STAFF RESOURCE GUIDE

Vice President’s Office

Associated Students Incorporated

Assessment & Strategic Operations

Wellness & Athletics

Housing & Residential Education

Student Life
At a Glance

CI Mission Statement
Placing students at the center of the educational experience, California State University Channel Islands provides undergraduate and graduate education that facilitates learning within and across disciplines through integrative approaches, emphasizes experiential and service learning, and graduates students with multicultural and international perspectives.

Division of Student Affairs Vision Statement
To be recognized nationally as university leaders who provide students with excellent needs-based programs and services that cultivate learning, diversity, leadership, wellness, personal and civic responsibility.

Division of Student Affairs Mission Statement
Placing students at the center of their educational experience, the Division of Student Affairs supports and enhances learning and development in and beyond the University community through quality co-curricular programs, services, activities, and facilities.

Division of Student Affairs Core Values
Excellence
Diversity
Collaboration
Integrity
Commitment
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Division Of
STUDENT
AFF 1
CAL
CHANNEL ISLANDS
Dear Colleagues:

The Division of Student Affairs (DSA) at CSU Channel Islands is committed to providing excellent customer service to our students, faculty, staff, and to members of the Ventura County community. As part of our service excellence commitment, we have developed a Staff Resource Guide in order to highlight our specific programs and services offered in the DSA.

The Staff Resource Guide includes the following information:

1. Complete list of staff members by name and department
2. Contact information
3. Individual staff and department photos
4. Specific services or programs provided by staff
5. Area and department purpose statements

As the University continues to grow, new staff members will be hired, others promoted, and programs and services will develop and expand as a result of our commitment to on-going and continuous improvement. The DSA Staff Resource Guide is an attempt to keep our constituencies informed as our programs and services continue to evolve.

I hope that you find our Staff Resource Guide a useful and convenient tool. Should you need additional information or have questions regarding the Guide, please feel free to contact Toni DeBoni, Associate Vice President for Student Affairs - Assessment & Strategic Operations at 805-437-8962.

Sincerely,

Wm. Gregory Sawyer, Ph.D.
Vice President
Division of Student Affairs
Purpose
The purpose of the Vice President’s office is to provide vision, leadership, and strategic direction to areas, programs, and personnel within the Division of Student Affairs (DSA), which includes Assessment & Strategic Operations, Associated Students Incorporated, Housing & Residential Education, Student Life, and Wellness & Athletics.

Contact Information

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<tr>
<th>Department Personnel</th>
<th>Title</th>
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<th>E-mail</th>
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<tbody>
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<td>Wm. Gregory Sawyer, Ph.D.</td>
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<td>Dottie Ayer, B.A.</td>
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<tr>
<td>Alicia Milanowski, B.A.</td>
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<td>8536</td>
<td><a href="mailto:alicia.milanowski@csuci.edu">alicia.milanowski@csuci.edu</a></td>
</tr>
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Staff Information

Wm. Gregory Sawyer, Ph.D.
greg.sawyer@csuci.edu
Vice President for Student Affairs

Education:
• Ph.D., Higher Education Administration, University of North Texas
• M.A. in Organizational Communication Behavior, Eastern New Mexico University
• B.A. in Communication and English with a Minor in Theatre, Mount Union College

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Graduate and professional opportunities in student affairs
2. Dialogue regarding the quote: “Educating the mind without educating the heart is no education at all” - Aristotle
3. The purpose of Student Affairs and co-curricular education at CI

Dottie Ayer, B.A.
dorothy.ayer@csuci.edu
Special Assistant to the Vice President for Student Affairs

Education:
• In progress: M.A. in Educational Leadership, CSU Channel Islands
• B.A.s in Political Science and Legal Studies, and Minors in Criminal Justice and Integrated Liberal Studies, University of Wisconsin - Madison

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Coordinate high-level special projects, long-range planning, and Divisionwide initiatives on behalf of the VPSA
2. Provide guidance, counsel and support to the VPSA as well as DSA area heads
3. Assist students, parents, and campus community members to address concerns or issues with respect to DSA staff or programs
Alicia Milanowski, B.A.
alicia.milanowski@csuci.edu
Administrative Assistant to the VPSA office

Education:
• *In progress:* M.A. in Educational Leadership, CSU Channel Islands
• B.A. in Liberal Studies - Teaching and Learning with an Emphasis in Special Education and Minor in Communication, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Serve as a liaison for numerous DSA and University programs and services
2. Respond to inquiries via email, in person and/or telephone concerning the Vice President
3. Providing access to Dr. Sawyer with respect to scheduling and fulfilling urgent requests requiring his attention
Assessment & Strategic Operations

Purpose
The purpose of Assessment and Strategic Operations (ASO) is to provide centralized programs, support and resources to further the Division of Student Affairs vision and mission.

In collaboration with and on behalf of the Vice President for Student Affairs, ASO:
• provides support and resources for strategic planning, research, grant writing and associated initiatives;
• coordinates program assessment and evaluation for all units within the Division;
• tracks and reports budgets and expenditures;
• implements, coordinates and/or manages special projects;
• produces and distributes internal and external communication materials;
• hires, trains and provides staff development; and
• develops co-curricular education initiatives.

Associate Vice President’s Office

Services Offered
Operations, facility planning and management; write, edit and proofread official policies/procedures, documents and correspondence.

Contact Information

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<tr>
<th>Department Personnel</th>
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<tbody>
<tr>
<td>Toni DeBoni, J.D.</td>
<td>AVPSA - Assessment and Strategic Operations</td>
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<tr>
<td>Raquel De Los Santos, B.A.</td>
<td>Coordinator of Student Affairs Special Projects and Support Programs</td>
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<td><a href="mailto:raquel.delossantos@csuci.edu">raquel.delossantos@csuci.edu</a></td>
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<td>Linda Demyan, B.A.</td>
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<td>3639</td>
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</tr>
<tr>
<td>Christine Joyau, M.B.A.</td>
<td>Administrative Assistant to the AVPSA - Assessment and Strategic Operations</td>
<td>8843</td>
<td><a href="mailto:christine.joyau@csuci.edu">christine.joyau@csuci.edu</a></td>
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Staff Information

Toni DeBoni, J.D.
toni.deboni@csuci.edu
AVPSA - Assessment and Strategic Operations

Education:
• J.D., Ventura College of Law
• M.B.A., Florida Gulf Coast University
• B.S. in Human Resources Management, Florida Gulf Coast University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Strategic planning and resource allocation and management (i.e., financial, physical/space, personnel, time)
2. Organizational initiatives and staff resources (i.e., re-organizations, staff hires, classification reviews and professional development)
3. Creation, interpretation and implementation of policies, procedures and related governing materials as well as agency/organization requirements
Raquel De Los Santos, B.A.
raquel.delossantos@csuci.edu
Coordinator of Student Affairs Special Projects and Support Programs

Education:
- In progress: M.A. in Educational Leadership, CSU Channel Islands
- B.A. in Sociology, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Coordinate and assist with Division-wide recognition programs such as the Celebration of Excellence, Student Assistant Celebration, etc.
2. Assist with the coordination, planning and development of Division-wide trainings and staff workshops
3. Assist with the coordination and communication of special projects for the Division such as the Annual Report, Division Newsletter, and server redevelopment program

Linda Demyan, B.A.
linda.demyan@csuci.edu
Administrative Assistant for Assessment and Strategic Operations

Education:
- Graduate Certificate, Student Affairs in Higher Education, Colorado State University
- B.A. in Sociology, CSU Northridge

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide overall administrative and logistical support to the ASO area
2. Assist with communication, planning, and implementation of ASO events including Division-wide trainings, CPR visits, and student and staff recognition
3. Assist with training and project management of student assistants

Christine Joyau, M.B.A.
christine.joyau@csuci.edu
Administrative Assistant to the AVPSA - Assessment and Strategic Operations

Education:
- M.B.A. - Integrated Management, Northwood University, Midland, MI
- B.A. in Sociology, Université de Nantes (France)

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide overall administrative and logistical support to the AVPSA-ASO
2. Collaborate with the AVPSA-ASO to research and respond to a wide variety of student or staff concerns and issues
3. Provide information regarding all programs and services in ASO and general inquiries regarding the Division of Student Affairs
**What We Do**

**Operations**
Operations assists with the planning, minor construction, renovation, and maintenance of general fund and auxiliary-funded buildings within Student Affairs. Operations is also responsible for space planning, furniture management, and logistical coordination including facility signage and space access.

**Special Projects and Support Programs**
Special Projects and Support Programs collaborates with areas within the Division of Student Affairs to develop and orchestrate various events including the Student Assistant Celebration and the Celebration of Excellence. Collaborates with campus constituents outside of the Division to facilitate the development of programs and events that bridge gaps in campus services.

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**Assessment, Research, Training & Grants**

**Services Offered**
Staff development and training; consultation and training for staff and students on how to develop and evaluate programs that facilitate and enhance student learning and development.

**Contact Information**

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<th>Department Personnel</th>
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<tbody>
<tr>
<td>Jennifer Miller, Ph.D.</td>
<td>Director of Student Affairs Assessment, Research and Staff Development</td>
<td>8516</td>
<td><a href="mailto:jennifer.miller@csuci.edu">jennifer.miller@csuci.edu</a></td>
</tr>
</tbody>
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**Staff Information**

Jennifer Miller, Ph.D.
nJennifer.miller@csuci.edu
Director of Student Affairs Assessment, Research and Staff Development

**Education:**
- Ph.D. in Educational Studies with an Emphasis on Higher Education/Student Affairs, Claremont Graduate University
- M.A. in Higher Education Administration, University of Michigan
- B.A. in Biology, Oberlin College

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Questions and resources related to the Comprehensive Review Process (CPR) and CI’s WASC review process
2. Information regarding area-specific and campus-wide surveys, data management, grant-related data collection, and the IRB process
3. Division-wide staff and student assistant trainings and development opportunities
What We Do

Assessment, Research and Co-Curricular Education
Assessment, Research and Co-Curricular Education provides training and consultation related to co-curricular program planning, assessment, and evaluation, and assists the departments in monitoring and evaluating continuous improvement in the quality of learning opportunities available to our students. Responsible for reviewing and evaluating the Division’s Comprehensive Program Review (CPR) Model and presents our assessment activities and results before peers for their evaluation and feedback.

Staff Training and Development
Staff Training and Development nurtures, inspires and supports individual staff and paraprofessionals within the Division and provides new employee orientation, staff recognition and reward programs and resources for personal and professional development.

Grants
Responsible for coordinating the internal review process for all grants involving Student Affairs to ensure sustainability and alignment with the Division’s Strategic Plan. Additionally, provides support to DSA staff members researching and writing grant applications.

Budget & Staff Resources

Services Offered
Budget and staff resources for Student Affairs

Contact Information

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<th>Department Personnel</th>
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<tbody>
<tr>
<td>Courtney Ellis, B.A.</td>
<td>Staff Resources Analyst</td>
<td>8536</td>
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<tr>
<td>Dianne Wei, B.A.</td>
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<td>8539</td>
<td><a href="mailto:dianne.wei@csuci.edu">dianne.wei@csuci.edu</a></td>
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</table>

Staff Information

Courtney Ellis, B.A.
courtney.ellis@csuci.edu
Staff Resources Analyst

Education:
• B.A. in Communication, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist with recruiting and hiring staff as well as personnel changes within the Division of Student Affairs
2. Serve as resource for questions regarding Human Resource and Payroll issues or concerns
3. Review and process fiscal operations forms for the Division
Staff Information (continued)

Dianne Wei, B.A.
dianne.wei@csuci.edu
Budget and Operations Analyst

Education:
• B.A. in Communication with an Emphasis in Entertainment, University of Southern California

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Financial and budgetary management including assistance with financial transactions
2. Understanding of the Student Fee Advisory Committee and Student Fee Oversight Committees along with their processes
3. Answer general questions regarding the Division of Student Affairs and CI

What We Do

Fiscal Management (Budget)
Fiscal Management is responsible for maximizing the effective use of University resources through the coordination and oversight of all facets of the Division’s operating budget, striving for continuous improvement in the budgeting process and optimizing the quality of informational resources available to Division administrators and departmental managers.

Staff Resources
Staff Resources provides expertise and guidance for classification review requests, recruitment and selection of new employees including student assistants and paraprofessional staff, performance appraisals, position description development and separation of staff from the Division/University.

Student Affairs Communication & Design

Services Offered
Graphic design; web content management; produce Division publications; process Dolphin email requests for the Division; photography, design and printing; proofreading and editing

Contact Information

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<th>Department Personnel</th>
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<tr>
<td>Amy Roemelen, B.S.</td>
<td>Coordinator of Student Affairs Communication</td>
<td>8937</td>
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<td>Dani Kwan, B.A.</td>
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<td>3907</td>
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</tbody>
</table>
Staff Information

Dani Kwan, B.A.
danielle.kwan@csuci.edu
Student Affairs Graphic Designer

Education:
• B.A. in Studio Art, Emphasis in Graphic Design, with a Certificate in Digital Media Art, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Designing materials for events and programs in the Division of Student Affairs
2. Questions, guidance and feedback on designing effective printed, electronic and online marketing materials
3. Working with design programs, printers, and outside vendors.

Amy Roemelen, B.S.
amy.roemelen@csuci.edu
Coordinator of Student Affairs Communication

Education:
• B.S. in Environmental Science and Resource Management with an Emphasis in Resource Management, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Proofreading and editing
2. Creating/updating web sites and individual pages
3. Sending important announcements via the Dolphin email system

What We Do

Student Affairs Communication
Student Affairs Communication and Design is responsible for creating and implementing communication strategies and assisting with writing, editing and design services to develop promotional publications for the recruitment of students, promotion of events and activities, and the description of the services offered within our Division to our constituents; working with all areas of the Division to prepare and submit content for official University publications; and processing requests for Dolphin and campus global emails.
Purpose

Associated Students Incorporated (ASI) is a non-profit auxiliary which exists to support the educational mission of CSU Channel Islands. ASI facilitates learning and development through integrative and co-curricular approaches and identifies and responds to major student issues and initiatives. In addition, ASI implements sound business practices which uphold the fiduciary responsibility associated with the management of student fees, and funds the operation and facility of the CI Student Union.

Contact Information

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<th>Department Personnel</th>
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<tbody>
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<td>Ben Blanchard, B.A.</td>
<td>ASI Graphic Designer</td>
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<tr>
<td>Genesis DeLong, M.Ed.</td>
<td>ASI Assistant Director</td>
<td>2038</td>
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Staff Information

Ben Blanchard, B.A.
benjamin.blanchard656@csuci.edu
ASI Graphic Designer

Education:
• B.A. in Art with an Emphasis in Graphic Design and Illustration and a Minor in Business, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Understanding procedures for posting marketing material through ASI
2. Questions regarding the design of our marketing materials, signs and branding projects
3. Recommendations for design projects, local vendors for printing, and providing students with support for design needs

Genesis DeLong, M.Ed.
genesis.delong@csuci.edu
ASI Assistant Director

Education:
• M.Ed. in Higher Education with an Emphasis in College Student Affairs and Conflict Resolution, Abilene Christian University
• B.A. in Communication, Lee University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide information about the four ASI entities: Student Government, Student Programming Board, The CI View student newspaper, and The Nautical yearbook
2. Connect students who want to become involved as leaders with ASI
3. Answer questions about ASI events
What We Do

All currently registered students of CI are members of Associated Students Incorporated (ASI) and pay both an Associated Students Fee and a Student Body Center Fee as part of their registration. The Associated Students of CSU Channel Islands is governed by a board of directors which consists of students, administrators, staff, faculty, and a community member. The ASI Board makes decisions pertaining to ASI and the Student Union with regards to policy and procedure development, facility usage, and budget development and allocation.

Student Involvement

ASI provides opportunities for students to engage in leadership development through involvement within the four ASI Entities: Student Government, Student Programming Board, The CI View, and The Nautical yearbook. Through involvement in these entities, students have the opportunity to represent the University on a local, state and national level; develop and implement engaging co-curricular programs for the campus community; document campus history pictorially and journalistically by providing an annual publication; and report on relevant local and University-wide current events.

Graphic Design

ASI provides professional creative services, including graphic design and marketing consultation, for ASI and Student Union programs, services and initiatives. ASI student leaders can request a variety of visual media elements to enhance their programs and services. The graphic designer provides innovative approaches to print and digital projects that support the ASI and Student Union purpose.

Student Union

Purpose

The Student Union serves to foster community and enhance student learning and development on the CI campus by providing exceptional services, supporting holistic programming, creating regular opportunities for staff development, and maintaining an environmentally responsible facility.

Contact Information

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<th>Department Personnel</th>
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<th>Extension</th>
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<tbody>
<tr>
<td>Diana Ballesteros, B.A.</td>
<td>ASI Facility Specialist</td>
<td>8932</td>
<td><a href="mailto:diana.ballesteros868@csuci.edu">diana.ballesteros868@csuci.edu</a></td>
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<td>Christine Thompson, M.A.</td>
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<td><a href="mailto:christine.m.thompson@csuci.edu">christine.m.thompson@csuci.edu</a></td>
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</table>

Staff Information

Diana Ballesteros, B.A.
diana.ballesteros868@csuci.edu
ASI Facility Specialist

Education:
- B.A. in English, CSU Channel Islands
- B.A. in Spanish, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Requesting Student Union meeting space and Student Union resources
2. Facilitating CI information on the ASI and Student Union websites, as well as the digital signage
3. Connecting students to services, knowledge and opportunities provided by ASI and the Student Union
Staff Information (continued)

Christine Thompson, M.A.
christine.m.thompson@csuci.edu
ASI Associate Director

Education:
• M.A. in Organizational Management, Ashford University
• B.S. in Business, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide answers to ASI financial and budgetary management
2. Provide strategic oversight and management of the ASI office and Student Union facility
3. Development, interpretation and implementation of ASI policies and procedures.

What We Do
Support Holistic Programming and Foster Community
The Student Union is home to a variety of events which serve to foster community. Students have the opportunity to engage in self-expression by participating in weekly Open Mic Nights. The Student Union is also highly supportive of student talent. For example, the Student Union proudly features student art work in the East Lounge and Dining Room and compensates performers who play in the Live Music Program. Live Music is hosted five times a week generally during the noon hour.

Additionally, the Student Union offers a wide variety of amenities and services. The dining area includes the Freudian Sip coffee house and the Lighthouse Cafe. The Sea Store provides snacks, beverages and sundries. The first floor houses a game room with flat screen TVs, pool tables, shuffle board, table tennis, air hockey and gaming consoles. Lounge areas are located in the East Wing and Tree House Lounge. Outdoor seating is available in the Tree House Courtyard. The second floor houses the offices of Student Government, Student Programming Board, The Nautical yearbook, The CI View newspaper, and Associated Students Inc. (ASI) professional staff. Additional services offered by the Student Union include three meeting rooms, a printer, desktop computers, laptop computers for checkout and two microwave ovens.
Housing & Residential Education

Purpose
Housing and Residential Education (HRE) supports the mission of our University by providing facilities, services and programs to ensure students live and learn in a secure, comfortable and accessible environment. Our student-centered approach is designed to promote academic success, personal growth, responsible citizenship, and service to the community.

The staff in Housing and Residential Education works as a consolidated team to provide a variety of programs and services. We have three functional areas:

1. Housing Administration
2. Housing Services and Operations
3. Residential Education

Housing Administration

Services Offered
Oversight of all staff, services, and programs serving resident students, short-and long-term departmental planning, planning for future development, resolution of high-level concerns, facilitation of all HRE hiring and payroll

Contact Information

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<th>Department Personnel</th>
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<tbody>
<tr>
<td>Cindy Derrico, M.A.</td>
<td>Executive Director of Housing and Residential Education</td>
<td>3340</td>
<td><a href="mailto:cindy.derrico@csuci.edu">cindy.derrico@csuci.edu</a></td>
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<tr>
<td>Cassandra Silic, M.P.A.</td>
<td>Administrative Assistant for Housing and Residential Education</td>
<td>3344</td>
<td><a href="mailto:cassandra.silic@csuci.edu">cassandra.silic@csuci.edu</a></td>
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</table>

Staff Information

Cindy Derrico, M.A.
cindy.derrico@csuci.edu
Executive Director of Housing and Residential Education

Education:
- In progress: Ph.D. in Higher Educational Leadership, Azusa Pacific University
- M.A. in Social Science with an Emphasis in College Student Development, Azusa Pacific University
- B.S. in Business Administration with an Emphasis in Management, California Baptist University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Resolving an especially difficult housing problem
2. Student leadership development and initiatives within housing and at CI
3. Questions or suggestions about HRE programs, services or staff
Cassandra Silic, M.P.A.
cassandra.silic@csuci.edu
Administrative Assistant for Housing and Residential Education

Education:
- M.P.A., Ashford University
- B.A. in Psychology, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist with HRE staff selection, human resources paperwork and questions related to payroll
2. Provide tours and general information regarding student housing to current and prospective students
3. Schedule appointments for HRE staff and provide support for the executive director

What We Do
Within Housing Administration, the Executive Director for HRE and the Administrative Assistant for HRE provide support, leadership, and coordination to assure that students who live on campus are well-served by Housing Services and Operations and Residential Education.

Housing Services & Operations

Services Offered
On-campus student housing accommodations, all administrative services to support student occupancy, maintenance and repair of student residences including emergency response, advising for payments due CI for student housing fees

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<tr>
<td>Janel Suliga, B.A.</td>
<td>Associate Director of Housing &amp; Residential Education - Administration and Operations</td>
<td>3997</td>
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<td>Emily McCarthy, M.S.</td>
<td>Marketing and Conference Administrative Analyst</td>
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<td>Rachel Tafoya, B.A.</td>
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<td><a href="mailto:diana.venegas@csuci.edu">diana.venegas@csuci.edu</a></td>
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</tbody>
</table>
**Staff Information**

**Janel Suliga, B.A.**

janel.suliga@csuci.edu  
Associate Director of Housing & Residential Education - Administration and Operations

**Education:**
- B.A. in Psychology, CSU Northridge

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. From a personal aspect students can come to me to talk or work through personal issues and concerns.
2. From a professional perspective, residents can talk to me about issues or concerns they have with the Village facilities, their housing contract, customer service or instructions on how to use a plunger.
3. Sustainability and fire safety

**Tara Ashton, B.A.**

tara.ashton015@csuci.edu  
Housing & Residential Education Facility and Administration Assistant

**Education:**
- B.A. in Philosophy and Minor in Education, UC Santa Cruz

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Coordination with maintenance, custodians, movers, etc. to make sure each room’s facilities are in proper working order and comfortable for our students
2. Checking rooms before move in and after move out to make sure they have everything they need
3. Key requests for both hard and soft keys

**Laurita Franklin, A.A.**

laurita.franklin@csuci.edu  
Housing & Residential Education Operations Assistant

**Education:**
- A.A. in Liberal Arts, West Los Angeles Community College

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Information regarding various aspects of housing
2. Resident repair requests and facility maintenance
3. Invoicing residents, vendors and payments
Staff Information (continued)

Emily McCarthy, M.S.
emily.mccarthy@csuci.edu
Marketing and Conference Administrative Analyst

Education:
• M.S. in Counseling and Guidance, College Student Personnel Specialization, California Lutheran University
• B.A. in Sociology with an Emphasis in Institutions, CSU Channel Islands
• B.A. in Communication with an Emphasis in Environmental Communication, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Providing HRE information for publications, social media platforms, tours, and the website
2. Recruitment, training, and guidance of Summer Conference student staff
3. Organizing housing accommodations, facility readiness, and common room usage for Summer Conference guests

Rachel Tafoya, B.A.
rachel.tafoya@csuci.edu
Occupancy Analyst

Education:
• B.A. in Sociology, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide understanding to the application and license process to secure accommodations in student housing
2. Provide understanding to the billing process with reference to student housing license fees
3. Provide information regarding student housing occupancy through report capabilities

Diana C. Venegas, B.A.
diana.venegas@csuci.edu
Occupancy Clerk

Education:
• B.A. in Spanish, University of California at Santa Barbara

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist students with any problems they might have with their card key
2. Receive Repair Request Forms and start a work order
3. Provide assistance with issues that come up in the middle of the night and answer general housing questions
What We Do

Provide Student Housing

We provide student housing accommodations that are superior to most other campuses. Freshmen live in Santa Cruz Village, which consists of suite-style units accommodating four to six students each. Sophomores, juniors and transfer students live in Anacapa Village, which consists of apartment-style units with four bedrooms each, accommodating six students. We administrate the on-campus housing process from beginning to end so that a student is given a room assignment and roommates are selected based on personal request or points of interest to increase compatibility. We work with Student Business Services to facilitate proper billing, with Financial Aid to facilitate payment of housing fees for students receiving aid, and with Facility Services to plan for facility improvements and resolve maintenance and facility concerns as they arise. We also provide prompt service to reported facility and technology concerns.

Residential Education

Services Offered

Twenty-four-hour service and support for all resident students, provide programs and activities, provide informal advising and referral on issues common to the college experience, assistance with roommate problems and other student difficulties, incident and emergency response, and student leadership development and training

Contact Information

<table>
<thead>
<tr>
<th>Department Personnel</th>
<th>Title</th>
<th>Extension</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chad Fehr, M.S.</td>
<td>Director of Residential Education</td>
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<td>Venessa Griffith, M.S.</td>
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<td>Danielle Huguenin, B.A.</td>
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<td>Michael McCormack, Ed.M.</td>
<td>Coordinator of Community Programs</td>
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<td>Britney Summerville, B.A.</td>
<td>Assistant Coordinator of Residential Education</td>
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<tr>
<td>Tanya Yancheson, B.A.</td>
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</tr>
</tbody>
</table>

Staff Information

Chad Fehr, M.S.
chad.fehr@csuci.edu
Director of Residential Education

Education:
- M.S. in College Student Personnel, Southern Illinois University Carbondale
- B.S. in Communications with an Emphasis in Public Relations, Missouri Western State University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Understanding student accountability and the judicial process in relation to upholding community standards
2. Collaborating with, and getting involved in, our department’s programs and events
3. Connecting students with service, leadership and development activities that will help them feel ‘at home’ at CI
Gary C. Gordon II, M.S.
gary.gordon@csuci.edu
Coordinator of Residential Education

Education:
• M.S. in Education with a Concentration in Higher Education, CSU Fullerton
• B.S. in Psychology, CSU San Bernardino

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Providing educational opportunities and partnerships through collaboration with students, staff, and faculty
2. Serving as a resource regarding housing standards, general processes, disciplinary matters, and addressing all CI housing questions and concerns
3. Speaking on the short- and long-term benefits of living on campus

Venessa Griffith, M.S.
venessa.griffith@csuci.edu
Coordinator of Residential Education

Education:
• M.S. in College Student Personnel from the University of Rhode Island
• B.A. in Environmental Studies from University of California, Santa Cruz

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Connecting students with leadership opportunities within Housing and Residential Education, as well as at CI in general
2. Create opportunities, such as events and special programs, for faculty and campus partners to interact with students in housing
3. Serve as a resource to students who are experiencing challenges adjusting to college and residence hall living

Danielle Huguenin, B.A.
danielle.huguenin@csuci.edu
Administrative Assistant for Residential Education

Education:
• B.A. in Liberal Studies, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Connecting students to on-campus resources that meet their interests and answering questions about leadership, volunteer and employment opportunities in HRE
2. Managing day-to-day operations at the front desks and overseeing mail processes
3. Administrative needs of staff members and connecting them with advertising opportunities for campus programs, resources and events
Staff Information (continued)

Michael McCormack, Ed.M.
michael.mccormack@csuci.edu
Coordinator of Community Programs

Education:
• Ed.M. in College Student Affairs, Rutgers University
• B.A. in English and American Literature, New York University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Community and leadership development efforts within housing, including student group advising, large-scale programs, and student employment
2. Collaborative efforts with other areas in the Division, including committee work, programmatic efforts, and trainings
3. Diversity education and social justice initiatives, including Tunnel of Oppression, trainings and other workshops

Britney Summerville, B.A.
britney.summerville@csuci.edu
Assistant Coordinator of Residential Education

Education:
• B.A. in Psychology, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Connect residents with various support resources across campus and within student housing
2. Create academic support programs that aid residents in their educational development
3. Act as a resource to residents regarding housing standards, general processes, disciplinary matters, and addressing transfer and returning student housing questions and concerns

Tanya Yancheson, B.A.
tanya.yancheson@csuci.edu
Assistant Coordinator of Residential Education

Education:
• B.A. in Communication Studies with an Emphasis in Health and Minors in Psychology and Spanish, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Understanding student accountability and the judicial process in relation to upholding community standards
2. Collaborating with and getting involved in our resident assistants’ events
3. Connecting students with service, leadership and development activities that will help them feel ‘at home’ at CI
What We Do

Provide a Comprehensive Residential Experience
We provide a comprehensive array of programs and activities to encourage student engagement and leadership development. We promote individual and community responsibility so that all students can live in a comfortable and safe environment. We provide assistance with roommate problems and other student concerns. We are available 24-hours a day to respond to any kind of emergency. We work closely with Student Life, Health and Wellness, and University Police to promote a fun, safe, and healthy living and learning environment.

Respond to Student Concerns
Anacapa and Santa Cruz Villages are staffed by a team of student Resident Assistants and full-time professional live-in staff who have been extensively trained to assist students in realizing their full potential as members of a residential learning community. These staff members are also available 24 hours a day and respond to concerns and emergencies when they arise. We are committed to developing and maintaining a community that promotes student learning and upholds the values of mutual respect and responsibility.

Facilitate Programs and Activities
We aim to make the on-campus living experience enjoyable and educational. Living on campus provides relational opportunities that cannot be matched in an off-campus living situation. We also offer a variety of social and co-curricular programs that facilitate personal growth and development through utilization of the Dimensions of Development: Citizenship, Creativity, Cultural, Expression, Health, Intellectual, Intra/Interpersonal, Life and Career Planning, and Values and Integrity.

Student Leadership Development
We offer a number of paid and volunteer positions to promote leadership skill development through on-the-job training. Serving as a Resident Assistant, Program Assistant, Desk Assistant or as a leader in the Residence Hall Association provides students with valuable, practical, and transferable skills so they can be active and contributing members of the CI community and effective in their chosen profession after graduation.
**Student Life**

**Purpose**

Student Life serves as a first point of contact for students seeking involvement opportunities on campus and provides proactive learning experiences aimed at preparing students to serve as effective leaders and members of diverse cultures and communities.

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**Dean of Students**

**Purpose**

The purpose of this office is to serve as a central role in student learning and development at CI, while advancing the University’s mission by fostering academic and social networks through which students develop as intentional learners and global citizens. This office creates opportunities to involve students, faculty and staff in diverse learning communities and provides a critical support structure for enriching the overall student experience.

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**Contact Information**

<table>
<thead>
<tr>
<th>Department Personnel</th>
<th>Title</th>
<th>Extension</th>
<th>E-mail</th>
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</thead>
<tbody>
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<td>Damien Peña, Ed.D.</td>
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<td>Amanda McMurray, B.A.</td>
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<td>Russell Winans, M.A.</td>
<td>Coordinator of Special Projects</td>
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<td><a href="mailto:russell.winans@csuci.edu">russell.winans@csuci.edu</a></td>
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**Staff Information**

Damien Peña, Ed.D.
damiен.pena@csuci.edu
AVPSA & Dean of Students

**Education:**
- Ed.D. in Educational Leadership, California Lutheran University
- M.S.W. in Social Work with a Specialty in School Therapy, Arizona State University
- B.A. in Chicano Studies, CSU Northridge

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Facilitate campus-wide discussions regarding co-curricular education as it supports the educational mission of the University
2. Provide direction concerning the Student Code of Conduct, Title V and Judicial Affairs
3. Assist in student leadership development and team building
Amanda McMurray, B.A.
amanda.mcmurray@csuci.edu
Administrative Assistant to the AVPSA/Dean of Students

Education:
• B.A. in Liberal Studies with an Emphasis in Performing Arts, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide front-line support assistance and act as a liaison for the Dean of Students office
2. Provide support in developing and implementing Student Life programs and events
3. Connect students with services, resources and leadership opportunities

Russell Winans, M.A.
russell.winans@csuci.edu
Coordinator of Special Projects

Education:
• M.A. in Educational Leadership and Policy Studies, CSU Northridge
• B.A. in History, CSU Channel Islands
• A.A. in Liberal Studies, Moorpark College

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist with locating and contacting various departments, centers and individuals on campus
2. Identify resources to assist students with their academic and social transition to CI
3. Provide support in developing and implementing Student Life programs

What We Do

The Dean of Students office provides general administrative oversight for all areas of Student Life; establishes and maintains the budget; leads the Student Life assessment process; and hires and reviews the performance of all Student Life employees. All violations of the Student Code of Conduct, including academic dishonesty, are addressed through the Dean of Students’ office.
Multi-Access Programs

Services Offered

Multi-Access Programs consists of Disability Resource Programs, Intercultural Services, New Student, Orientation & Transition Programs, and the Veterans Affairs Program. Multi-Access Programs ensures each student has access to educational experiences at CI by providing these programs and services which promote student development, involvement, learning and academic success for a diverse student body.

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<td>DRP Transition and Retention Counselor</td>
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<td>Coordinator of Intercultural Services</td>
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<td>Ariana Robles, M.S.</td>
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<td>Talar Touloumidjian, M.S.</td>
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</table>

Staff Information

Kirsten Moss, M.A.
kirsten.moss@csuci.edu
Director of Multi-Access Programs

Education:
- M.A. in Communication, Eastern New Mexico University
- B.A. in Sociology, CSU Northridge

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide access to educational resources and opportunities on campus
2. Assist with questions regarding Disability Resource Programs, Intercultural Services and New Student, Orientation and Transition Programs
3. Discuss opportunities for multicultural event collaboration
Angelica Caudillo, M.S.
angelica.caudillo@csuci.edu
New Student, Orientation and Transition Programs Assistant

Education:
• M.S. in Counseling and Guidance; College Student Personnel, California Lutheran University
• B.A. in Psychology and Minor in Education, University of California, Santa Cruz

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Collaborating with departments across campus for Island View Orientation presentations and activities
2. Information on transition events for the academic year
3. Knowledge of the orientation leader hiring process and the opportunity to serve as an orientation leader during the summer term

Valeri Cirino-Paez, B.A.
valeri.cirino-paez@csuci.edu
Assistant Director of Access, Orientation and Transition Programs

Education:
• In progress: M.S. in Counseling & Guidance, California Lutheran University
• B.A. in Sociology with a Concentration in Psychology, University of California at Los Angeles

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide access to educational programs and the campus community
2. Disability management counseling including self-advocacy skills and independence
3. Serving as a liaison between faculty, staff and students regarding disability issues

Cynthia Cuevas, B.A.
cynthia.cuevas441@csuci.edu
Administrative Assistant for Disability Resource Programs

Education:
• B.A in Biology, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide an overview of DRP services
2. Coordinate alternative testing and note taking services
3. Provide consultation regarding DRP processes and policies
Jay Derrico, M.Ed.
jay.derrico@csuci.edu
Coordinator of Veterans Affairs and Transition Programs

Education:
• M.Ed. in College Student Affairs, Azusa Pacific University
• B.A. in Psychology/Religion, Azusa Pacific University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide information to student veterans about the campus environment and tools for successfully transitioning into academic life
2. Provide information about the Vet 2 Vet mentorship program which brings student veterans together
3. Provide information about GI benefits and how to access them

Jerry Garcia, A.S.
jerry.garcia@csuci.edu
Assistive Technology Specialist

Education:
• In progress: B.S. in Computer Information Systems
• Assistive Technology Applications Certificate Program (ATACP), CSU Northridge
• A.S. in Information Processing Systems, Oxnard College

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Convert books/media to alternate media formats
2. Provide assistive and general technology guidance
3. Provide training on assistive hardware and software programs

Dan Hammon, M.A.
dan.hammon@csuci.edu
DRP Transition and Retention Counselor

Education:
• M.A. in College Student Development, Appalachian State University
• B.S. in Psychology with a Concentration in Human Development, Appalachian State University
• B.A. in Wilderness Leadership and Experiential Education, Brevard College

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist students with disabilities as they transition into the college environment
2. Provide disability management counseling including self-advocacy and retention strategies
3. Collaborate with faculty and staff for an accessible campus environment
Motoko Kitazumi, M.A.
motoko.kitazumi@csuci.edu
Coordinator of Intercultural Services

Education:
• M.A. in Higher Education/Higher Education Administration, New York University
• B.A. in Art History and minor in Japanese, UC Santa Barbara

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Serve as a collaboration resource to provide educational programming to the campus and community
2. Raise awareness of multicultural, women’s and gender issues to the campus in a student-centered manner
3. Being the point of contact for logistical event coordination for outside organizations and resources who would like to collaborate in the promotion of an intercultural campus and community

Ariana Robles, M.S.
ariana.robles@csuci.edu
Coordinator of First Year and Transition Programs

Education:
• M.S. in Counseling and Guidance; College Student Personnel, California Lutheran University
• B.A. in Spanish, California Lutheran University
• B.S. in Psychology, California Lutheran University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Providing program improvements for Island View Orientation and all fall and spring transition events
2. Developing programs to meet the needs of commuters, parents, and transfer students and serving as the primary staff person responsible for first year and transition program events
3. Recruitment, training, evaluation and guidance of orientation staff

Talar Touloumdjian, M.S.
talar.touloumdjian@csuci.edu
DRP Transition and Retention Counselor

Education:
• M.S. in Counseling, Specialization in College Counseling & Student Services, CSU Northridge
• B.A. in Psychology, CSU Northridge

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide counseling and guidance to new students with disabilities in their transition and adjustment to the University
2. Evaluate, verify, and interpret documentation to determine eligibility and reasonable disability-related accommodations
3. Facilitate workshops/training to students, faculty, staff, and community members regarding all aspects of DRP
What We Do

Disability Resource Programs
We uphold the University’s belief that providing accessibility within our students’ educational experience is a shared responsibility among all members of the campus community. We provide students with disabilities resources, services and advocacy to assure access and inclusion throughout their educational experience at CI. In addition, we assist faculty with various disability topics and work together regarding classroom accommodations.

We serve as a resource for the campus and community by serving on the following campus committees and task forces to provide resources and consultation for campus-wide accessibility: OPC Master Planning Committee, Accessibility Response Team, Student Life Leadership Committee, Access to Electronic IT Committee and the Admissions and Appeals Committee. We coordinate with our campus community to provide disability awareness training and events.

Intercultural Services
The purpose of Intercultural Services is to educate students on issues of diversity and equality, to advocate for underrepresented groups on campus, to affirm and celebrate the unique heritage of our students, to promote awareness, understanding, and appreciation for all peoples and cultures, to be a uniting force on campus, and to foster an environment that is emotionally, mentally, physically, and spiritually safe and beneficial to all areas of student life and development.

New Student, Orientation and Transition Programs
Through the coordination of events like Island View Orientation and the Welcome Celebration and programs such as Commuting Student Services and Be a Part From the Start, New Student, Orientation and Transition Programs introduces new students to the programs and resources available at CI; provides opportunities for new students to connect with faculty and staff; and provides opportunities for new students to gather and gain information required for a successful transition.

Veteran Affairs
Veteran Affairs provides support in assisting prospective and enrolled student veterans and dependents in transitioning and engaging with the campus community. Our collaborative approach connects veteran students to all campus support programs to ensure successful progress towards completion of their degree, from their initial point of contact with the University through graduation and on to their career goals.
Student Engagement

Services Offered

Student Engagement consists of Career Development Services, Community Responsibility (Judicial Affairs), and Student Leadership Programs. A wide variety of events, activities, and initiatives that enhance students’ curricular learning and assist with student retention and success are coordinated each year. Student organizations provide leadership opportunities and community service in addition to increasing the vitality and culture of the campus.

Contact Information

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<tr>
<th>Department Personnel</th>
<th>Title</th>
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<tbody>
<tr>
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<tr>
<td>Patty Dang, M.S.</td>
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Staff Information

Liz Miller, M.S.
elizabeth.miller@csuci.edu
Director of Student Engagement

Education:
- In progress: Ed.D. in Educational Leadership, CSU Long Beach
- M.S. in Counseling with an Emphasis in Student Development in Higher Education, CSU Long Beach
- B.S. in Communication Studies with an Emphasis in Interpersonal & Organizational Communication, CSU Long Beach

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Connecting students with service, leadership and development activities that will help them feel connected and engaged at CI
2. Serving as a resource to current student club and organization members and advisors, including assistance with CI Sync and renewing/registering a club
3. Understanding the student accountability/judicial process in relation to upholding the Student Code of Conduct
Chelsee Benté, M.A.
chelsee.bente165@csuci.edu
Assistant Director of Community Responsibility

Education:
• M.A. in Higher Education Administration, University of Maryland College Park
• B.A. in History and Political Science, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Serve as a resource for those who are seeking guidance and interventions when addressing student behavior that impacts their educational or work environments
2. Investigate allegations of academic and nonacademic student misconduct, uphold student rights and due process, and assist students through the conduct process
3. Support students by connecting them with resources and discuss strategies to prevent future misconduct from occurring

Amanda Carpenter, Ed.D.
amanda.carpenter@csuci.edu
Assistant Director of Career Development Services & the Hank Lacayo Institute Internship Program

Education:
• Ed.D. in Higher Educational Leadership, California Lutheran University
• M.S. in Guidance and Counseling, Specialization in College Student Personnel, California Lutheran University
• B.A. in Liberal Studies with a Concentration in Reading, Language and Literature, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Educate students on how to prepare for their career pathway including ways to gain relevant experience to enter their desired field
2. Administer career assessments including MBTI and Career Finder to assist in the career exploration and planning process
3. Discuss ways to integrate the Dolphin CareerLink online job database system into programs and services offered at CI
Patty Dang, M.S.  
**patty.dang@csuci.edu**  
Career Development Counselor

**Education:**
- M.S. in Counseling & Guidance with an Emphasis in College Student Personnel, California Lutheran University
- B.A. in Cinema with an Emphasis in Video Production and Editing, San Francisco State University

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Assistance with the career development process, identifying potential job interests, job search strategies, resume writing and job placement
2. Collaborating with staff and faculty, and getting involved in CDS workshops and events
3. Connecting students with networking opportunities and professional development

Claire Langeveldt, B.A.  
**claire.langeveldt@csuci.edu**  
Community Responsibility Specialist

**Education:**
- In progress: M.A. in Educational Leadership, CSU Channel Islands
- B.A. in Political Science, CSU Channel Islands
- B.A. in Sociology with an Emphasis in Inequalities, CSU Channel Islands

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Investigate allegations of academic and nonacademic student misconduct, uphold student rights and due process, and assist students through the conduct process
2. Educate the campus community on the Student Conduct Code, University Policies, and applicable CSU Executive Orders
3. Collaborate with students, faculty and staff to develop programs and resources to prevent disruptive behavior and student misconduct

Lisa Sewell, M.S.  
**lisa.sewell522@csuci.edu**  
Career Development Counselor

**Education:**
- M.S. in Counseling and Guidance with a Specialization in College Student Personnel, California Lutheran University
- B.A. in Psychology, CSU Channel Islands

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Provide students with guidance regarding self-exploration, career research, job and internship search strategies, resume and cover letter writing, mock interviews, and graduate school planning
2. Assist staff members with posting jobs on Dolphin CareerLink
3. Collaborate with faculty members to provide career-related presentations in classrooms; facilitate mock interviews and resume/cover letter critiques to help students meet requirements for classroom assignments
What We Do

Career Development Services
Career Development Services (CDS) counsels students with regard to all aspects of career exploration in small groups and individual settings; develops and updates CDS Web page(s); writes official policies/procedures for CDS; develops and coordinates CDS workshops and career events, such as the Graduate School Information Fair and Career Fair; develops and presents class presentations; coordinates on-campus recruitment for local employers; conducts special workshops as requested, such as the workshop/presentation on “Business/Dinner Etiquette,” which covered résumés, personal presentation, and business etiquette for the Annual President’s Luncheon; manages the on-line career job posting database for on- and off-campus jobs and internships; and maintains the CDS resource library.

Community Responsibility (Judicial Affairs)
The purpose of Community Responsibility is to provide a fair process for students who allegedly violate the Code of Student Conduct; promote the development of individual integrity; serve as a resource and protect the rights of members of the campus community; and uphold the rules, regulations, and integrity of the University.

Student Leadership Programs
Based on the premise that leadership is a process whereby individuals can learn and develop leadership skills, Student Leadership Programs (SLP) provides programs and services to develop students to serve as ethical, responsive and skilled leaders in our multicultural society. SLP is housed in the Student Engagement and Applied Leadership (SEAL) Center located in Bell Tower East 1769. SLP includes four programmatic elements: the SEAL Center, Clubs and Organizations, the Leadership Certificate Program (currently under development), and the Student Leadership Awards.

Student Organizations
Student organizations must design and implement programs, events and activities which support and enrich the goals of CI’s educational mission. Involvement in student organizations presents students with the opportunity to broaden their learning, obtain leadership and interpersonal skills, and develop a commitment to service. Participation in student organizations attracts new students to our campus and integrates them into our CI culture and traditions. Student organizations strengthen campus-community relations, improve inter-institutional communications, and facilitate students’ acquisition of skills.
Student Success Programs

Services Offered

Student Success Programs consists the Educational Opportunity Program (EOP), Promoting Achievement Through Hope (PATH) Program, Student Support Services (SSS) Program, and University Outreach. These programs provide access and assistance to first-generation low-income and current and former foster youth students as well as students with disabilities in order to increase the enrollment, retention and graduation rates of those students.

Contact Information

<table>
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<tr>
<th>Department Personnel</th>
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Staff Information

Leah Alarcon, M.S.
leah.alarcon@csuci.edu
Director of Student Success Programs

Education:
- M.S. in Counseling and Guidance, Specialization in College Student Personnel, California Lutheran University
- B.A. in Sociology, California Lutheran University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Information on: the history and purpose of EOP; CI’s federally funded TRiO program, Student Support Services (SSS); the ISLAS (Institutionalizing Student Learning, Access and Success) project and how it relates to the EOP Summer Bridge program; foster youth services; and K-8 outreach
2. Eligibility and admission requirements for EOP, SSS, PATH, and guidance in serving our K-8 community
3. Provide support and services to staff, students and those students transitioning to college interested in EOP, SSS, PATH, and University Outreach
Staff Information (continued)

Chris Bombara, B.S.
christopher.bombara921@csuci.edu
TRiO Academic Support Assistant

Education:
• *In progress:* M.A. in Educational Leadership, CSU Channel Islands
• B.S. in Biology and Minor in Chemistry, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide an overview of the services offered through the Student Support Services Program
2. Provide information about the TRiO programs at CI
3. Direct students to the resources available on campus to best fit their needs

Leticia H. Cazares, M.S.
leticia.cazares@csuci.edu
Foster Youth Counselor

Education:
• M.S. in Counseling with an Option in College Counseling and Student Services, CSU Northridge
• B.A. in Liberal Studies with a Concentration in Mathematics, CSU Northridge
• A.A. in Liberal Arts/Sciences, Oxnard College

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Understanding students who are current or former foster youth and the various factors that assist them in the persistence to attain a college education
2. Connecting students with various services and/or resources on and off campus
3. Serving as a resource to students and the campus community regarding the needs of current and former foster youth

Haida Jimenez, M.S.
haida.jimenez@csuci.edu
EOP Counselor

Education:
• M.S. in Counseling and Guidance with Pupil Personnel Services Credential, California Lutheran University
• B.A. in Spanish with a Chicano/a Studies Minor, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Individual and group advisement for new and continuing EOP students
2. Provide EOP students with resources and letters of recommendation
3. Motivate the EOP students to maximize their academic and personal potential
Vanessa Mendoza, M.S.
vanessa.mendoza@csuci.edu
Coordinator of University Outreach

**Education:**
- M.S. in Counseling, CSU Northridge
- B.A. in Psychology, CSU Channel Islands

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Discuss intentional K-12th grade outreach initiatives established by CI that target the local community
2. Connect interested persons to leadership opportunities impacting the local K-8th grades in Ventura County
3. Provide CSU system-wide initiatives impacting the P-16 pipeline

Kari L. Moss, M.A.
kari.moss@csuci.edu
Coordinator of Educational Opportunity Program (EOP)

**Education:**
- M.A. in English, Eastern New Mexico University
- B.A. in Literature, University of California Santa Cruz

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Provide support in developing and implementing the Educational Opportunity Program (EOP)
2. Provide support, resources and services to EOP students
3. Assist in the admittance process of EOP students

Adilene Murillo, B.A.
adilene.murillo@csuci.edu
Student Support Services Program Specialist

**Education:**
- In progress: M.S. in Counseling and Guidance; College Student Personnel, California Lutheran University
- B.A. in Sociology, University of California, Santa Barbara
- A.A. in Liberal Studies Arts, Oxnard College

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Provide administrative support and act as a liaison for Student Support Services and Student Life
2. Provide front-line support assistance to students, faculty, staff, and the community in regards to the SSS Program
3. Direct inquiries to the proper campus resources and administrators that best fit students’ academic needs
Staff Information (continued)

Venus Tamayo, M.S.
venus.tamayo@csuci.edu
Assistant Director of Student Success Programs

Education:
• M.S. in Counseling and Guidance with College Student Personnel Specialization, California Lutheran University
• B.A. in Liberal Studies, California Lutheran University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide first-generation, low-income students with career, graduate/professional school and personal advisement
2. Offer students resources relating to leadership opportunities, housing, internships, grants, and scholarships
3. Educate the CI community about SSS Program services and resources

What We Do

Educational Opportunity Program (EOP)
EOP coordinates EOP admissions activities that involve first-time enrolled applicants and monitor routine day-to-day assignments; plans, coordinates and implements transition services for EOP; coordinates the Summer Bridge Program, which was established in 2004 with a mission to create a purposeful program designed to help students transition from high school to college; and offers support services including University 101, academic guidance and programming, mentoring services, student leadership development, career exploration, mid-semester evaluations, academic development workshops and priority registration.

Promoting Achievement Through Hope (PATH) Program
PATH is a student support program that empowers foster youth through higher education. The program seeks to meet the unique needs of foster youth, and encourage them to become self-supporting, role models, successful professionals, and conscious community leaders. It is also designed to improve access, retention and graduation rates. Further, the purpose is to provide former foster youth with the tools necessary to succeed in college and ultimately graduate from CI.

Student Support Services (SSS) Program
The SSS Program is a student-centered program that provides assistance to first-generation and income-qualified students as well as students with disabilities with the goal of increasing the retention and graduation rates of those students. With the assistance of SSS, students will successfully complete the requirements for a baccalaureate degree and possibly continue on to graduate or professional school. SSS supports student success by providing a comprehensive individualized program of active and targeted assistance aimed at increasing academic accomplishment, as well as by providing and building cooperative and trusting relationships with students.

University Outreach
University Outreach serves K-8th grade students and their families by introducing the public and private benefits of higher education. Through five distinct outreach initiatives, University Outreach hosts and conducts a combination of college preparatory workshops, campus tours, CI student panel interactions, and retention activities for children in Ventura and surrounding counties. In addition, University Outreach promotes and provides CI students the opportunity to learn about social justice issues in education by getting involved and giving back to the community through various University Outreach initiatives.
**Purpose**
Wellness and Athletics provides educational programs and activities incorporating physical, psychological, emotional, and social aspects that promote healthy lifestyle choices.

**Associate Vice President’s Office**

**Services Offered**
Campus Recreation, Counseling and Psychological Services, Student Health Services, Wellness Promotion and Education

**Contact Information**

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<tr>
<th>Department Personnel</th>
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</table>

**Staff Information**

Edwin A. Lebioda, M.S.
ed.lebioda@csuci.edu
AVPSA - Wellness and Athletics

**Education:**
- *In progress:* Ed.D. in Sports Management, United States Sports Academy
- M.S. in Recreation Administration, University of North Carolina - Chapel Hill
- B.S. in Physical Education and Outdoor Education, SUNY - Cortland

**Assistance:** What three things could you help students/staff/faculty with who might come to see you?
1. Wellness programming and services
2. Sports clubs and athletics
3. Resource allocation and management
Staff Information (continued)

Louise Siefert, B.S.
louise.siefert@csuci.edu
Financial and Assessment Analyst

Education:
• B.S. in Psychology, University of California at Los Angeles

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide information regarding Wellness and Athletics’ area operations
2. Provide assessment and statistical analysis results for the Wellness and Athletics area
3. Answer questions about the area’s fiduciary obligations

What We Do
The AVPSA office provides general administrative oversight for all programs within Wellness and Athletics.

Campus Recreation

Services Offered

Rec Sports
Rec Sports is responsible for the recreation facilities on campus and provides programming and activities in the following categories: informal (open) recreation; intramural and extramural sports; instructional programs; and sports clubs.

Lifetime Leisure Programs
Lifetime Leisure is responsible for maintaining recreation equipment and providing programming and activities in the following categories: health and fitness; outdoor adventures; waterfront; and special events.

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<th>Department Personnel</th>
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<td>Coordinator of Lifetime Leisure</td>
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Michael Gravagne, Ed.D.
michael.gravagne@csuci.edu
Director of Campus Recreation

Education:
• Ed.D. in Organizational Leadership, University of La Verne
• M.A. in Physical Education with an Emphasis in Sports Management, CSU Chico
• B.S. in Education with an Emphasis in Physical Education, University of Arizona

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Questions, concerns, and suggestions regarding all aspects of Campus Recreation programming including the Rec Center and Channel Islands Boating Center
2. Support, leadership, and direction to students involved in Campus Recreation
3. How to get others more involved in the many programmatic activities within Campus Recreation

Nathan E. Avery, M.S.
nathan.avery@csuci.edu
Coordinator of Rec Sports

Education:
• M.S. in Recreation Administration, CSU Northridge
• B.S. in Business Administration with a Minor in Economics, CSU Chico
• A.A.s in Social Science and Business, Butte Community College
• Certificate in Recreational Sports Management, National School of Recreational Sports Management/NIRSA

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Sports clubs creation and administration
2. How to participate in Intramural sports and sports clubs
3. Potrero Field and Recreation Center reservations

Jennifer Maravola, M.S.
jennifer.maravola@csuci.edu
Campus Recreation and CIBC Operations Analyst

Education:
• In progress: M.A. in Mental Health Counseling LPCC, Loyola Marymount University
• M.S. in Sport Management, Drexel University
• B.S. in Sports and Health Sciences with a Concentration in coaching, American Military University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide administrative support to the waterfront programs
2. Provide answers and information regarding CIBC classroom rentals
3. Hire, train and supervise student assistants
Joshua Wade, B.S.
josh.wade@csuci.edu
Coordinator of Lifetime Leisure

Education:
• In progress: M.S. in Recreational Sport Management/Campus Recreation, CSU Northridge
• B.S. in Recreation Management, CSU Northridge

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Becoming a Dolphin Passport member
2. Health and fitness programs and services
3. How to sign up for the Waterfront or Outdoor Adventure programs

What We Do
Campus Recreation assists students in creating and maintaining healthy lifestyles by balancing the demands of academic pursuits with the benefits of “wellness” through physical activity, fitness, competition, and recreation.

Counseling & Psychological Services

Services Offered
Short-term counseling for individuals and couples, group counseling, psycho-educational workshops, crisis intervention, referrals to other agencies and providers

Contact Information

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Staff Information

Kirsten Olson, Ph.D.
kirsten.olson@csuci.edu
Director of Counseling and Health Services

Education:
- Ph.D. in Clinical Psychology, University of Georgia
- M.A. in Clinical Psychology, Loyola University, Maryland
- B.A. in Psychology, St. Mary's College of Maryland
- A.A. in Liberal Arts, Bard College at Simon’s Rock

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Responding to mental health crises and developing programs to reduce stigma about accessing mental health and medical services
2. Consultation with faculty/staff/families/roommates/friends about students of concern and how to better respond to students in distress
3. Inquiries about Student Health Services and ways to access and improve these services

Christian Glasgow, M.A., M.F.T.
christian.glasgow@csuci.edu
Personal Counselor

Education:
- M.A. in Counseling Psychology, National University
- B.A. in Psychology, CSU San Marcos

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Stress
2. Family and relational issues
3. Providing a safe, private place to talk

Lindsay Noble, B.A.
lindsay.noble@csuci.edu
Administrative Assistant for Counseling and Psychological Services

Education:
- In progress: M.S. in Health Administration, CSU Northridge
- B.A. in Psychology with a Minor in Communication, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Providing customer service and assistance to the campus community
2. Helping students access services and connecting them with campus resources
3. Providing information about our services, policies and confidentiality laws
Staff Information (continued)

Neil Rocklin, Ph.D.
neil.rocklin@csuci.edu
University Psychologist

Education:
• NIMH Postdoctoral Fellow in Psychiatry (Psychology), University of Rochester
• Ph.D. in Clinical Psychology, American University
• M.A. in Psychology, San Diego State University
• B.A. in Psychology, University of California Los Angeles

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assist students with any of their mental health concerns
2. Coordinate psycho-educational presentations, workshops and coaching groups
3. Facilitate students’ emotional and personal growth through individual, couples and group counseling

Angela M. Timmons, D.P.A., L.C.S.W.
angela.timmons@csuci.edu
Personal Counselor

Education:
• D.P.A. with an Emphasis in Health Care, University of LaVerne
• M.S.W. Atlanta University School of Social Work

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Psycho-education on self-awareness
2. Brief counseling for problem-focused and solution-oriented therapy
3. Gaining personal insights toward self-discovery

Stacy Udolph, M.S.W., L.C.S.W.
stacy.udolph@csuci.edu
Personal Counselor

Education:
• M.S.W., University of Southern California
• B.S. in Psychology, University of California at Irvine

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Create a safe place for students to discuss personal issues and stressors in their lives
2. Provide outreach to the student body, faculty and staff in relationship to mental health wellness and education
3. Problem solving and referrals to resources to enhance the quality of life for students

What We Do

Counseling and Psychological Services is available to help students meet the challenges that may arise within their personal, academic and social lives. Counseling is offered by a licensed clinical psychologist, licensed marriage and family therapist or licensed clinical social worker. All registered students are welcome.
Student Health Services

Services Offered
Student Health Services provides comprehensive acute and preventive medical care, family planning, disease prevention, and referrals to community providers when necessary. The majority of our services are free to enrolled students.

Contact Information

<table>
<thead>
<tr>
<th>Department Personnel</th>
<th>Title</th>
<th>Extension</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yazmin Acosta</td>
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<td>8828</td>
<td><a href="mailto:yazmin.acosta@csuci.edu">yazmin.acosta@csuci.edu</a></td>
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<td>Geri-Lyn Himebaugh, B.A.</td>
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<tr>
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<td>8828</td>
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<td>8828</td>
<td><a href="mailto:joann.samonte@csuci.edu">joann.samonte@csuci.edu</a></td>
</tr>
</tbody>
</table>

Staff Information

Yazmin Acosta
yazmin.acosta@csuci.edu
Medical Assistant

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide health services to students
2. Assist with questions regarding health issues and immunization requirements
3. Direct students to the appropriate resources and programs for their health needs

Geri-Lyn Himebaugh, B.A.
geri-lyn.himebaugh@csuci.edu
Administrative Assistant for Student Health Services

Education:
• In progress: M.A. in Educational Administration - Educational Leadership & Policy Studies, CSU Northridge
• B.A. in Liberal Studies with an Emphasis in Science, CSU Channel Islands

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Answer questions regarding the scope of care provided and how to obtain that care
2. Respond to inquiries regarding vaccines and immunizations
3. Direct inquiries to the proper agencies and programs that best fit students’ health needs
John Ippolito, M.D.
student.health@csuci.edu
Family Practice Physician

Education:
• M.D., University of Southern California
• B.S., Santa Clara University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide medical and minor surgical care to students with acute illnesses and injuries
2. Educate students about disease prevention and healthy lifestyle choices
3. Offer consultation services to other Student Health Services professional staff regarding patient care

Rosalind Ng, F.N.P.
rosalind.ng@csuci.edu
Family Nurse Practitioner

Education:
• M.S. in Nursing and Family Nurse Practitioner Training, University of California at Los Angeles
• B.S. in Nursing, CSU Los Angeles

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide health services to students with medical needs
2. Counsel students regarding health issues and immunization requirements
3. Refer students whenever necessary

Jo Ann Samonte, F.N.P.
joann.samonte@csuci.edu
Family Nurse Practitioner

Education:
• M.S. in Nursing and Family Nurse Practitioner Training, University of California at Los Angeles
• B.S. in Nursing, Philippine Women’s University

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide health services to students with medical needs
2. Counsel students regarding health issues and immunization requirements
3. Refer students whenever necessary
Wellness Promotion & Education

Services Offered
Wellness Promotion and Education provides access to resources addressing healthy lifestyle development and prevention that support a healthy campus culture in which the healthy choice is the easy choice.

Contact Information

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</tr>
</thead>
<tbody>
<tr>
<td>Deborah Gravelle, Ed.D.</td>
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<tr>
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<td>3971</td>
<td><a href="mailto:william.smith@csuci.edu">william.smith@csuci.edu</a></td>
</tr>
</tbody>
</table>

Staff Information

Deborah Gravelle, Ed.D.
dehorah.gravelle@csuci.edu
Director of Wellness Promotion & Education

Education:
• Ed. D. in Higher Education Leadership, California Lutheran University
• M.S. in Counseling, Emphasis in Training, Development and Career,
• CSU Northridge
• B.A. in Sociology, Emphasis in Personal Counseling, CSU Northridge

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Assistance with wellness programs and services
2. Guiding discussions on tolerance and diversity
3. Navigating Student Health Services and Counseling & Psychological Services

Rhea-Lanee Lansang, B.S.
rhea-lanee.lansang@csuci.edu
Administrative Assistant for Wellness Promotion & Education

Education:
• In progress: Master of Public Health, with a Concentration in Health Promotion & Disease Prevention, CSU Fullerton
• B.S. in Health Science with a concentration in Health Promotion & Disease Prevention, CSU Fullerton

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Connect students to a variety of health and wellness resources
2. Provide administrative support to WPE and Wellness & Athletics
3. Assist with the coordination of WPE awareness events, campaigns and programs
What We Do
Wellness Promotion and Education integrates “wellness lifestyle” programs and services, which meet the potential for physical, psychological, social, spiritual and development.

Staff Information (continued)

William Smith, B.S.W., M.S.
wiliam.smith@csuci.edu
Assistant Director of Wellness Promotion and Education

Education:
• M.S. in Management, Baker University, Baldwin City, Kansas
• B.S.W., Washburn University, Topeka, Kansas

Assistance: What three things could you help students/staff/faculty with who might come to see you?
1. Provide students with educational opportunities in order to make informed choices regarding their overall wellness
2. Provide students with leadership opportunities as CI Wellness Peer Educators
3. Connecting students to appropriate campus and community resources based on their need(s).