

Channel Islands
Residence Hall Association

General Board Meeting (9/12/2018)

A meeting of the Residence Hall Association General Board was held on Wednesday, September 12, 2018, at 8 PM, pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Anacapa Commons, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- I) Ice Breaker – Introductions:
 - a) Name
 - b) Floor
 - c) Major
 - d) Favorite place to eat near campus
- 2) Call the meeting to order **8:10 PM**
- 3) Floor Representative Roles and Parliamentary Procedure (Tanya)
 - a) Floor Rep Roles
 - i) **Floor Reps are an advocate for their floor**
 - (1) **That means taking notes to relay any information discussed at G-Board back to their floor mates at their floor meetings.**
 - (2) **Let the floor members make suggestions to you**
 - (3) **Inform them of what we discuss here at G-Board**
 - ii) **They bring any requests for change within housing to the G-Board meetings**
 - iii) **Have a name tag for identification**
 - b) Parliamentary Procedure
 - i) **Use the phrase “I move to...” when you want to request something**
 - ii) **Use the phrase “yes,” “no,” “abstain,” or “no confidence” when voting**
- 4) Approval of the minutes – N/A
- 5) Roll Call:
 - **UG/TC: A/B**
 - **AV: A2, A3, B1, B2, B3, C1, C3**
 - **SCV: D-Block, E1/G1, E2/G2, F1 North, F1 South, F2 North, F2 South, H1 South, H2 North, H2 South**
 - **SRV: K1, K2 Low, K2 High, K3 Low, K3 High, K4 Low, K4 High, L1 Low, L1 High, L2 Low, L2 High, L3 Low, L3 High, L4 Low, L4 High**

Absent: UG/TC: C/D AV: A1, C2 SCV: H1 North
- 6) Official Reports
 - a) Advisor (Tanya)
 - i) **Fire Alarms**
 - (1) **Students were reentering building.**
 - (2) **Take the drills seriously.**
 - (3) **If the alarm is going off, you must evacuate.**
 - (4) **You can be documented for not complying with the building evacuation.**

CSU Channel Islands
Residence Hall Association

- (5) We did not meet quota, so it is important we pass the next drill for our safety.
- ii) **Guest Parking**
 - (1) If pass is needed, do not purchase from inside the Police Station (Placer Hall) or Sage Hall.
 - (2) 3 places to purchase a pass at Kiosk (Placer Hall parking lot, Sage Hall parking lot, and El Dorado parking lot)
- iii) **T-shirt Exchange**
 - (1) We are going to have multiple events, we still have many shirts.
 - (2) Wed. Sept. 19, 2018 5 PM – 8 PM South quad
 - (3) Thur. Sept. 20, 2018 5 PM – 8 PM South quad
 - (4) Thur. Sept. 27, 2018 5 PM – 8 PM South quad
 - (5) Exchanging is philanthropic.
 - (6) Gently used clothing is acceptable.
 - (7) Clothing goes to a local shelter.
- iv) **Family Weekend**
 - (1) Priority deadline to receive a shirt is September 21, 2018.
 - (2) Event is October 20-21, 2018 beginning at 9 AM on Saturday till noon on Sunday.
- v) **Committees**
 - (1) Food service (give suggestions on food on campus)
 - (2) Commencement committee (able to work commencement, Social, good communication)
 - (3) Commencement Vocalist committee
 - (4) Gen. Ed. Committee (Thur. 8 AM - 9:30 AM)
 - (5) IRA
 - (6) Physical Master Plan Committee
 - (7) IT and Planning committee
 - (8) Rec and athletics Fee Committee (2.5 GPA)
 - (9) Student Fee Advisory Committee (1st Friday of the month)
- vi) **HRA Office Services**
 - (1) Envelopes and Stamps as well as International stamps.
 - (2) Fan Rentals
 - (3) Care Package Pick-up
 - (4) Located in Anacapa A building 305 Mon.-Fri. 9:00am-5:00pm
- b) Graduate Student Assistant – N/A
- c) President
 - i) Introduction:
 - (1) Name
 - (2) Position

CSU Channel Islands
Residence Hall Association

- (3) Description of your roll in RHA
- (4) Something you want to accomplish
- ii) Mail Process
 - (1) Getting a package delivery message from the sender does not mean the package is in your village office.
 - (a) That message means it has been delivered to our Mail Center
 - (2) The Mail Center distributes and organizes the packages by village
 - (3) Takes about 1-2 business days for your package to get to your village office.
 - (4) You will receive a notice from the "Housing Mailroom" letting you know your package is here.
 - (5) Care Packages: picked up in RHA office A305 from 9 AM – 5 PM Mon. – Fri.
- iii) "How to Submit a Work Order" PowerPoint
 - (1) www.csuci.edu > Student Life > Housing
 - (2) Under the housing section on your right hand side > Resources & Forms
 - (3) Click on "Submit a Work Order"
 - (4) You will receive a bounce back email.
- iv) Elections for VP and DoF
 - (1) You will be nominated today (9/12) and in the next 2 week you will campaign.
 - (2) Election Speeches will be made and deliver at the next G-Board meeting (9/26)
 - (3) Election Speeches should be **no longer than 2 minutes**.
 - (4) After that, we will have the election.
 - (5) Only one vote per floor.
 - (a) If there are multiple floor reps, all floor reps must reach an agreement.
 - (6) Students running may request to chalk in the designated spots of each village: Anacapa walkway between A and B buildings, Santa Cruz walkway in front of G I Lounge, and Santa Rosa walkway in front of the stairs.
 - (a) There will be a border around the area available for chalking.
 - (b) Students using chalk must remove their section by 10 PM Thursday Sept. 27th
 - (c) We are not allowed to chalk in Town Center unfortunately.
- d) Vice President – N/A
- e) Director of Finance – N/A
- f) Director of Administrative Services
 - i) Introduction:
 - (1) Name
 - (2) Position
 - (3) Description of your roll in RHA
 - (4) Something you want to accomplish
- g) Public Relations Chair
 - i) Introduction:

Channel Islands
Residence Hall Association

- (1) Name
 - (2) Position
 - (3) Description of your roll in RHA
 - (4) Something you want to accomplish
- h) Programming Chair
 - i) Introduction:
 - (1) Name
 - (2) Position
 - (3) Description of your roll in RHA
 - (4) Something you want to accomplish
 - i) Wellness Chair
 - i) Introduction:
 - (1) Name
 - (2) Position
 - (3) Description of your roll in RHA
 - (4) Something you want to accomplish
- 7) What is Business? (Tanya)
 - i) What is old business?
 - (1) Business (concerns, issues, etc.) that were brought to the attention of the board at the previous meeting.
 - ii) What is new business?
 - (1) New business is new issues or concerns that are shared at the current meeting.
 - iii) What is done with the Business?
 - (1) Business is taken and compiled into a document that is later discussed with the proper departments to rectify or make adequate changes.
- 8) Old Business – N/A
- 9) New Business
 - a) K4 High (Kim): Have not been able to take hot showers in all stalls of the bathrooms (K4 High guys came to tell her about problems with their showers first. K3 High (Wendy) all. K3 Low (Tamia) all. K2 Low (Eleina) all. K1 Low (Brittnay) all. Karli submitted a work order (RA K3 Low). K3 High had more than one person submit work orders.
 - b) K2 High (Brittnay): Women's restroom, not being cleaned properly. Paper towels everywhere. Hair in shower drain.
 - c) K4 Low (Kirah): No clothing hooks. Would like clothing hooks in all the stalls and by the sinks for wash cloths.
 - d) L4 Low (Hayley): Curtains are dirty (bodily fluids). Not sure how often they get cleaned. Maybe could be bleached once a week.

CSU Channel Islands
Residence Hall Association

- e) K2 Low (Emmanuel): Key Pad presses more than one button at a single time and holds the keys down.
- f) L3 Low (Jenica): Shower curtains very moldy on the whole bottom. Key Pad also double clicks.
- g) L2 High (Donalin): Shower caddies do not allow them to shut the curtain all the way (2-3 inch gap between the curtain and the shower wall).
- h) L1 Low (Tyler): All gender restroom has water that does not get into the drain and sits there even after it gets cleaned.
- i) D-Block (Brandon): Trash on the floors outside of rooms and would like another dumpster by them.
- j) K4 High (Kim): Key Pad will not scan. Has to ask others inside to open the door or wait for someone's key to work.
- k) F2 South (Nereida): Wants a toaster in G-I Lounge.
- l) L4 Low (Hayley): Key Pad double clicks. Key Pad blocked out all buttons and would not let them scan back in (both bottom level doors of L).
- m) H2 North (Alissa): Key Pads will not let them in on the old doors (multiple red lights flash and after multiple swipes they will sometimes finally get a green light)
- n) K2 Low (Emmanuel): Family room printer has no ink, they called the number on the top of the printer and no one came to fix it (second week of school).
- o) UG/TC A/B (Brittney): Get a "lasso the cow" at Hoedown.
- p) K2 Low (Emmanuel): Costume contest. Pony Ride. Petting Zoo.
- q) C1 (Amber): Fall foods - candied apples, pumpkin decorating contest,
- r) E1/G1 (Jalen): Pony Ride. Bob for apples (water and change every time, or soda?)
- s) Cannot do a bob for apples because of the hazard.
- t) E2G1 (Daniel): Santa Cruz ping pong table is destroyed, dart games do not work, and arcade game PacMan does not work.
 - i) Brett will email Dani H.
- u) B2 (Bryan): Laundry room door does not let you in after multiple times of swiping.
- v) F2 North (Joseph): L buildings printer does not automatically print so you need to change to the proper printer. (Possibly ask for Dan to change the default printer to the plugged in printer on each village study room).
- w) D-Block (Daniel): No complete set of pool balls.
 - i) Brett will email Dani H.
- x) E1/G1 (Jalen): Dorms do not have air conditioning that work. There is no sign above the heater that the air conditioning does not work.
- y) L1 Low (Tyler): Halloween Haunted house in the Lobotomy room
 - i) Executive Board will discuss at the next E-Board Meeting
- z) A3 (Kaylee): Decorating "Dorm-Door" contest
- aa) Executive Board will discuss at the next E-Board Meeting

CSU Channel Islands
Residence Hall Association

I0) Floor Rep Raffle

I1) Good of the Order

- a) Brenda (RA F2 South): ASI Housing senator for HRE and represent housing students.
- b) Brittany (UG/TC A/B): Sub is having a Game Night Thursday 9/13 6 PM - 8 PM & Commuter Services is having a Petting Zoo Wednesday 9/19 1:00 PM- 4:00pm
- c) Sarah (B3): SPB wants members to join their weekly meeting Tuesday 4:30 PM - 5:30 PM in Coville Conference Room & Grocery Bingo October 10th

I2) Nominees:

- a) Vice President:
 - i) Hayley Hunt
 - ii) Donalin Bell
 - iii) Phoenix Spoor
 - iv) Kaylee Cheng
 - v) Paulina Mata
 - vi) Kirah Hall
 - vii) Daniel Quintana
 - viii) Kaitlyn Lukjaniec
 - ix) Samantha Velazquez
- b) Director of Finance:
 - i) Emmanuel Osorio
 - ii) Haley Hunt
 - iii) Kirah Hall
 - iv) Daniel Quintana
 - v) Harmony Blackwell
 - vi) Malaki Johnson
 - vii) Jenna Provencio
 - viii) Adriana Romero
 - ix) Kim Perez
 - x) Jasmine Arechiga

I3) Meeting Adjourned 9:55 PM