### 2019-2020 Payroll Calendar

#### Symbol & Color Legend

- **ACADEMIC DAY**
- **HOLIDAY**
- **CAMPUS OPEN + NON-ACADEMIC DAY**
- **Payday for Staff & Faculty**
- **D** Direct Deposit posted for Staff & Faculty Payday
- **F** Forms related to attendance, due after Staff & Faculty Payday (jury duty, OT)
- **R** Absence and Time REPORTING Deadline
- **A** Absence and Time APPROVAL Deadline
- **P** Payday for Students, Hourly Interns, OT, Shift Differential & Additional pay
- **✖** Payroll Cutoff
- **$** Fiscal Year End Closing Deadline - All payroll related transactions for current fiscal year must be submitted to HR by 5:00pm on June 1, 2020.

#### ACADEMIC & HOLIDAY DATES

**FALL SEMESTER = 86 Work Days**
- 8/25/19 to 12/20/19
  - Weekday Classes Begin - 8/26/19
  - Final Exams - 12/19/19 to 12/24/19
  - **SUMMER SESSION 1 (2019)** (Nursing Only) - 5/28/19 to 6/28/19
  - **SUMMER SESSION 2 (2019)** (Nursing Only) - 7/1/19 to 8/2/19

**SPRING SEMESTER = 87 Work Days**
- 1/21/20 thru 5/29/20
  - Weekday Classes Begin - 1/22/20
  - Final Exams - 5/16/20 to 5/22/20
  - **SPRING RECESS** - 3/23/20 to 3/28/20
  - **COMMENCEMENT** - 5/23/20
  - **SUMMER SESSION 1 (2020)** (Nursing Only) - 6/1/20 to 7/6/20

**SUMMER SESSION 1 (2020)**
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**SUMMER RECESS**
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### Fall Semester

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### Holiday Dates

- Independence Day - 7/4/19
- Labor Day - 9/2/19
- Veteran's Day - 11/11/19
- Thanksgiving Day - 11/28/19
- Christmas Day - 12/25/19
- Columbus Day Observed - 10/14/19
- Martin Luther King Jr. Day - 1/20/20
- Cesar Chavez Day - 3/30/20
- May Day - 5/1/20
- Memorial Day - 5/25/20
- Independence Day - 7/4/19
- Labor Day - 9/2/19
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