apply by May 5:**
   - A random lottery will be electronically drawn. The first 334 students drawn will be ordered by the size of their Roommate Group.
   - Of these 334 students, students will be assigned to WAVES based on the size of their Roommate Group. Roommate Groups with 4 students will select in WAVE 3, Roommate Groups with 3 students will select in WAVE 4, and so on until students who are not in a roommate group will select a room in WAVE 6.
   - Note that the system is designed so that every one of the 334 students will be able to select a suite space, though no guarantees can be made on suite bed space type.
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- After the first 334 students have had an opportunity to select assignments in the first six WAVES, the remaining students who applied with 44 units or less will be able to select a room from any spaces that remain available from June 5 - July 16.

Room selection will remain open with scheduled closures for maintenance and updates through July 16, 2017 so students may continue to select rooms as they become available. After July 16, HRE will assign any students who have not selected a room based on their priority in the lottery. We plan to assign every remaining student who applies by the May 5 deadline between August 1 – August 11.

5. **What if I decide not to live with the people in my Roommate Group during the WAVE selection process? Can I just select a different room?**

No. Since priority is given based on the roommate group size, students MUST select space in their confirmed roommate group. The designated leader of the roommate group will have the responsibility to assign all members of the group beginning the date/time of the assigned WAVE appointment. Once your roommate group has been confirmed and marked as “verified” by the HRE administration office, the roommate group will be locked. If you need to make a change to your roommate group after your group has been confirmed as “verified”, please email student.housing@csuci.edu with an update so the adjustment can be made prior to the allocation of lottery and WAVE assignment for room selection. Students in Roommate Groups that do not select rooms together will be unassigned from their rooms and will be reassigned to the WAVE appropriate to the room assignment they improperly selected.

6. **I requested and really want a specific room type or location. Is there any way I can guarantee that I get this?**

No. Students are limited to the room types and locations available when they enter the room selection portal. For students in Roommate Groups it is important that your group discuss room types and locations prior to the room selection process and the group leader make selection of the preferred room assignment on behalf of your roommate group as soon as possible once your WAVE appointment opens. If you will not be participating in a roommate group, it would be equally important for you to make selection of your preferred room assignment when, or soon after, your WAVE appointment opens.

7. **I am 21, or will be, by October 1. Can I request Anacapa Village?**

Building B in both Anacapa and Town Center, and building D second floor in Santa Cruz will be reserved for students who are 21 years of age or older, and prefer to obtain alcohol privileges. Students 21 years of age and older who do not wish to obtain alcohol privileges may select a room in another location in Anacapa, Town Center, or Santa Cruz (building D first floor).

8. **Can I return to the same room I lived in this year?**

You can select the same room that you lived in this year under the following conditions: 1) You are eligible to live in the same room next year (you meet unit and age requirements), and 2) The room you live in now is available for selection when you enter the room selection portal to pick you room. If you are no longer eligible to live in the same room next year, or it has already been selected by another student, then you will not be able to return to the same room next year.

9. **I don’t have a preference for an exact room location or roommates. Can HRE make my room assignment?**

Returning residents are strongly encouraged to select their own room assignment during the date and time of their assigned WAVE appointment to receive the best room option available. Returning residents who do not select a room will be assigned by HRE August 1 – August 11 on a space-available basis which may not be in the applicant’s room type preference. Priority for room placement will be given based on each student’s place in the lottery draw.

10. **I have a disability that requires special consideration of a room assignment. What should I do to ensure that I receive an appropriate room assignment that meets my need?**
In order to receive special consideration in the room assignment process, returning residents must complete both an online student housing application by May 5 AND a disability accommodation request application to the Disability Resource Programs (DRP) office no later than April 1. Late applications will be assigned based upon recommendation received from the DRP office on a space-available basis. The disability accommodation application can be found at this link: http://www.csuci.edu/housing/disabilityaccommodations.pdf.

**NOTE:** Even if you received a disability accommodation THIS year, a NEW application must be completed and filed no later than April 1, 2017 for NEXT year (2017-2018 academic year).

**License Agreement and Other Questions:**

11. **When should I apply for housing to assure that I get a space on campus for fall 2017? Is there a deadline?**
   Returning residents who apply by May 5 will receive an on-campus room assignment either through the Priority Room Selection process in late May, or as assigned by HRE staff August 1 – August 11. Students who apply after May 5 will be placed on a waiting list and be accommodated on a space-available basis after assignments have been confirmed for all other applicants that met the priority application deadline.

12. **What are the room and board rates for next year?**
   Rates are being finalized and will be available on our website as soon as they are available. Estimated or final rates will be posted when the housing application opens at this link: http://www.csuci.edu/housing/accommodations-rates/

13. **When can I review the 2017-2018 License Agreement? Will it be different than last year’s license?**
   The license agreement for 2017-2018 will be available on our website when it is completed on or before the housing application opens. You will be required to agree to the terms of the license when completing your housing application online. We always make a few updates to the license each year, but generally the terms will remain the same. If you have concerns about any of the license agreement terms, you may cancel without penalty through June 5, 2017.

14. **What if I decide I don’t want to live on campus after I’ve applied? Or, what if I decide not to attend CI next year? Can I cancel my license?**
   Cancellations may be requested for any reason and will be automatically approved through July 27, 2017. There is no penalty for cancellations occurring on or before June 5. After June 5, the following cancellation fees apply: $100 from June 6 – July 3, $200 from July 4 – July 27. Cancellations requested after July 27 are subject to approval, are NOT automatically approved, and if approved will be charged $200 plus daily room charges for every day after July 27 that the request is submitted. To request a cancellation, complete and return the License Cancellation Request Form on our website at: http://www.csuci.edu/housing/resources-forms.htm and submit it to our office as soon as you have decided not to live on campus or if you will not be returning to CI. Please note that you have committed to the terms of your license agreement once you indicate agreement to the license in your housing application, even if you have not paid your deposit or received a deferral.

15. **If I cancel my license agreement, do I get my $50 application fee and $1,500 deposit back?**
   The $50 application fee is non-refundable, so once it is paid, it cannot be refunded. The $1,500 deposit is fully refundable if your cancellation request is filed on or before June 5, 2017. Cancellation requests received after July 3 will be subject to assessment of the cancellation fee and license penalties as outlined in #14 above and the license agreement.