What to Expect With CHRS:
Budget and Planning & Human Resources Processes

Presented by
Human Resources
Budget and Planning
Today’s Agenda

- Welcome and Introductions
- CHRS Refresher
- Preparing for CHRS
- Human Resources
- Budget and Planning
- Toolkit
- CHRS and Beyond
- Q & A
Budget and Planning & Human Resources Welcomes You

Laurie Nichols
- Associate Vice President for Administrative Services and HRO

Barbara Rex
- Associate Vice President of Budget & Planning and Interim CFO

Lisa Woods
- Interim Director for Budget & Planning

Martha Ferguson
- Manager of HR Information Systems

Jessica Parker
- Manager of HR Operations, Classification & Compensation
CHRS Refresher

CHRS is replacing CI Personnel
Preparing You for CHRS

CHRS Training – Learning Begins Today

Great ways to get connected and learn about the upcoming changes and system:

- Visit the Training and Resources webpage
- Start watching some videos and reading process guides that will be continuously posted
- Attend meetings when you can
- Take part in our demos and office hours (Coming soon!)
- Contact us at CHRS@csuci.edu
Preparing You for CHRS

Changes to Budget and Planning and Human Resources Processes

*With CHRS all campuses move to performing HR processes in the same way. Common fields ensure standardization of employee-level data.*

- Employee ID
- Position Number

**Why is this Standardization Happening?**

*Standardization of these fields ensures compatibility with the new standard HR platform.*
Employee ID Number Changes

- CHRS will re-number employee ID’s for all CSU’s within shared system

- CHRS will still have EMPL ID be a 9-digit identifier but will differ than our 9-digit CI ID number

- Campuses will still maintain their individual campus ID’s

- HR forms that currently require ID, can still be submitted with CI ID number or CHRS ID
Position Management Changes

Why standardization?
• Maintains integrity of position history and improves reporting capability systemwide

What changes can I expect?
• New 8-digit position numbers will be generated by the system – no smart coding
• Upcoming guidance on pooled positions, when to create a new position number vs. update an existing position, inactivating vs. freezing position

What isn’t changing?
● Budget office forms/processes - PMAF, Payroll Expenditure Transfer
● Salary worksheets for budget by position - Faculty, Staff, and MPP
Resources that will be provided

- Delivery of crosswalks for re-numbered position management data (will include funded vacant positions approved by the Budget & Planning office - Provided after Go-Live

- Delivery of crosswalks of currently active employee data (will include both the NEW CHRS ID number as well as the existing CI campus ID number - Provided after Go-Live

- Information matrix to display which ID will feeds to systems outside of CHRS - Will be provided prior to Go-Live and will be posted on the Training and Resources Page
CHRS & Beyond - What’s Next?

• Co-Ownership efforts of Position Management Data
  o Updates to current forms/processes for PMAF and requisitions will be coming in the near future

• Transacting job information automatically (Transactional Front End)
  o Single data entry point for
    o Change Existing Position
    o Update Job Data

• Reporting mechanism
  o Powers data compilation
  o Query interface for end users
QUESTIONS?

THANK YOU FOR PARTICIPATING IN THIS IMPORTANT PROJECT

Visit CHRS on the Web https://www.csuci.edu/hr/chrs/

Contact CHRS by email CHRS@csuci.edu